



# CEDAR CITY

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City Manager  
Rick B. Holman

## CITY COUNCIL WORK MEETING JUNE 5, 2013

The City Council will hold a work meeting on Wednesday, June 5, 2013, at 5:30 p.m. in the Council Chambers at the City Office, 10 North Main Street, Cedar City, Utah. The agenda will consist of the following items:

- I. Call to Order
- II. Agenda Order Approval
- III. Administration Agenda
  - Mayor and Council Business
  - Staff Comment
- IV. Public Agenda
  - Public Comments
- V. Business Agenda
  - Public
    1. Public Hearing for the fiscal year 2013-2014 budget – Jason Norris
    2. Consider a subcontractor's agreement with the Cedar City Housing Authority - Heidi Miller/Paul Bittmenn
    3. Consider amending the City's general land use plan from low density to high density residential for property located in the vicinity of 377 East Hovi Hills Drive – Watson Engineering
    4. Public Hearing to consider a zone change from Residential Agricultural (RA) to high density residential (R-3 Residential) in the vicinity of 377 East Hovi Hills Drive – Watson Engineering
    5. Consider a Memorandum of Understanding with MSC Aerospace related to notice and through the fence operational matters – Brennan Wood/Spencer Grant
    6. Consider a Memorandum of Understanding with MSC Aerospace for taxi-lane and Aviation Way improvements – Brennan Wood/Spencer Grant
  - Staff
    7. Consider declaring a Volvo Clambshell Loader bucket as surplus property – Jeff Hunter/Ryan Marshall
    8. Review bids for annual blanket contracts for installed asphalt, small concrete projects, pavement marking, street materials supply, chip seal applicator, chip seal oil supply, towing, tree trimming, and asphalt street crack seal – Jeff Hunter
    9. Consider providing a corrective property deed to the State of Utah for property in the vicinity of 600 North Main Street – Paul Bittmenn
    10. Consider fee schedule for rental of new mobile stage – Dan Rodgerson

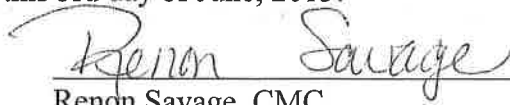
11. Consider an ordinance amending Chapter 10 of the Cedar City Ordinance related to the organization and duties of the Airport Board – Paul Bittmenn
12. Consider an ordinance amending Chapter 26 of the Cedar City Ordinance related to the organization and duties of the Board of Adjustments – Paul Bittmenn
13. Consider an ordinance amending Chapter 26 of the Cedar City Ordinance related to the organization and duties of the Planning Commission – Paul Bittmenn
14. Consider an ordinance amending Chapter 15a of the Cedar City Ordinance related to the organization and duties of the Economic Development Board – Paul Bittmenn
15. Consider an ordinance amending Chapter 22 of the Cedar City Ordinances related to the organization and duties of the Library Board – Paul Bittmenn
16. Consider an ordinance amending Chapter 27a of the Cedar City Ordinances related to the organization and duties of the Parks and Recreation Advisory Board – Paul Bittmenn
17. Consider an ordinance amending Chapter 39 of the Cedar City Ordinances related to the organization and duties of the RAP tax committees – Paul Bittmenn
18. Consider an ordinance adopting bylaws for the CATS advisory board – Paul Bittmenn
19. Consider an ordinance revoking and replacing bylaws for the Cross Hollow Advisory Committee – Paul Bittmenn
20. Consider an ordinance revoking and replacing bylaws for the Downtown Parking Authority – Paul Bittmenn
21. Consider an ordinance revoking and replacing bylaws for the Trails Committee – Paul Bittmenn
22. Consider reappointment of Vicki Christian and Ricky Mendini to the RAP Tax Parks & Recreation Advisory Committee – Mayor Burgess
23. Executive Session – Reasonably Imminent Litigation

Dated this 3rd day of June, 2013.

  
Renon Savage, CMC  
City Recorder

#### CERTIFICATE OF DELIVERY:

The undersigned duly appointed and acting recorder for the municipality of Cedar City, Utah, hereby certifies that a copy of the foregoing Notice of Agenda was delivered to the Daily News, and each member of the governing body this 3rd day of June, 2013.

  
Renon Savage, CMC  
City Recorder

Cedar City Corporation does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

If you are planning to attend this public meeting and, due to a disability, need assistance in accessing, understanding or participating in the meeting, please notify the City not later than the day before the meeting and we will try to provide whatever assistance may be required.

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# **CEDAR CITY CORPORATION BUDGET MESSAGE FISCAL YEAR 2014**

## **INTRODUCTION**

Welcome to Section 1 of the Budget Document. This message is intended to provide the Mayor and City Council of Cedar City (the City) with an overview of the fiscal year 2014 budgets prepared for the City's funds, departments and divisions. The message first identifies general assumptions used in preparing the budgets for all funds. Next, highlights and issues unique to specific funds, departments and divisions are discussed. Finally, specific details regarding department and division budgets are presented.

Budgets have been prepared for the General fund, 11 special revenue funds including the Redevelopment Agency, four debt service funds including the Municipal Building Authority, one capital project fund, five enterprise funds and one internal service fund.

Section 2 of the Budget Document includes a Summary Budget of expenditures or expenses by service or function as proposed for fiscal year 2014, as well as summaries of the adopted and revised budgets for fiscal year 2013 and summarized historical financial data for fiscal years 2012 and 2011.

Section 3 of the Budget Document includes the detailed proposed fiscal year 2014 budget as well as both the adopted and revised budgets for fiscal year 2013 and historical financial data for fiscal years 2012 and 2011 for informational and comparative purposes.

Section 4 of the Budget Document includes a schedule of requested fee and rate changes. Requested fee and rate changes have not been taken into account for projected revenues.

Section 5 of the Budget Document includes personnel requests. Recommendations have been integrated into the proposed fiscal year 2014 budget and are identified in the "Proposed" column of this document.

Section 6 of the Budget Document includes capital requests. Recommendations have been integrated into the proposed fiscal year 2013 budget and are identified in the "Proposed" column of this document along with funding sources and the account codes where the recommendations have been budgeted.

## ASSUMPTIONS EMPLOYED IN PREPARING ALL BUDGETS

Various assumptions have been universally applied in preparing the budgets for each fund. Assumptions unique to a particular fund, department or division are identified later in the discussion for that particular fund, department or division. Universally applied assumptions follow.

1. All budgets have been prepared in accordance with the State of Utah laws.
2. All budgets have been prepared on a fiscal year from July 1, 2013 to June 30, 2014.
3. All budgets reflect cash basis accounting with some modifications for the recognition of revenues and expenditures at the fiscal year-end.
4. All budgets balance. When current year revenues and expenditures or expenses for a particular fund do not equal, the appropriated or unappropriated fund balance is increased or decreased accordingly to balance the fund budget.
5. Estimated cash and fund balance amounts noted throughout the budget message assume actual revenues and expenditures or expenses will equal budgeted revenues and expenditures or expenses for the fiscal years involved.
6. Proposed budgets have been prepared with a \$.40/hr cost of living increase. The standard 2.5 percent step-grade promotions have been frozen at fiscal year 2009 levels for non-exempt employees.
7. Premiums for employee health insurance are budgeted to decrease by 4.5 percent, while premiums for dental insurance are budgeted to increase by 7.9 percent. Vision premiums remain the same. Budgets retain the assumption that the City will continue paying 100 percent of the premiums. The City contribution to employee HSA accounts will continue to be \$1,200 per employee.
8. Contributions to the Utah Retirement Systems have increased. The rate for employees other than public safety will go from 16.04 percent to 17.29 percent. The rate for firefighters increased .3 percent to 18.01 percent. The rate for police officers increased from 33.65 to 34.17percent.
9. Fuel costs are budgeted at \$4 per gallon.

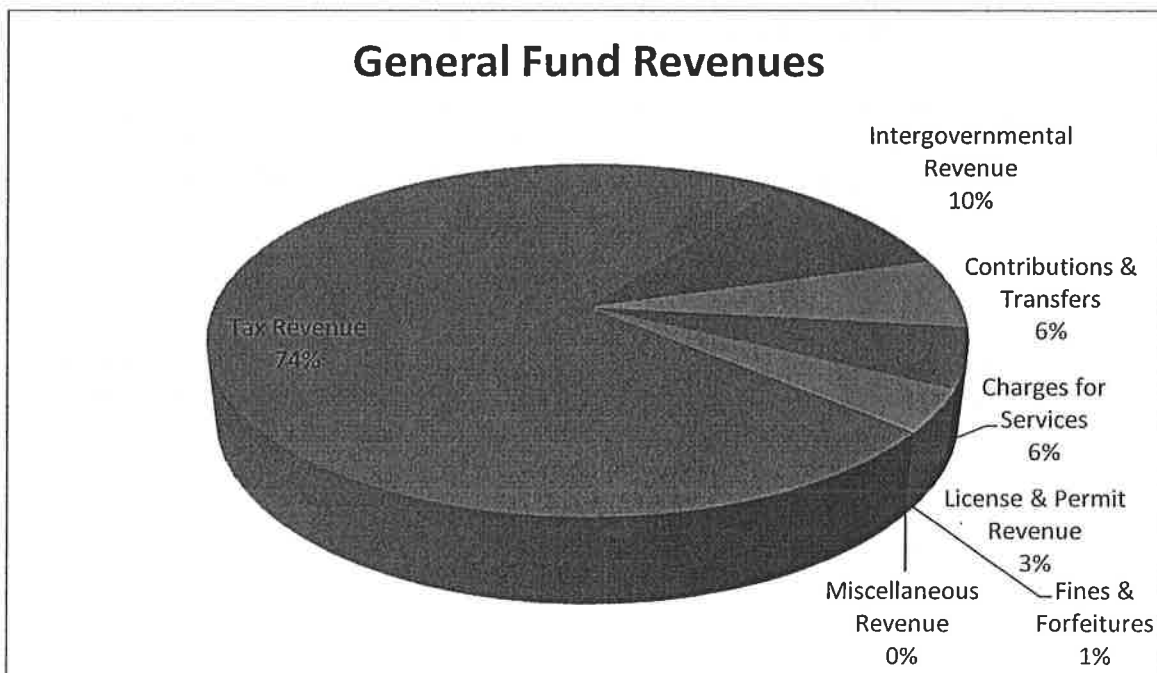
## FUND, DEPARTMENT AND DIVISION HIGHLIGHTS AND ISSUES

This section highlights areas of interest and identifies issues unique to a fund, department or division. The narrative is arranged by fund. Revenue categories and departments or divisions warranting discussion are identified by subheadings within the applicable fund. The fund discussion concludes by identifying issues unique to the fund, departments or divisions within the fund.

### General Fund

The following table summarizes historical and projected General fund revenues by type. Further detail can be obtained by reviewing Section 3 of the Budget Document.

<b>General Fund Revenues by Type</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Budgeted</b>	<b>FY 2014 Proposed</b>
Tax Revenue	12,494,450	12,324,500	12,604,500
License & Permit Revenue	381,909	363,000	438,000
Intergovernmental Revenue	1,956,050	1,775,242	1,786,555
Charges for Services	942,103	891,090	943,698
Fines & Forfeitures	183,689	183,500	183,500
Miscellaneous Revenue	591,079	35,705	35,705
Contributions & Transfers	724,794	748,980	1,085,321
<b>Total General Fund Revenue</b>	<b>17,274,073</b>	<b>16,322,017</b>	<b>17,071,279</b>



Tax Revenue

Tax revenues include property taxes, sales taxes, franchise taxes and fees-in-lieu of taxes. This revenue category is projected to have a net increase of \$280,000. Sales tax receipts are projected to increase \$240,000. Franchise taxes are projected to increase \$40,000.

#### License and Permit Revenue

License and permit revenues are largely comprised of business license fees and building permits. This revenue category is projected to increase \$75,000 due to increase in building activity.

#### Intergovernmental Revenue

Intergovernmental revenue includes federal, state and local grants and reimbursements. This revenue category is budgeted to decrease approximately \$33,462 from fiscal year 2013. The decrease is due to fewer budgeted grants. Grants are budgeted after they are awarded rather than when application is made.

#### Charges for Services

This category includes reimbursements from the enterprise funds to the General fund for services provided by General fund employees on behalf of enterprise fund operations, building and zoning fees, police and fire department reimbursements for services provided, park and recreation fees, Cross Hollow Event Center and Heritage Center use fees, library fees and cemetery fees. The reimbursements from the enterprise funds are budgeted to increase \$46,208. The revenue for the Heritage Center is anticipated to increase by \$10,000.

#### Fines and Forfeitures

Fines and forfeitures include court and library fees and fines. This revenue category is projected to remain the same.

#### Miscellaneous Revenue

Miscellaneous revenue tracks receipts from interest and rents. This amount is projected to remain the same.

#### Contributions and Transfers

Contributions and transfers to the General fund are budgeted to decrease \$523,285. This decrease is a result of two factors. First, RAP tax grants and private grants are budgeted to decrease \$332,652. These grants are not budgeted until actually awarded, which occurs during the fiscal year. If awarded, these grants will be included in mid-year or year-end budget revisions.

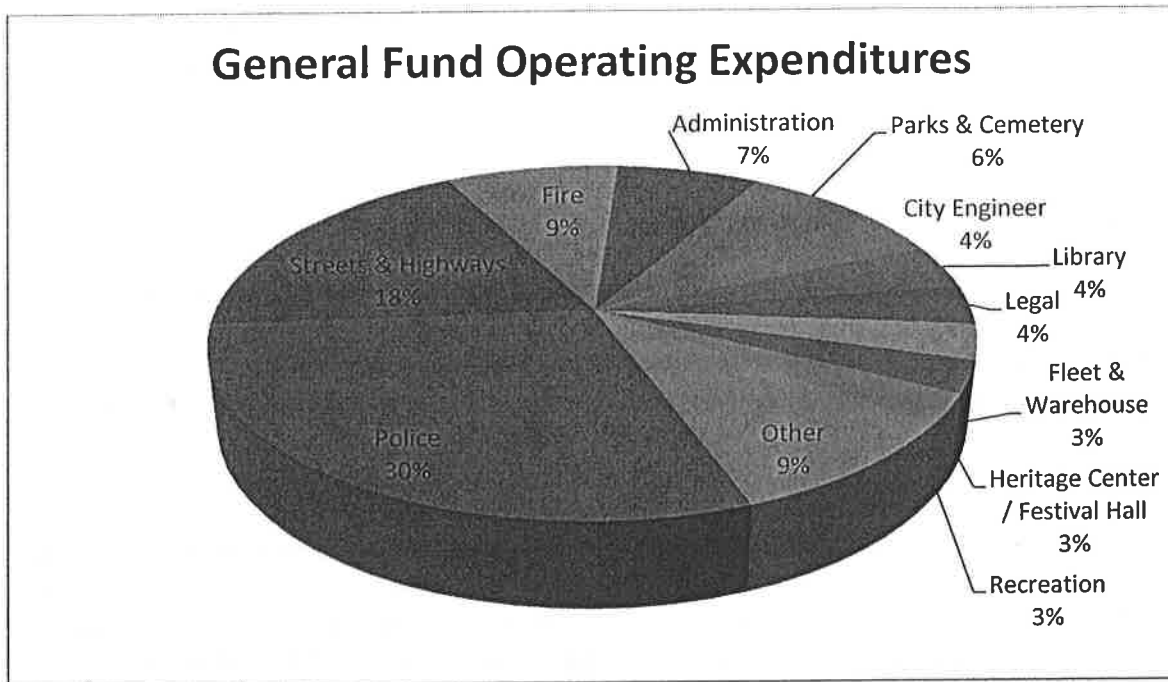
Second, the appropriation of General fund resources accumulated in previous years, the fund balance, and transfers to the General fund for capital projects is \$222,633 lower in fiscal year 2014 than in fiscal year 2013. One reason for the difference is that the fiscal year 2013 budget includes an appropriation of fund balance for capital projects not completed and carried over from fiscal year 2012. However, the fiscal year 2014 budget does not include any capital projects that may need to be carried over from fiscal year 2013 to fiscal year 2014. Capital projects that need to be carried over to fiscal year 2014 will be included in a mid-year budget revision.

The fund balance of the General fund is classified as either unrestricted or restricted as to use. The proposed fiscal year 2014 budget anticipates decreasing the restricted portion of the fund balance by \$80,153. This decrease is due to a transfer of Class C road funds to the South interchange project.

As outlined in Section 5, the General fund fiscal year 2014 budget does not propose any new positions or funding for positions that were vacant and not funded in fiscal year 2013.

The next table summarizes historical and projected General fund operating expenditures by department and division. Expenditures for capital acquisitions and certain grants have been excluded. Further details on grants and capital items are available in Sections 3 and 6 of the Budget Document.

<b>General Fund Operating Expenditures by Department or Division</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Budgeted</b>	<b>FY 2014 Proposed</b>
Administration	907,441	940,490	963,117
City Building	130,360	121,408	122,082
Public Information	0	0	0
Legal	436,087	470,775	472,124
Community Promotions	119,914	138,500	97,804
Economic Development	304,245	223,467	261,061
Police	3,779,160	3,920,038	3,967,421
Fire	1,113,596	1,129,254	1,151,738
Building Department	176,017	179,892	182,440
Animal Control	166,741	183,265	182,011
Public Works Administration	201,156	218,856	227,915
Fleet & Warehouse	396,903	419,277	426,688
Streets & Highways	2,418,080	2,462,587	2,474,464
City Engineer	586,763	586,558	595,222
Parks & Cemetery	795,425	803,453	816,667
Recreation	328,985	344,336	365,993
Library	470,080	506,299	540,419
Cross Hollow Event Center	0	131,789	142,243
Heritage Center / Festival Hall	0	344,332	393,035
Total Operating Expenditures	11,217,842	13,124,576	13,376,444



#### Administration

Administration's proposed fiscal year 2014 operating budget represents an increase of \$22,626. This increase is attributable to municipal.

#### City Building

The proposed operating budget for the City Building is projected to increase \$674 due to personnel costs.

#### Legal

The proposed operating budget for the Legal department reflects an increase of \$1,348 resulting from a decrease in personnel health insurance coverage and an increase in the public defender contract.

#### Community Promotions

The Community Promotions budget is proposed to decrease \$40,696. A large reduction in community event promotions is due to reallocating these costs to the Transient Room Tax fund.

#### Economic Development

The fiscal year 2014 proposed budget for Economic Development represents an increase of \$37,594. A one-time transfer from the Capital Improvements fund increased the graphic design budget by \$15,000. The proposed reclassification of the office assistant

position to an economic development coordinator resulted in a projected \$15,000 personnel cost increase. Slight increases in operating expense, economic incentives and a \$2,000 director salary increase are attributed to the remaining \$7,594 expenditure increase.

#### Police

The fiscal year 2014 proposed operating budget for Police represents an increase of \$30,486 over the fiscal year 2013 budget. Increased personnel costs of 25,282 are a result of the employee cost of living adjustment and increases in retirement contribution rates. Various maintenance, supplies, and services budgets resulted in a \$5,204 increase.

#### Fire

The proposed operating budget for the Fire department represents an increase of \$22,483. Increased personnel costs of 18,450 are a result of the employee cost of living adjustment and increases in retirement contribution rates. An increase in equipment maintenance for breathing apparatus and minor changes in supplies resulted in a \$4,033 increase.

#### Building Department

The Building Department proposed operating budget reflects an increase of \$2,548 due to personnel costs.

#### Animal Control

The proposed operating budget reflects a decrease of \$1,393. Personnel costs account for this decrease.

#### Public Works Administration

The proposed operating budget for Public Works Administration reflects an increase of \$9,059 largely due to personnel costs associated with the director of public works position.

#### Fleet and Warehouse

The proposed fiscal year 2014 operating budget of \$426,688 for Fleet and Warehouse reflects an increase of \$7,410 attributable to personnel costs.

#### Streets and Highways

An increase of \$11,878 is proposed for the Streets and Highways operating budget. Higher personnel costs and equipment maintenance, which are partially offset with savings from a decrease in personnel health insurance coverage, account for the increase.



### Engineering

The proposed fiscal year 2014 operating budget for Engineering reflects an increase of \$8,664. Personnel cost increases of \$8,722 are slightly off-set by a \$58 operating decrease.

### Parks and Cemetery

The Parks and Cemetery operating budget for fiscal year 2014 is proposed to increase \$13,213. The \$13,213 increase reflects personnel costs of \$12,082 and \$1,131 from operating.

### Recreation

The fiscal year 2014 proposed operating budget for Recreation anticipates an increase of \$21,657. The majority of the increase is related to personnel costs with \$15,596 resulting from an increase in personnel health insurance coverage.

### Library

The proposed budget for the Library shows an increase of \$34,120 in operating costs. This increase consists of \$10,074 in personnel costs and \$24,046 in operations that are off-set with the increased tax distribution from the County.

### Cross Hollow Event Center

The proposed operating budget for fiscal year 2014 reflects an increase of \$10,455 including an \$8,000 increase to the temporary staff wages for additional personnel during events.

### Heritage Center / Festival Hall

The operating budget for fiscal year 2014 is proposed to increase \$48,706. This large net increase is a result of budgeting \$32,000 from the transient room tax for travel and event support. The Heritage Center is projecting a \$10,000 increase in revenue which has been budgeted for additional temporary staff wages and maintenance costs due to increased use of the facility. Beginning in January 2014 Iron County will be contributing \$1,000 per month to help off-set maintenance costs for the facility.

### Transfers

Fiscal year 2014 budgeted transfers from the General fund to other funds are projected to be \$2,413,854. The following table provides historical and projected General fund transfers to other funds.

<b>Recipient Funds of General Fund Transfers</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Budgeted</b>	<b>FY 2014 Proposed</b>
Aquatic Center Fund	364,736	376,771	476,778
Cross Hollows Event Center Fund	101,589	0	0
Cedar Area Transit Service Fund	51,099	67,579	67,615
Heritage Center/Festival Hall Fund	244,128	0	0
Public Safety Impact Fees	0	78,712	78,712
Golf Course	0	20,620	24,038
Debt Service Fund	1,591,360	1,603,051	1,615,177
Capital Improvement Fund	0	0	0
South Interchange Fund	0	0	150,000
Municipal Building Authority Fund	6,300	1,600	1,534
<b>Total Transfers from General Fund</b>	<b>2,359,211</b>	<b>2,210,954</b>	<b>2,413,854</b>

The budgeted transfers to the Aquatic Center, Cedar Area Transit Service, Public Safety Impact Fees, Golf Course and Municipal Building Authority are required to fund the differences between proposed revenues and operating expenditures within those funds.

The budgeted transfer to the Debt Service fund is for the bond payments on the library, aquatic center, city office building, Heritage Center and main fire station. The bond payments for the library and aquatic center will be made from funds generated from increased property tax revenues specifically assessed to pay for those bonds.

In summary, the overall projected General fund budget for fiscal year 2014 is just over \$17 million, an increase of \$749,262 or 4.6 percent of the 2013 original budget. When compared to the fiscal year 2013 revised budget, the proposed fiscal year 2014 budget is lower by \$170,036 or 1 percent.

### **Special Revenue Funds**

The City's fiscal year 2014 budgets include 12 special revenue funds as identified below:

- Aquatic Center
- Cedar Area Transit Service (CATS)
- Airport
- Transportation Impact Fees
- Parks Impact Fees
- Public Safety Impact Fees
- Golf Course
- RAP Sales Tax
- TRT Sales Tax
- Downtown Parking Authority
- Redevelopment Agency
- Iron / Garfield County Drug Task Force

### Aquatic Center

The fiscal year 2014 proposed operating budget anticipates an increase of \$77,852. The Aquatic Center is now operating the concession area which is reflected in the \$17,000 merchandise budget increase. The personnel costs have been increased by \$55,266 due to the current facility operating hours and the addition of the concession. Facility maintenance costs are anticipated to increase \$5,586. Admission revenue has been in a downtrend and is anticipated to decrease \$40,000. A transfer from the General fund of \$476,778 is required to balance the budget.

### Cedar Area Transit Service (CATS)

The fiscal year 2014 operating budget for CATS is approximately \$147 higher than fiscal year 2013. The retirement budget was re-allocated to temporary wages resulting in a \$.25/ hour wage increase. The budgeted transfer from the General fund to the CATS special revenue fund for fiscal year 2014 is \$67,615.

### Airport

The fiscal year 2014 operating budget for the Airport proposes to add an hourly airport worker for \$15,000. The total increased operating costs of \$28,599 are covered by increases in airport revenue.

While the Airport's proposed fiscal year 2014 budget is balanced with a commitment of prior year fund balance, nearly \$70,000 of funding from gravel sales is being allocated for ongoing operations. While this funding is not one-time funding, neither is it a permanent source of funding. Using this funding source for operations may endanger the Airport's ability to acquire or construct future capital facilities without subsidies from the General fund or other financing arrangements.

The Airport fund balance will be reduced by \$92,523 to cover \$108,632 in matching funding commitments for state and federal grants.

### Transportation Impact Fees

The Transportation impact fee fund proposes contributing \$80,400 to the Transportation impact fee fund balance and is projected to have a cash balance at the end of fiscal year 2014 of \$388,201.

### Parks Impact Fees

The budget proposes contributing \$221,852 of park impact fees to the East bench trail expansion which would result in an estimated cash balance of \$395 at the end of fiscal year 2014.

### Public Safety Impact Fees

Public safety impact fees are classified in two categories: police and fire. Police impact fees have been used to make part of the debt payment associated with the police station attached to the City offices. The annual payment is \$84,912. The proposed fiscal year 2014 budget anticipates that police impact fees will be inadequate to make the allocated portion of the debt payment and that the police impact fees will have no fund balance at the end of fiscal year 2014. The City's General fund will be required to transfer \$78,712 to make the debt payment. Police impact fees will likely continue in a funding deficit well beyond 2021 when the debt on the building is paid off.

Fire impact fees have been used to make the City's share of the bond payment on the North fire station. That annual payment is approximately \$6,000. After taking into account the bond obligation, the projected cash balance for fire impact fees at the end of fiscal year 2014 will be \$9,061.

### Golf Course

The proposed operating budget for fiscal year 2014 reflects an increase of \$4,618 primarily related to personnel costs, requiring a transfer from the General fund of \$24,038 to balance the budget.

### TRT Sales Tax

The recently approved transient room tax will begin collection on October 1, 2013. The proposed operating budget for fiscal year 2014 reflects contributions of \$20,000 each to the Utah Summer Games and Utah Shakespearean Festival and a transfer of \$32,000 to the General fund for Event support.

### **Debt Service Funds**

The City's fiscal year 2014 budgets include four debt service funds as identified below:

- Bond Interest Sinking
- Municipal Building Authority
- Special Improvement Guarantee
- Special Improvement 02-1

Two of these funds relate to special improvement district obligations. The Bond Interest Sinking fund is used to accumulate resources and make bond payments associated with the library, aquatic center and the sales tax bond issued to refinance the debt on the city office building, the Heritage Center and the main fire station. The Municipal Building Authority was originally used to issue the bonds associated with the city office building, the Heritage Center and the main fire station, but now accounts for minimal activity.

## **Capital Project Funds**

The City's fiscal year 2014 budgets include three capital project funds as identified below:

- Airport Construction
- Capital Improvement
- South Interchange

### Airport Construction

The Airport Construction capital project fund is used to accumulate and track FAA grants associated with the Airport and the City's match funding for those grants.

### Capital Improvement

The Capital Improvement fund was established to accumulate and hold resources for specific future capital projects. The uncommitted estimated cash balance at the conclusion of fiscal year 2013 will be \$1,336,512. Transfers from the Capital Improvement fund totaling \$1,048,281 are being proposed for various capital projects in various funds. The unrestricted cash balance in the Capital Improvement fund at the end of fiscal year 2014 is estimated to be \$568,068.

### South Interchange

The South Interchange fund is accumulating the City's matching contribution to the reconstruction of the I-15 South interchange.

## **Enterprise Funds**

The City's fiscal year 2014 budgets include five enterprise funds as identified below:

- Water
- Sewer Collection
- Sewer Plant
- Storm Drain
- Solid Waste

### Water

Water fund operating revenues are projected to increase during fiscal year 2014 while water acquisition fees and water impact fees are budgeted to remain consistent with fiscal year 2013.

Total proposed operating expenses for the Water fund are projected to increase \$50,868 due to increases in personnel and maintenance costs and the increased purchase of water meters.

The proposed fiscal year 2014 budget allocates \$1,769,000 to fund capital projects. Assuming actual water revenues and expenses equal budgeted water revenues and expenses, projected cash reserves at the conclusion of fiscal year 2014 will total \$1,650,144. This amount includes \$476,644 in impact fees and \$116,578 in water acquisition fees.

### Sewer Collection

Sewer Collection fund operating revenues will increase due to the re-allocation of revenue between the Sewer Collection and Sewer Plant funds. Impact fee revenues are projected to remain consistent with fiscal year 2013.

Operating expenses for fiscal year 2014 are projected to increase \$1,822 due to increased insurance costs and higher administration fees paid to the General fund. The projected unrestricted cash balance in the Sewer Collection fund at the end of fiscal year 2013 is anticipated to be just over \$385,888. The cash balance for sewer impact fees is anticipated to be \$0 at the end of fiscal year 2014. The deficit in the sewer impact fees is a result of an inter-fund loan payment between the Sewer Collection and Sewer Plant funds for construction of the 4500 West sewer line.

### Sewer Plant

When compared to fiscal year 2013, the sewer plant operating revenue allocation is budgeted to decrease while sewer plant impact fees are budgeted to remain consistent with fiscal year 2013.

Operating expenses as proposed in the fiscal year 2014 budget are expected to increase \$13,082. A significant portion of this increase is due to personnel costs of \$8,208 with \$4,874 being attributed to increased administration fees and shared costs.

The proposed fiscal year 2014 budget for the Sewer Plant fund would increase cash reserves by \$1,472,973. Assuming actual sewer plant revenues and expenses equal budgeted sewer plant revenues and expenses for fiscal years 2013 and 2014, the expected cash reserves of this fund at the end of fiscal year 2014 would be \$2,767,296.

### Storm Drain

Storm drain operating revenues are projected to increase in fiscal 2014 due to fiscal year 2013 rate changes. Storm drain impact fees are budgeted to remain consistent with fiscal year 2013.

The fiscal year 2014 operating budget for the Storm Drain fund is proposed to increase \$3,584 because of minor increases in personnel and insurance costs. Assuming actual

storm drain revenues and expenses equal budgeted storm drain revenues and expenses for fiscal years 2013 and 2014 the expected cash reserves of this fund would be \$504,413 for unrestricted cash and \$722,450 for impact fees.

#### Solid Waste

For fiscal year 2014 garbage collection fees are expected to remain consistent when compared to fiscal year 2013.

Proposed operating expenses for fiscal year 2014 are projected to increase \$16,168 due to increased personnel costs and an \$8,200 increase for the recycling program.

Assuming actual solid waste revenues and expenses equal budgeted revenues and expenses, projected cash reserves would total \$1,009,639 at the end of fiscal year 2014.

### **Internal Service Funds**

#### Public Works Facilities

The Public Works Facilities fund is projected to have a decrease in its proposed operating budget for fiscal year 2014 of \$248.

### **PERSONNEL**

Section 5 of the Budget Document includes prioritized department and division personnel requests. This section identifies the estimated salary and benefit costs associated with the requests and identifies the recommendations included in the fiscal year 2014 budget in the "Proposed" column.

The fiscal year 2014 budget proposes the following personnel changes:

- A Cost of Living Adjustment of \$.40/ hour for full time employees.
- Salary funding totaling \$16,969 has been allocated to the Economic Development department budget for the economic development coordinator reclassification and a \$2,000 director salary increase.
- Staff requests for the Airport and Cross Hollows were partially funded with increases to hourly wage.

### **CAPITAL REQUESTS**

Section 6 includes a summary of prioritized department and division capital requests. The summary identifies the estimated cost of each request, the recommendations included in the fiscal year 2014 budget, the proposed funding sources and the account code reflecting where the item has been budgeted in the detailed budget in Section 3.

Capital requests noted as “Carryover” are requests approved in fiscal year 2013 but that may not be acquired or completed by the end of June 2013. Thus, departments or divisions are requesting that those resources be carried over to fiscal year 2014. In some cases, additional resources are being requested to fund the completion of these projects. Additional amounts to complete carryover projects are listed with the carryover project and, if funded, are identified in the “Proposed” column of the summary in Section 6.

Only new funding for carryover projects has been included in the fiscal year 2014 proposed budget. Carryover amounts from previous fiscal years will be determined and included in a mid-year budget revision. This procedure protects against overspending.



CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>GENERAL FUND</b>						
<u>GENERAL FUND REVENUE</u>						
1031	TAX REVENUE					
1031100	CURRENT YEAR PROPERTY TAXES	3,637,859	3,737,270	3,761,500	3,761,500	3,761,500
1031110	CURRENT YEAR PROPERTY TAXES-BOND	797,323	713,500	713,500	713,500	713,500
1031200	PRIOR YEAR PROPERTY TAXES	440,225	553,329	419,500	419,500	419,500
1031300	SALES & USE TAXES	4,480,240	4,800,462	4,735,000	4,735,000	4,975,000
1031310	MUNICIPAL ENERGY SALES TAX	31,954	23,347	30,000	30,000	30,000
1031410	ELECTRIC FRANCHISE TAX	1,220,721	1,266,464	1,250,000	1,250,000	1,290,000
1031420	TV FRANCHISE TAX	65,932	65,078	65,000	65,000	65,000
1031430	GAS FRANCHISE TAX	529,113	457,601	500,000	500,000	500,000
1031440	TELECOMMUNICATIONS TAX	442,704	443,058	445,000	445,000	445,000
1031700	FEES-IN-LIEU OF TAXES	390,683	384,088	385,000	385,000	385,000
1031900	INTEREST-DELINQUENT TAXES	24,526	30,254	20,000	20,000	20,000
1031	<b>TOTAL TAXES</b>	<b>12,061,279</b>	<b>12,494,450</b>	<b>12,324,500</b>	<b>12,324,500</b>	<b>12,604,500</b>
1032	LICENSE & PERMIT REVENUE					
1032100	BUSINESS LICENSES	170,178	164,999	170,000	170,000	170,000
1032110	ALCOHOL & BEVERAGE PERMITS	5,050	8,173	7,000	7,000	7,000
1032120	RESIDENTIAL RENTAL LICENSES	19,683	18,555	19,000	19,000	19,000
1032210	BUILDING PERMITS	137,683	188,359	165,000	165,000	240,000
1032250	ANIMAL LICENSES	2,208	1,813	2,000	2,000	2,000
1032290	BICYCLE LICENSES	17	9	-	-	-
1032	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>334,819</b>	<b>381,909</b>	<b>363,000</b>	<b>363,000</b>	<b>438,000</b>
1033	INTERGOVERNMENTAL REVENUE					
1033124	FED GRANT-BYRNE JAG	-	-	-	29,785	-
1033132	FED GRANT-DRUG FREE COMMUNITY	93,627	110,726	-	-	-
1033133	FED GRANT-SAFER FIRE	126,483	77,350	81,770	81,770	59,700
1033134	FED GRANT-SAFER FIRE VOLUNTEER	-	66,609	-	-	-
1033420	STATE GRANT-SHOOTING RANGE	-	652	-	-	-
1033421	STATE GRANT-WILDLAND FIRE	12,435	9,367	-	14,990	-
1033423	STATE GRANT-SEX OFFENDER	-	1,851	-	-	-
1033424	STATE GRANT-CLICK IT OR TICKET	500	-	-	-	-
1033425	STATE GRANT-EASY	2,316	2,278	-	-	-
1033426	STATE GRANT-HIGHWAY SAFETY	26,350	21,551	-	-	-
1033427	STATE GRANT-JAG	13,355	7,402	-	-	-
1033428	STATE GRANT-YOUTH ALCOHOL	4,153	4,122	-	-	-
1033429	STATE GRANT-ADTEC	14,535	4,995	-	-	-
1033430	STATE GRANT-SIDEWALKS	6,375	3,444	-	-	-
1033474	STATE GRANT-DCC LIBRARY GRANT	11,888	9,626	-	-	-
1033496	STATE GRANT-CDBG HOUSING AUTHORITY	69,000	-	-	-	-
1033497	STATE GRANT-CDBG CARE & SHARE	174,781	-	-	-	-
1033500	COOP AGREEMENT-SIDEWALKDS	5,465	-	-	-	-
1033501	COOP AGREEMENT-OPTICOM	44,000	-	-	-	-
1033560	CLASS "C" ROAD ALLOTMENT	1,064,477	1,073,963	1,065,000	1,065,000	1,065,000
1033580	STATE LIQUOR FUND ALLOTMENT	57,663	49,031	50,000	50,000	50,000
1033725	LOCAL GRANT-SW PUBLIC HEALTH	915	320	-	-	-
1033771	LOCAL GRANT-VETERANS PROJECT	25	909	-	-	-
1033810	IRON COUNTY-ECONOMIC DEVELOPMENT	47,789	48,746	50,617	50,617	50,000
1033812	IRON COUNTY-CEMETERY CARE	250	250	250	250	250
1033820	IRON COUNTY-FIRE AGREEMENT	257,226	253,107	302,285	302,285	302,285
1033824	IRON SCHOOL DISTRICT-SCHOOL RESOURCE	49,671	51,151	49,670	49,670	49,670
1033830	IRON SCHOOL DISTRICT-SCHOOL CROSSINGS	5,552	-	-	-	-
1033870	IRON COUNTY-RECREATION	7,500	7,500	7,500	7,500	7,500
1033871	IRON COUNTY-LIBRARY	82,000	82,000	82,000	82,000	110,000
1033873	IRON COUNTY-HERITAGE CENTER	-	-	-	-	6,000
1033920	ENOCH-FIRE AGREEMENT	53,995	62,783	78,850	78,850	78,850
1033921	KANARRAVILLE-FIRE AGREEMENT	5,999	6,318	7,300	7,300	7,300
1033	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>2,238,326</b>	<b>1,956,050</b>	<b>1,775,242</b>	<b>1,820,017</b>	<b>1,786,555</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1034	CHARGES FOR SERVICES					
1034100	ADMINISTRATIVE CHARGES	791,463	654,377	557,790	557,790	603,998
1034130	ZONING & BOARD OF ADJUSTMENT FEES	609	1,191	1,000	1,000	1,000
1034131	SUBDIVISION FILING FEES	1,450	785	1,000	1,000	1,000
1034133	SUBDIVISION INSPECTION FEES	80	6	-	-	-
1034150	SALE OF MAPS & PUBLICATIONS	1,947	1,450	4,000	4,000	4,000
1034210	POLICE OVERTIME REIMBURSEMENT	25,735	12,217	13,000	13,000	13,000
1034211	POLICE MISC REIMBURSEMENT	57,595	14,782	-	14,897	-
1034212	FALSE ALARM FEES	950	750	1,000	1,000	1,000
1034213	POLICE REPORTS & REGISTRATIONS	4,506	7,466	5,000	5,000	5,000
1034214	TRAFFIC SCHOOL FEES	20,074	15,045	20,000	20,000	20,000
1034221	FIRE MISC REIMBURSEMENT	6,661	5,670	-	-	-
1034250	ANIMAL POUND FEES	15,004	19,090	19,000	19,000	19,000
1034311	STREET MISC REIMBURSEMENT	44,505	6,390	-	-	-
1034312	ROAD BREAK FEES	1,150	1,425	1,000	1,000	1,000
1034313	FLEET MISC REIMBURSEMENT	5,859	7,087	-	-	-
1034325	PARKING PERMITS	60	15	-	-	-
1034713	ENTRY FEES-HALF MARATHON	1,702	16,642	-	-	-
1034730	PARK & FIELD RESERVATION FEES	6,074	14,694	12,000	12,000	12,000
1034731	BASKETBALL-ADULT	4,737	3,996	3,500	3,500	3,500
1034732	BASKETBALL-YOUTH	27,494	27,740	28,000	28,000	28,000
1034734	FLAG FOOTBALL-YOUTH	3,550	1,433	1,500	1,500	1,500
1034735	SOCCER	1,024	502	500	500	500
1034736	VOLLEYBALL FEES	4,369	5,147	5,100	5,100	5,100
1034737	TUMBLING FEES	4,478	2,626	4,500	4,500	4,500
1034738	PARKS MISC REIMBURSEMENT	2,970	504	-	-	-
1034739	BASEBALL-YOUTH	11,275	12,352	12,000	12,000	12,000
1034740	TENNIS FEES	3,657	1,810	3,000	3,000	3,000
1034741	SOFTBALL-ADULT	23,453	22,960	23,000	23,000	23,000
1034742	SOFTBALL-YOUTH	3,355	3,991	4,000	4,000	4,000
1034744	LEISURE SERVICES PROGRAM REVENUE	5,384	5,627	10,000	10,000	10,000
1034746	KAYAK FEES	-	436	-	-	-
1034750	JAZZ TICKETS	3,383	714	3,600	3,600	-
1034754	CROSS HOLLOW EVENT CENTER USE FEES	-	-	23,600	23,600	23,600
1034755	HERITAGE CENTER USE FEES	-	-	66,000	66,000	76,000
1034780	LIBRARY FEES	11,785	12,493	12,000	12,000	12,000
1034810	SALE OF CEMETERY LOTS	39,870	32,890	30,000	30,000	30,000
1034830	INTERMENTS	30,040	27,800	26,000	26,000	26,000
1034	TOTAL CHARGES FOR SERVICES	1,166,246	942,103	891,090	905,987	943,698
1035	FINES & FORFEITURES					
1035110	COURT FEES & FINES	206,210	171,388	170,000	170,000	170,000
1035120	LIBRARY FINES	12,140	10,137	11,500	11,500	11,500
1035230	RESTITUTION	2,793	2,165	2,000	2,000	2,000
1035	TOTAL FINES & FORFEITURES	221,143	183,689	183,500	183,500	183,500
1036	MISCELLANEOUS REVENUE					
1036100	INTEREST EARNINGS	13,627	22,053	13,000	13,000	13,000
1036200	RENTS-LA FIESTA & MCO TIRE	13,052	13,679	13,050	13,050	13,050
1036201	RENTS-JETT LAND LEASE	4,500	3,932	3,855	3,855	3,855
1036400	SALE OF FIXED ASSETS	23,207	-	-	-	-
1036401	SALE OF LIBRARY BOOKS	6,072	6,108	5,800	5,800	5,800
1036900	SUNDRY REVENUES	10,084	545,252	-	-	-
1036910	CASH OVER/SHORT	69	55	-	-	-
1036	TOTAL MISCELLANEOUS REVENUE	70,611	591,079	35,705	35,705	35,705

CEDAR CITY CORPORATION  
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ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1038	CONTRIBUTIONS & TRANSFERS					
1038103	TRANS FROM CAPITAL IMPROVEMENT	612,810	444,078	731,290	958,264	955,481
1038104	TRANS FROM RAP TAX	1,285	139,510	-	332,514	-
1038106	TRANS FROM TRT TAX	-	-	-	-	32,000
1038121	TRANS FROM PUBLIC WORKS FACILITIES	7,473	7,068	17,690	17,690	17,687
1038710	PRIVATE GRANTS-ECONOMIC DEV	2,816	-	-	-	-
1038711	PRIVATE GRANTS-ADMINISTRATION	3,319	11,868	-	-	-
1038720	PRIVATE GRANTS-POLICE	1,369	8,094	-	-	-
1038721	PRIVATE GRANTS-FIRE	3,490	86,354	-	-	-
1038722	PRIVATE GRANTS-ANIMAL CONTROL	70	5,317	-	138	-
1038770	PRIVATE GRANTS-PARKS	782	18,125	-	-	-
1038773	PRIVATE GRANTS-LIBRARY	30	4,380	-	-	-
1038900	FUND BALANCE-APPROPRIATED	-	-	-	300,000	80,153
1038	TOTAL CONTRIBUTIONS & TRANSFERS	633,444	724,794	748,980	1,608,606	1,085,321
	TOTAL GENERAL FUND REVENUE	16,725,869	17,274,073	16,322,017	17,241,315	17,077,279

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<u>GENERAL FUND EXPENDITURES</u>						
1041	ADMINISTRATION					
1041110	SALARIES & WAGES-PERM	700,216	484,259	477,500	477,500	478,299
1041111	OVERTIME-PERM	5,743	4,180	4,500	4,500	4,500
1041120	SALARIES & WAGES-TEMP	3,230	4,655	5,000	5,000	5,000
1041123	SOCIAL SECURITY-TEMP	247	356	383	383	383
1041131	SOCIAL SECURITY-PERM	53,865	37,657	36,873	36,873	36,934
1041132	EMPLOYEE INSURANCE	128,245	68,933	81,900	81,900	82,972
1041133	STATE RETIREMENT	93,947	67,736	77,313	77,313	81,394
1041134	WORKERS COMPENSATION	5,489	3,551	5,060	5,060	5,060
1041135	UNEMPLOYMENT INSURANCE	2,361	2,156	5,357	5,357	4,444
1041136	EXECUTIVE PACKAGE	4,800	4,431	4,800	4,800	4,800
1041137	DRUG TESTING	3,492	-	-	-	-
1041138	EMPLOYEE HEALTH	27,651	-	-	-	-
1041210	SUBSCRIPTIONS & MEMBERSHIPS	25,741	19,668	20,000	20,000	20,000
1041220	PUBLIC NOTICES	5,410	4,549	6,000	6,000	6,000
1041221	NEWSLETTER	8,252	7,745	9,000	9,000	9,000
1041230	TRAVEL & TRAINING	30,604	23,660	23,000	26,000	23,000
1041240	OFFICE SUPPLIES & EXPENSE	30,419	26,590	28,500	26,500	29,000
1041251	GAS & OIL	-	-	-	-	-
1041252	EQUIPMENT MAINTENANCE	7,560	6,926	5,400	5,400	6,000
1041253	LEASE & RENT PAYMENTS	-	-	-	-	-
1041280	TELEPHONE	5,555	4,032	3,900	3,900	4,000
1041281	INTERNET	9,583	6,983	6,160	6,160	6,000
1041310	PROF & TECH SERVICES	22,611	15,837	18,000	20,300	16,000
1041311	PROF SERVICES-AUDITING	7,842	8,096	8,205	8,205	9,857
1041312	REVERSE 911 SERVICES	-	10,599	17,900	17,900	5,000
1041320	BOARDS & COMMISSIONS	-	-	800	500	800
1041325	YOUTH CITY COUNCIL	1,565	1,968	2,000	2,000	2,000
1041330	ELECTIONS	-	19,187	-	-	28,000
1041510	INSURANCE & SURETY BOND	68,633	55,043	53,900	53,900	55,674
1041511	LEGAL CLAIMS	14,390	9,567	1,700	1,700	1,700
1041610	SUNDRY	7,427	7,448	7,000	7,000	7,000
1041612	SALES TAX	337	342	340	340	300
1041613	EXECUTIVE DISCRETION	6,090	1,288	30,000	27,000	30,000
		1,281,306	907,441	940,490	940,491	963,117
1041740	CAP OUTLAY-EQUIPMENT	-	-	8,000	8,000	8,000
1041951	STATE GRANT-CDBG HOUSING AUTHORITY	69,000	-	-	-	-
1041953	STATE GRANT-CDBG CARE & SHARE	174,781	-	-	-	-
1041970	PRIVATE GRANTS	3,319	4,540	-	-	-
1041	<b>TOTAL EXPENDITURES</b>	<b>1,528,406</b>	<b>911,981</b>	<b>948,490</b>	<b>948,491</b>	<b>971,117</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1042	CITY BUILDING					
1042110	SALARIES & WAGES-PERM	16,216	7,421	8,300	8,300	9,081
1042120	SALARIES & WAGES-TEMP	9,060	19,134	23,400	23,400	23,400
1042123	SOCIAL SECURITY-TEMP	693	1,464	1,790	1,790	1,790
1042131	SOCIAL SECURITY-PERM	1,263	582	635	635	695
1042132	EMPLOYEE INSURANCE	3,064	1,455	1,700	1,700	1,562
1042133	STATE RETIREMENT	2,256	1,022	1,331	1,332	1,570
1042134	WORKERS COMPENSATION	466	226	360	360	360
1042135	UNEMPLOYMENT INSURANCE	279	499	91	91	357
1042251	GAS & OIL	913	1,063	1,300	1,300	1,300
1042252	EQUIPMENT MAINTENANCE	22	4,510	4,000	4,000	4,000
1042261	JANITORIAL SUPPLIES	2,079	5,015	6,000	6,000	6,000
1042262	BUILDING & GROUND MAINTENANCE	13,946	31,810	16,000	16,000	16,000
1042263	PARKING ASSESSMENT	3,001	3,250	3,300	3,300	3,300
1042270	UTILITIES	40,451	42,863	41,200	41,200	41,200
1042280	TELEPHONE	599	702	700	700	700
1042480	SPECIAL DEPARTMENT SUPPLIES	-	-	500	500	500
1042510	INSURANCE & SURETY BOND	9,550	9,343	10,300	10,300	9,767
1042610	SUNDRY	50	-	500	500	500
		103,906	130,360	121,408	121,408	122,082
1042730	CAP OUTLAY-IMPROVEMENTS	11,238	1,263	-	-	-
1042	TOTAL EXPENDITURES	115,144	131,623	121,408	121,408	122,082
1043	PUBLIC INFORMATION					
1043110	SALARIES & WAGES-PERM	1,865	-	-	-	-
1043123	SOCIAL SECURITY-TEMP	143	-	-	-	-
1043133	STATE RETIREMENT	249	-	-	-	-
		2,257	-	-	-	-
1043	TOTAL EXPENDITURES	2,257	-	-	-	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1044	LEGAL					
1044110	SALARIES & WAGES-PERM	21,294	265,663	261,600	261,600	265,815
1044111	OVERTIME-PERM	1,629	2,526	2,500	2,500	2,500
1044131	SOCIAL SECURITY-PERM	-	20,068	20,204	20,204	20,526
1044132	EMPLOYEE INSURANCE	123	71,489	76,500	76,500	65,235
1044133	STATE RETIREMENT	2,847	35,167	42,362	42,362	46,391
1044134	WORKERS COMPENSATION	38	2,639	3,790	3,790	3,790
1044135	UNEMPLOYMENT INSURANCE	117	1,496	2,905	2,905	2,952
1044137	DRUG TESTING	-	3,687	5,515	5,515	5,515
1044138	EMPLOYEE HEALTH	-	1,578	8,000	8,000	5,000
1044210	SUBSCRIPTIONS & MEMBERSHIPS	-	6,998	7,000	7,000	7,000
1044230	TRAVEL & TRAINING	-	3,965	9,000	9,000	9,000
1044240	OFFICE SUPPLIES & EXPENSE	1,461	5,702	10,000	10,000	10,000
1044252	EQUIPMENT MAINTENANCE	-	-	1,600	1,600	1,600
1044280	TELEPHONE	-	1,784	1,800	1,800	1,800
1044310	PROF & TECH SERVICES	10,500	10,524	13,000	13,000	20,000
1044620	WITNESS FEES	2,836	2,802	5,000	5,000	5,000
		40,845	436,087	470,775	470,776	472,124
1044	TOTAL EXPENDITURES	40,845	436,087	470,775	470,776	472,124
1053	COMMUNITY PROMOTIONS					
1053630	COMMUNITY EVENT PROMOTIONS	52,700	51,300	54,000	54,000	25,000
1053635	FESTIVAL PROMOTIONS	3,438	8,428	10,000	10,000	10,304
1053636	GRAPHIC DESIGN	-	-	5,000	5,000	-
1053645	CITY IMAGE CAMPAIGN	28,995	29,075	30,000	30,000	30,000
1053661	VOLUNTEER CTR/YOUTH CITY COUNCIL	4,000	-	-	-	-
1053665	CHAMBER CONTRIBUTION	6,000	6,000	6,000	6,000	6,000
1053670	CHRISTMAS LIGHTS	6,203	8,086	15,000	15,000	7,000
1053671	MAIN STREET DECORATION SUPPORT	532	525	2,000	2,000	3,000
1053680	FIREWORKS	16,500	16,500	16,500	16,500	16,500
1053	TOTAL EXPENDITURES	118,368	119,914	138,500	138,500	97,804
1060	ECONOMIC DEVELOPMENT					
1060110	SALARIES & WAGES-PERM	123,684	141,371	94,500	94,500	107,709
1060131	SOCIAL SECURITY-PERM	9,189	10,655	7,229	7,229	8,240
1060132	EMPLOYEE INSURANCE	23,574	28,903	30,600	30,600	29,443
1060133	STATE RETIREMENT	16,530	19,467	15,158	15,158	18,623
1060134	WORKERS COMPENSATION	1,639	1,837	1,640	1,640	1,640
1060135	UNEMPLOYMENT INSURANCE	509	848	1,040	1,040	1,185
1060210	SUBSCRIPTIONS & MEMBERSHIPS	4,810	4,737	5,000	5,000	5,000
1060230	TRAVEL & TRAINING	11,431	13,190	13,500	13,500	14,000
1060240	OFFICE SUPPLY & EXPENSE	4,861	3,135	4,000	3,000	4,000
1060241	WEB SITE MAINTENANCE	5,985	6,285	7,000	7,000	8,000
1060242	GRAPHIC DESIGN	3,166	-	-	-	15,000
1060251	GAS & OIL	1,120	1,443	2,400	2,400	2,400
1060252	EQUIPMENT MAINTENANCE	966	835	1,300	1,300	1,300
1060253	LEASE & RENT PAYMENTS	900	900	900	900	900
1060265	BILLBOARD MAINTENANCE	-	-	600	600	600
1060266	FREEWAY SIGN MAINTENANCE	1,250	3,502	4,000	4,000	4,000
1060270	UTILITIES	3,781	3,990	4,200	4,200	4,200
1060280	TELEPHONE	1,212	1,126	1,200	1,200	1,200
1060510	INSURANCE & SURETY BONDS	120	230	200	200	121
1060611	ECONOMIC INCENTIVE OBLIGATIONS	-	-	10,000	10,000	12,000
1060614	EVENT RECRUITING	35,949	42,204	-	-	-
1060620	COMMUNITY PROMOTION & RECRUITING	13,007	19,587	19,000	20,000	21,500
		263,684	304,245	223,467	223,467	261,061
1060970	PRIVATE GRANTS	2,816	1,949	-	-	-
1060	TOTAL EXPENDITURES	266,499	306,195	223,467	223,467	261,061

**CEDAR CITY CORPORATION  
BUDGET**

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1070	POLICE DEPARTMENT					
1070110	SALARIES & WAGES-PERM	1,712,887	1,764,277	1,766,900	1,766,900	1,794,485
1070111	OVERTIME-PERM	182,887	195,503	105,000	111,442	105,000
1070120	WAGES-PART TIME & GUARD	7,658	10,404	12,000	12,000	18,822
1070123	SOCIAL SECURITY-TEMP	586	796	918	918	1,440
1070131	SOCIAL SECURITY-PERM	144,171	148,475	143,200	143,200	145,311
1070132	EMPLOYEE INSURANCE	474,011	515,183	571,000	571,000	549,496
1070133	STATE RETIREMENT	454,094	469,154	594,562	594,562	609,003
1070134	WORKERS COMPENSATION	39,149	36,695	40,520	40,520	42,000
1070135	UNEMPLOYMENT INSURANCE	7,897	11,261	20,723	20,723	20,990
1070210	SUBSCRIPTIONS & MEMBERSHIPS	2,415	2,368	3,895	3,895	3,895
1070220	PUBLIC NOTICES	645	66	1,425	1,425	1,425
1070231	TRAVEL & TRAINING-ADMIN	11,792	10,553	9,500	9,500	11,500
1070232	TRAVEL & TRAINING-DETECTIVES	6,530	2,583	6,175	6,175	6,175
1070233	TRAVEL & TRAINING-PATROL	19,386	21,341	18,525	18,525	18,525
1070234	TRAVEL & TRAINING-TACT TEAM	4,824	4,052	4,750	4,750	4,750
1070235	TRAVEL & TRAINING-K9	5,735	8,401	2,000	2,000	2,000
1070240	OFFICE SUPPLY & EXPENSE	6,261	6,965	7,125	7,125	7,125
1070241	POSTAGE	351	853	1,285	1,285	1,285
1070242	PRINTING	1,672	2,275	3,800	3,800	3,800
1070243	PHOTO SUPPLIES	199	179	475	475	475
1070244	COPY PAPER	394	1,162	1,235	1,235	1,235
1070245	IN-HOUSE TRAINING	5,234	663	760	760	1,500
1070246	COMPUTER SUPPLIES	7,705	9,890	13,205	13,205	13,205
1070251	GAS & OIL	104,317	117,770	152,000	152,000	152,000
1070252	EQUIPMENT MAINTENANCE	33,071	22,657	25,000	25,000	25,000
1070253	MAINTENANCE-TIRES	8,698	12,424	9,000	9,000	11,000
1070254	MAINTENANCE-RADARS	1,948	1,771	2,100	2,100	2,100
1070255	MAINTENANCE-RADIOS	2,634	3,447	4,280	4,280	6,408
1070280	TELEPHONE	14,770	18,030	17,500	17,500	18,500
1070310	PROF & TECH SERVICES	11,674	6,861	6,000	6,000	7,000
1070311	DISPATCH SERVICE	145,000	150,900	150,900	150,900	152,250
1070312	COMPUTER & TECH SERVICE CONTRACTS	37,763	51,736	50,600	50,600	52,600
1070450	SPECIAL PUBLIC SAFETY SUPPLIES	12,344	57,262	13,500	21,955	13,500
1070451	UNIFORM MAINTENANCE	5,756	6,807	5,400	5,400	6,400
1070452	FIREARM SUPPLIES	9,766	18,709	19,000	19,000	19,000
1070453	TRAFFIC SUPPLIES	579	345	1,330	1,330	1,330
1070454	PATROL ENHANCEMENT EQUIPMENT	2,795	367	20,000	20,000	20,000
1070455	VOLUNTEERS IN POLICE SERVICE	-	672	-	-	-
1070457	MAJOR INVESTIGATION SUPPLIES	664	267	950	950	950
1070458	SMALL TOOLS	2,432	1,610	2,280	2,280	4,280
1070459	MEDIA SUPPLIES	787	498	1,425	1,425	1,425
1070510	INSURANCE & SURETY BOND	8,695	8,325	8,800	8,800	8,741
1070511	LEGAL CLAIMS	25,807	13,016	20,900	20,900	20,900
1070610	SUNDRY	195	257	190	190	190
1070611	EMPLOYEE RECOGNITION	505	3,205	3,300	3,300	3,300
1070612	BIKE PATROL MAINTENANCE	851	1,901	855	1,855	1,900
1070613	CONFIDENTIAL INFORMANT FEES	200	48	475	475	475
1070620	UNIFORM PURCHASE	13,412	9,277	15,200	15,200	15,200
1070621	BIKE UNIFORMS	1,890	883	1,900	900	855
1070622	PATCHES & BADGES	268	876	1,425	1,425	1,425
1070624	BALLISTIC VESTS	5,665	4,297	6,515	6,515	6,515
1070625	CROSSING GUARD SUPPLIES	63	77	235	235	735
1070640	LIQUOR ENFORCEMENT	23,287	36,909	44,000	44,000	44,000
1070641	D.A.R.E. AMERICA PROGRAM	4,568	4,859	6,000	6,000	6,000
		3,576,888	3,779,160	3,920,038	3,934,935	3,967,421
1070700	CAP OUTLAY-NON-CAPITAL ASSETS	-	-	11,090	11,090	96,681
1070740	CAP OUTLAY-EQUIPMENT	-	-	39,000	39,000	8,500
1070741	CAP OUTLAY-VEHICLES	141,744	80,478	236,500	326,500	92,000
1070945	FED GRANT-DRUG FREE COMMUNITY	93,627	110,726	-	-	-
1070950	STATE GRANT-HIGHWAY SAFETY	26,350	21,551	-	-	-
1070952	STATE GRANT-JAG	13,355	7,402	-	29,785	-
1070953	STATE GRANT-YOUTH ALCOHOL	-	3,589	-	-	-
1070954	STATE GRANT-ADTEC	14,535	4,995	-	-	-
1070955	STATE GRANT-EASY	465	216	-	-	-
1070956	STATE GRANT-SEX OFFENDER	-	1,851	-	-	-
1070963	LOCAL GRANT-SW PUBLIC HEALTH	915	320	-	-	-
1070970	PRIVATE GRANTS	1,369	2,587	-	-	-
1070	TOTAL EXPENDITURES	3,869,248	4,012,875	4,206,628	4,341,310	4,164,602

**CEDAR CITY CORPORATION  
BUDGET**

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1073	FIRE DEPARTMENT					
1073110	SALARIES & WAGES-PERM	474,124	479,220	456,700	456,700	468,197
1073111	OVERTIME-PERM	36,041	43,577	48,000	48,000	48,000
1073120	SALARIES & WAGES-TEMP	76,480	124,925	147,900	147,900	147,900
1073123	SOCIAL SECURITY-TEMP	5,786	9,580	11,314	11,314	11,315
1073131	SOCIAL SECURITY-PERM	38,241	39,480	38,610	38,610	39,489
1073132	EMPLOYEE INSURANCE	149,161	161,934	175,200	175,200	168,582
1073133	STATE RETIREMENT	77,430	83,027	80,882	80,882	92,967
1073134	WORKERS COMPENSATION	8,391	9,688	14,020	14,020	14,500
1073135	UNEMPLOYMENT INSURANCE	2,716	4,370	7,179	7,179	7,305
1073138	EMPLOYEE HEALTH	-	-	3,000	3,000	3,000
1073210	SUBSCRIPTIONS & MEMBERSHIPS	1,001	1,390	4,500	4,500	4,500
1073220	PUBLIC NOTICES	-	-	200	200	200
1073230	TRAVEL & TRAINING	11,988	14,745	18,000	18,000	18,000
1073240	OFFICE SUPPLIES & EXPENSE	4,458	3,094	3,500	3,500	3,500
1073251	GAS & OIL	16,503	21,751	24,700	24,700	24,700
1073252	EQUIPMENT MAINTENANCE	11,559	13,854	11,500	11,500	15,500
1073253	LEASE & RENT PAYMENTS	2,400	2,583	2,400	2,400	2,400
1073261	JANITORIAL SUPPLIES	3,383	4,962	4,550	4,550	5,000
1073262	BUILDING & GROUND MAINTENANCE	4,163	5,918	12,000	12,000	12,000
1073270	UTILITIES	15,560	21,980	24,000	24,000	24,000
1073280	TELEPHONE	3,625	4,199	4,500	4,500	4,500
1073310	PROF & TECH SERVICES	-	-	400	400	400
1073450	SPECIAL PUBLIC SAFETY SUPPLIES	47,314	47,811	20,100	20,100	20,100
1073451	UNIFORM ALLOWANCE	7,200	7,200	7,200	7,200	7,200
1073510	INSURANCE & SURETY BONDS	17,250	7,538	8,300	8,300	7,883
1073611	EMPLOYEE RECOGNITION	-	768	600	600	600
		1,014,773	1,113,596	1,129,254	1,129,255	1,151,738
1073741	CAP OUTLAY-VEHICLES	-	-	60,000	60,000	-
1073742	CAP OUTLAY- FIRE TRUCK	-	46,463	-	-	480,000
1073743	CAP OUTLAY-FIRE TRUCK RESERVE	-	-	50,000	50,000	95,000
1073942	FED GRANT-SAFER	-	35,409	24,195	24,195	28,500
1073950	STATE GRANT-WILDLAND	16,566	9,367	-	14,990	-
1073970	PRIVATE GRANTS	3,490	88,031	-	-	-
1073	TOTAL EXPENDITURES	1,034,829	1,292,866	1,263,449	1,278,440	1,755,238
1075	BUILDING DEPARTMENT					
1075110	SALARIES & WAGES-PERM	103,166	105,272	101,200	101,200	102,824
1075131	SOCIAL SECURITY-PERM	7,894	8,053	7,742	7,742	7,866
1075132	EMPLOYEE INSURANCE	26,527	28,519	30,600	30,600	29,414
1075133	STATE RETIREMENT	13,641	14,650	16,232	16,232	17,778
1075134	WORKERS COMPENSATION	1,564	1,767	2,450	2,450	2,450
1075135	UNEMPLOYMENT INSURANCE	425	561	1,113	1,113	1,131
1075210	SUBSCRIPTIONS & MEMBERSHIPS	1,269	1,435	1,960	1,960	1,960
1075230	TRAVEL & TRAINING	2,273	1,960	3,000	3,000	3,000
1075240	OFFICE SUPPLIES & EXPENSE	3,570	4,293	4,600	4,600	4,600
1075251	GAS & OIL	3,537	3,801	4,800	4,800	4,800
1075252	EQUIPMENT MAINTENANCE	1,355	1,590	2,200	2,200	2,200
1075280	TELEPHONE	1,686	1,985	1,900	1,900	1,900
1075450	SPECIAL PUBLIC SAFETY SUPPLIES	47	-	-	-	-
1075510	INSURANCE & SURETY BONDS	360	230	300	300	242
1075610	SUNDRY	410	421	475	475	475
1075612	BUILDING PERMIT SURCHARGE	1,098	1,480	1,320	1,320	1,800
		168,822	176,017	179,892	179,892	182,440
1075741	CAP OUTLAY-VEHICLES	-	-	-	-	-
1075	TOTAL EXPENDITURES	168,822	176,017	179,892	179,892	182,440



CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1076	ANIMAL CONTROL					
1076110	SALARIES & WAGES-PERM	81,618	90,314	88,800	88,800	90,203
1076111	OVERTIME-PERM	1,103	1,517	2,750	2,750	2,750
1076131	SOCIAL SECURITY-PERM	6,374	7,039	7,004	7,004	7,112
1076132	EMPLOYEE INSURANCE	20,370	28,372	30,600	30,600	25,834
1076133	STATE RETIREMENT	10,083	12,607	14,685	14,685	16,071
1076134	WORKERS COMPENSATION	1,459	1,512	2,150	2,150	2,150
1076135	UNEMPLOYMENT INSURANCE	364	790	1,007	1,007	1,022
1076220	PUBLIC NOTICES	1,223	-	475	475	1,100
1076230	TRAVEL & TRAINING	2,013	2,488	2,850	2,850	2,850
1076240	OFFICE SUPPLIES & EXPENSE	1,836	2,563	1,665	1,665	1,665
1076251	GAS & OIL	3,451	5,147	6,800	6,800	6,800
1076252	EQUIPMENT MAINTENANCE	1,258	630	1,900	1,900	1,900
1076261	JANITORIAL SUPPLIES	1,602	2,143	3,700	3,700	3,700
1076262	BUILDING & GROUND MAINTENANCE	1,779	1,170	3,700	3,700	3,700
1076270	UTILITIES	3,581	3,348	3,700	3,700	3,700
1076280	TELEPHONE	2,158	2,250	2,300	2,300	2,300
1076310	PROF & TECH SERVICES	101	332	2,030	2,030	2,030
1076450	SPECIAL PUBLIC SAFETY SUPPLIES	8,045	3,308	5,225	5,363	5,225
1076510	INSURANCE & SURETY BONDS	467	452	500	500	474
1076620	UNIFORM PURCHASE	2,565	760	1,425	1,425	1,425
		151,450	166,741	183,265	183,404	182,011
1076740	CAP OUTLAY-EQUIPMENT	-	-	5,700	5,700	-
1076741	CAP OUTLAY-VEHICLES	-	23,704	-	-	-
1076970	PRIVATE GRANTS	70	-	-	-	-
1076	TOTAL EXPENDITURES	151,520	190,445	188,965	189,104	182,011
1077	PUBLIC WORKS ADMINISTRATION					
1077110	SALARIES & WAGES-PERM	120,494	95,361	100,600	100,600	107,595
1077131	SOCIAL SECURITY-PERM	9,277	7,308	7,696	7,696	8,231
1077132	EMPLOYEE INSURANCE	26,658	24,765	30,600	30,600	29,443
1077133	STATE RETIREMENT	15,828	13,261	16,136	16,136	18,603
1077134	WORKERS COMPENSATION	1,406	1,576	1,730	1,730	1,730
1077135	UNEMPLOYMENT INSURANCE	393	414	1,107	1,107	1,184
1077210	SUBSCRIPTIONS & MEMBERSHIPS	160	150	500	500	500
1077230	TRAVEL & TRAINING	788	44	1,000	1,000	1,000
1077240	OFFICE SUPPLIES & EXPENSE	2,270	1,881	2,000	2,000	2,300
1077251	GAS & OIL	1,163	728	1,200	1,200	1,200
1077252	EQUIPMENT MAINTENANCE	429	57	700	700	700
1077280	TELEPHONE	1,229	737	1,000	1,000	1,000
1077300	ADMINISTRATION FEE	53,895	54,166	54,087	54,087	53,929
1077510	INSURANCE & SURETY BONDS	120	-	-	-	-
1077610	SUNDRY	535	708	500	500	500
		234,645	201,156	218,856	218,856	227,915
1077	TOTAL EXPENDITURES	234,645	201,156	218,856	218,856	227,915

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1078	FLEET AND WAREHOUSE					
1078110	SALARIES & WAGES-PERM	232,548	235,995	234,600	234,600	240,903
1078111	OVERTIME-PERM	551	218	-	-	-
1078131	SOCIAL SECURITY-PERM	17,465	17,735	17,947	17,947	18,429
1078132	EMPLOYEE INSURANCE	73,691	76,279	87,700	87,700	84,331
1078133	STATE RETIREMENT	31,165	32,131	37,630	37,630	41,652
1078134	WORKERS COMPENSATION	2,737	3,187	5,010	5,010	5,010
1078135	UNEMPLOYMENT INSURANCE	1,082	1,559	2,581	2,581	2,650
1078210	SUBSCRIPTIONS & MEMBERSHIPS	1,810	800	1,910	1,910	1,910
1078230	TRAVEL & TRAINING	2,310	3,038	2,500	2,500	2,500
1078240	OFFICE SUPPLIES & EXPENSE	2,636	658	1,500	1,500	1,500
1078251	GAS & OIL	1,805	1,615	2,200	2,200	2,200
1078252	EQUIPMENT MAINTENANCE	1,995	2,815	3,000	3,000	3,000
1078280	TELEPHONE	710	812	800	800	800
1078451	UNIFORMS	4,038	3,740	5,000	5,000	5,000
1078480	SPECIAL DEPARTMENT SUPPLIES	19,472	15,961	16,000	16,000	16,000
1078510	INSURANCE & SURETY BONDS	923	290	400	400	303
1078610	SUNDRY	185	71	500	500	500
		395,123	396,903	419,277	419,278	426,688
1078740	CAP OUTLAY-EQUIPMENT	-	7,270	43,500	43,500	5,000
1078	TOTAL EXPENDITURES	395,123	404,174	462,777	462,778	431,688
1079	STREETS & HIGHWAYS					
1079110	SALARIES & WAGES-PERM	340,885	361,951	344,400	344,400	354,849
1079111	OVERTIME-PERM	4,423	4,280	19,000	19,000	19,000
1079120	SALARIES & WAGES-TEMP	70,644	65,752	70,000	70,000	70,000
1079121	OVERTIME-TEMP	1,245	854	2,000	2,000	2,000
1079123	SOCIAL SECURITY-TEMP	5,500	5,095	5,508	5,508	5,508
1079131	SOCIAL SECURITY-PERM	25,633	27,231	27,800	27,800	28,600
1079132	EMPLOYEE INSURANCE	115,720	126,646	138,400	138,400	126,177
1079133	STATE RETIREMENT	46,261	50,464	58,289	58,289	64,638
1079134	WORKERS COMPENSATION	5,902	4,586	7,200	7,200	7,200
1079135	UNEMPLOYMENT INSURANCE	1,940	2,964	4,789	4,789	4,904
1079230	TRAVEL & TRAINING	4,903	-	2,900	2,900	2,900
1079240	OFFICE SUPPLIES & EXPENSE	1,244	939	1,500	1,500	1,500
1079251	GAS & OIL	127,476	138,140	134,400	134,400	134,400
1079252	EQUIPMENT MAINTENANCE	114,476	130,430	115,400	115,400	115,400
1079253	LEASE & RENT PAYMENTS	8,000	8,000	8,000	8,000	10,000
1079260	MAINTENANCE-STREET LIGHTS	17,663	38,632	45,000	45,000	45,000
1079263	MAINTENANCE-STREETS	127,398	120,888	122,000	122,000	123,000
1079264	MAINTENANCE-SIDEWALKS	58,949	60,068	60,000	60,000	60,000
1079265	MAINTENANCE-RAILROAD	9,000	9,000	10,000	10,000	10,000
1079266	MAINTENANCE-STRIPING	15,923	-	16,000	16,000	16,000
1079267	MAINTENANCE-SNOW REMOVAL	33,563	15,709	35,000	35,000	35,000
1079268	MAINTENANCE-CRACK SEALING	63,950	65,932	64,500	64,500	66,000
1079269	MAINTENANCE-CHIP SEALING	1,020,305	1,059,623	1,040,000	1,040,000	1,040,000
1079271	UTILITIES-STREET LIGHTING	174,363	82,448	84,000	84,000	84,000
1079272	UTILITIES-RAILROAD ROAD CROSSING	727	712	800	800	800
1079280	TELEPHONE	2,196	2,571	2,400	2,400	2,400
1079313	ROAD BREAK REPAIRS	-	-	1,000	1,000	1,000
1079410	SPECIAL DEPARTMENT SUPPLIES	16,935	14,039	17,000	17,000	17,000
1079420	WEED ABATEMENT	6,095	5,290	6,000	6,000	8,000
1079451	UNIFORM SERVICE	2,652	3,219	3,700	3,700	3,700
1079510	INSURANCE & SURETY BONDS	2,262	2,091	2,300	2,300	2,188
1079511	LEGAL CLAIMS	34,405	9,790	11,800	11,800	11,800
1079610	SUNDRY	1,382	736	1,500	1,500	1,500
		2,462,055	2,418,080	2,462,587	2,462,586	2,474,464
1079710	CAP OUTLAY-LAND & RIGHT OF WAY	34,905	-	-	-	-
1079730	CAP OUTLAY- IMPROVEMENTS	150,879	-	71,000	71,000	27,000
1079732	CAP OUTLAY-SIGNAL LIGHTS	66,716	-	-	-	-
1079736	CAP OUTLAY-AIRPORT ROAD	4,358	290,622	-	-	-
1079737	CAP OUTLAY-STREET LIGHT PROJECT	492,634	-	-	-	-
1079738	CAP OUTLAY-CODY DRIVE	45,712	-	-	-	-
1079739	CAP OUTLAY-SOUTH INTERCHANGE	-	(25,000)	-	-	-
1079740	CAP OUTLAY-EQUIPMENT	-	148,285	170,000	170,000	202,000
1079741	CAP OUTLAY-VEHICLES	-	227,822	-	-	-
1079800	COOP AGREEMENT-SIDEWALKS	5,465	-	-	-	-
1079950	STATE GRANT-SIDEWALKS	6,445	2,897	-	-	-
1079	TOTAL EXPENDITURES	3,269,169	3,062,705	2,703,587	2,703,586	2,703,464

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1081	CITY ENGINEER					
1081110	SALARIES & WAGES-PERM	401,211	382,431	362,100	362,100	367,945
1081111	OVERTIME-PERM	2,848	1,439	3,000	3,000	3,000
1081131	SOCIAL SECURITY-PERM	30,367	28,975	27,930	27,930	28,378
1081132	EMPLOYEE INSURANCE	87,730	81,100	84,800	84,800	81,590
1081133	STATE RETIREMENT	51,636	52,671	58,562	58,562	64,137
1081134	WORKERS COMPENSATION	5,707	6,416	7,950	7,950	7,950
1081135	UNEMPLOYMENT INSURANCE	1,481	1,765	4,016	4,016	4,080
1081210	SUBSCRIPTIONS & MEMBERSHIPS	619	75	800	800	800
1081220	PUBLIC NOTICES	7	434	600	600	700
1081230	TRAVEL & TRAINING	698	1,436	2,500	2,500	2,500
1081240	OFFICE SUPPLIES & EXPENSE	7,296	11,702	9,000	9,000	9,000
1081251	GAS & OIL	6,412	5,176	8,000	8,000	7,500
1081252	EQUIPMENT MAINTENANCE	8,613	5,158	7,000	7,000	7,300
1081280	TELEPHONE	3,457	3,544	3,500	3,500	3,600
1081310	PROF & TECH SERVICES	3,850	4,213	6,500	6,500	6,500
1081510	INSURANCE & SURETY BONDS	240	230	300	300	242
		612,171	586,763	586,558	586,558	595,222
1081740	CAP OUTLAY-EQUIPMENT	8,450	23,539	-	3,961	-
1081	TOTAL EXPENDITURES	620,621	610,301	586,558	590,519	595,222
1083	PARKS & CEMETERY					
1083110	SALARIES & WAGES-PERM	207,481	221,944	215,900	215,900	223,351
1083111	OVERTIME-PERM	6,120	7,819	7,000	7,000	7,000
1083120	SALARIES & WAGES-TEMP	138,188	170,927	170,500	170,500	170,500
1083121	OVERTIME-TEMP	2,684	4,855	4,200	4,200	4,200
1083123	SOCIAL SECURITY-TEMP	10,777	13,447	13,365	13,365	13,364
1083131	SOCIAL SECURITY-PERM	15,934	17,126	17,052	17,052	17,622
1083132	EMPLOYEE INSURANCE	65,144	72,468	74,100	74,100	73,715
1083133	STATE RETIREMENT	28,477	31,718	35,753	35,753	39,827
1083134	WORKERS COMPENSATION	6,398	6,049	6,910	6,910	7,200
1083135	UNEMPLOYMENT INSURANCE	1,753	3,026	4,374	4,374	4,456
1083210	SUBSCRIPTIONS & MEMBERSHIPS	150	-	350	350	350
1083230	TRAVEL & TRAINING	1,602	2,431	2,500	2,500	2,500
1083240	OFFICE SUPPLIES & EXPENSE	2,790	2,555	2,500	2,500	2,500
1083251	GAS & OIL	31,669	35,606	40,700	40,700	40,700
1083252	EQUIPMENT MAINTENANCE	24,035	22,092	22,000	22,000	22,400
1083253	LEASE & RENT PAYMENTS	2,820	-	5,000	5,000	5,000
1083261	JANITORIAL SUPPLIES	11,288	7,941	15,600	15,600	15,800
1083262	BUILDING & GROUND MAINTENANCE	39,235	72,590	61,000	109,000	61,700
1083270	UTILITIES	33,447	31,831	34,100	34,100	34,100
1083280	TELEPHONE	3,131	3,644	3,500	3,500	3,500
1083310	PROF & TECH SERVICES	2,325	-	-	-	-
1083451	UNIFORM SERVICE	1,631	2,091	2,500	2,500	2,500
1083480	SPECIAL DEPARTMENT SUPPLIES	30,079	36,057	28,500	28,500	28,500
1083481	L. PERRY LEGACY EXPENDITURES	450	450	450	450	450
1083482	URBAN FORESTRY PROGRAM	6,002	14,311	15,000	15,000	15,000
1083510	INSURANCE & SURETY BONDS	2,565	3,090	3,400	3,400	3,231
1083511	LEGAL CLAIMS	9,265	11,357	17,200	17,200	17,200
		685,440	795,425	803,453	851,454	816,667
1083710	CAP OUTLAY-LAND	-	-	70,000	70,000	-
1083730	CAP OUTLAY-IMPROVEMENTS	5,468	61,469	48,000	102,531	101,100
1083732	CAP OUTLAY-CEMETERY	5,613	19,373	-	30,482	-
1083734	CAP OUTLAY-BALL PARK IMPROVEMENTS	9,134	3,048	-	16,053	-
1083740	CAP OUTLAY-EQUIPMENT	28,668	53,777	51,000	51,000	31,300
1083741	CAP OUTLAY-VEHICLES	19,540	-	32,500	32,500	28,000
1083790	CAP OUTLAY-RAP TAX	-	124,674	-	320,514	-
1083970	PRIVATE GRANTS	782	4,889	-	-	-
1083	TOTAL EXPENDITURES	754,645	1,062,654	1,004,953	1,474,534	977,067

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1084	RECREATION					
1084110	SALARIES & WAGES-PERM	143,848	141,695	131,800	131,800	133,396
1084111	OVERTIME-PERM	3,241	2,090	100	100	100
1084120	SALARIES & WAGES-TEMP	47,746	47,150	53,800	53,800	53,800
1084121	OVERTIME-TEMP	321	-	-	-	-
1084123	SOCIAL SECURITY-TEMP	3,836	3,607	4,116	4,116	4,116
1084131	SOCIAL SECURITY-PERM	10,710	10,200	10,090	10,090	10,212
1084132	EMPLOYEE INSURANCE	30,462	29,188	33,400	33,400	48,996
1084133	STATE RETIREMENT	21,530	17,927	21,157	21,157	23,081
1084134	WORKERS COMPENSATION	1,827	2,056	2,540	2,540	2,600
1084135	UNEMPLOYMENT INSURANCE	1,019	1,187	2,043	2,043	2,060
1084210	SUBSCRIPTIONS & MEMBERSHIPS	579	48	1,000	1,000	1,000
1084220	ADVERTISING	-	-	5,500	5,500	5,500
1084230	TRAVEL & TRAINING	193	761	2,000	2,000	2,000
1084240	OFFICE SUPPLIES & EXPENSE	6,013	5,615	4,000	4,000	4,400
1084251	GAS & OIL	2,180	1,562	3,100	3,100	3,100
1084252	EQUIPMENT MAINTENANCE	832	719	800	800	800
1084262	BUILDING & GROUND MAINTENANCE	16	100	1,000	1,000	1,000
1084264	BUILDING RENTAL	16,353	15,591	14,000	14,000	16,000
1084270	UTILITIES	2,818	1,792	2,000	2,000	2,000
1084280	TELEPHONE	3,961	2,264	2,500	2,500	2,500
1084312	RECREATION PROGRAM SERVICES	5,910	5,500	5,940	5,940	5,940
1084480	SPECIAL DEPARTMENT SUPPLIES	26,876	33,144	28,000	28,000	28,000
1084482	CONCERTS IN THE PARK PROGRAM	1,020	-	2,000	2,000	2,000
1084510	INSURANCE & SURETY BONDS	240	230	300	300	242
1084611	TICKET COSTS	3,024	483	3,150	3,150	3,150
1084612	LEISURE SERVICE PROGRAMS	7,739	6,077	10,000	10,000	10,000
		342,291	328,985	344,336	344,336	365,993
1084740	CAP OUTLAY- EQUIPMENT	-	-	-	-	18,000
1084790	CAP OUTLAY-RAP TAX	-	14,121	-	-	-
1084	TOTAL EXPENDITURES	342,291	343,106	344,336	344,336	383,993
1087	LIBRARY					
1087110	SALARIES & WAGES-PERM	192,561	188,531	201,000	201,000	207,672
1087120	SALARIES & WAGES-TEMP	41,049	42,148	39,100	39,100	39,100
1087123	SOCIAL SECURITY-TEMP	3,010	3,225	2,991	2,991	2,991
1087131	SOCIAL SECURITY-PERM	14,642	14,325	15,377	15,377	15,887
1087132	EMPLOYEE INSURANCE	24,526	25,525	28,700	28,700	27,720
1087133	STATE RETIREMENT	25,252	25,470	32,240	32,240	35,599
1087134	WORKERS COMPENSATION	323	304	430	430	440
1087135	UNEMPLOYMENT INSURANCE	1,161	1,722	2,211	2,211	2,714
1087210	SUBSCRIPTIONS & MEMBERSHIPS	360	440	500	500	500
1087220	PUBLIC NOTICES	181	591	400	400	400
1087230	TRAVEL & TRAINING	2,900	2,653	2,500	2,500	5,000
1087240	OFFICE SUPPLIES & EXPENSE	17,275	14,406	16,500	16,500	16,500
1087252	EQUIPMENT MAINTENANCE	416	2,005	2,000	718	2,000
1087261	JANITORIAL SUPPLIES	2,697	4,419	4,000	4,000	4,000
1087262	BUILDING & GROUND MAINTENANCE	10,928	11,716	20,000	20,000	18,000
1087270	UTILITIES	33,379	31,728	34,200	34,200	34,200
1087280	TELEPHONE	2,872	3,249	2,400	2,400	2,400
1087312	COMPUTER & TECH SERVICE CONTRACTS	19,858	23,216	22,000	24,110	24,000
1087313	GUEST SPEAKER PROGRAM	150	-	500	500	1,500
1087480	SPECIAL DEPARTMENT SUPPLIES	-	-	500	1,782	500
1087481	BOOKS-GENERAL COLLECTION	30,087	32,451	31,300	31,300	36,000
1087482	BOOKS-YOUNG ADULT	13,366	11,691	14,000	14,000	20,000
1087483	BOOKS-CHILDREN	22,053	22,020	23,500	23,500	32,000
1087485	PERIODICALS	964	176	1,000	1,000	1,000
1087487	ELECTRONIC SUBSCRIPTIONS	1,055	1,090	1,250	1,250	3,000
1087510	INSURANCE & SURETY BOND	7,135	6,979	7,700	5,590	7,296
		468,201	470,080	506,299	506,299	540,419
1087730	CAP OUTLAY-IMPROVEMENTS	16,600	-	10,000	10,000	40,000
1087790	CAP OUTLAY-RAP TAX	1,285	716	-	-	-
1087952	LOCAL GRANT-VETERANS PROJECT	25	214	-	-	-
1087954	STATE GRANT-DCC PUBLIC LIBRARY GRANT	11,888	9,582	-	-	-
1087970	PRIVATE GRANTS	30	4,350	-	-	-
1087	TOTAL EXPENDITURES	498,029	484,943	516,299	516,299	580,419

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1090	CROSS HOLLOWS EVENT CENTER					
1090110	SALARIES & WAGES-PERM	-	-	43,600	43,600	44,427
1090111	OVERTIME-PERM	-	-	2,000	2,000	2,000
1090120	SALARIES & WAGES-TEMP	-	-	20,000	20,000	28,000
1090121	OVERTIME-TEMP	-	-	2,000	2,000	2,000
1090123	SOCIAL SECURITY-TEMP	-	-	1,683	1,682	2,295
1090131	SOCIAL SECURITY-PERM	-	-	3,488	3,488	3,551
1090132	EMPLOYEE INSURANCE	-	-	11,600	11,600	11,161
1090133	STATE RETIREMENT	-	-	7,314	7,314	8,027
1090134	WORKERS COMPENSATION	-	-	1,060	1,060	1,150
1090135	UNEMPLOYMENT INSURANCE	-	-	744	744	841
1090251	GAS & OIL	-	-	4,100	4,100	4,500
1090252	EQUIPMENT MAINTENANCE	-	-	2,500	2,500	2,800
1090262	BUILDING & GROUND MAINTENANCE	-	-	8,000	8,000	8,000
1090270	UTILITIES	-	-	14,200	14,200	14,200
1090280	TELEPHONE	-	-	800	800	800
1090480	SPECIAL DEPARTMENT SUPPLIES	-	-	6,000	6,000	6,000
1090510	INSURANCE & SURETY BONDS	-	-	2,700	2,700	2,491
		-	-	131,789	131,788	142,243
1090700	CAP OUTLAY-NON-CAPITAL ASSETS	-	-	8,000	6,500	5,500
1090730	CAP OUTLAY-IMPROVEMENTS	-	-	20,000	21,500	6,400
1090740	CAP OUTLAY-EQUIPMENT	-	-	1,000	1,000	8,000
1090	TOTAL EXPENDITURES	-	-	160,789	160,788	162,143
1092	HERITAGE CENTER / FESTIVAL HALL					
1092110	SALARIES & WAGES-PERM	-	-	86,800	86,800	88,416
1092111	OVERTIME-PERM	-	-	2,000	2,000	2,000
1092120	SALARIES & WAGES-TEMP	-	-	38,000	44,250	47,500
1092121	OVERTIME-TEMP	-	-	500	500	500
1092123	SOCIAL SECURITY-TEMP	-	-	2,945	2,945	3,672
1092131	SOCIAL SECURITY-PERM	-	-	6,793	6,791	6,917
1092132	EMPLOYEE INSURANCE	-	-	15,700	15,700	15,055
1092133	STATE RETIREMENT	-	-	14,244	14,243	15,633
1092134	WORKERS COMPENSATION	-	-	2,100	2,100	2,200
1092135	UNEMPLOYMENT INSURANCE	-	-	1,400	1,400	1,523
1092220	MARKETING	-	-	3,000	2,500	3,000
1092230	TRAVEL & TRAINING	-	-	400	400	25,000
1092240	OFFICE SUPPLIES & EXPENSE	-	-	2,200	2,200	2,400
1092252	EQUIPMENT MAINTENANCE	-	-	7,500	7,500	9,375
1092261	JANITORIAL SUPPLIES	-	-	3,000	2,750	3,000
1092262	BUILDING & GROUND MAINTENANCE	-	-	12,000	10,500	21,000
1092263	PARKING ASSESSMENT	-	-	18,700	18,700	18,700
1092270	UTILITIES	-	-	73,900	72,400	70,000
1092280	TELEPHONE	-	-	2,900	2,400	2,000
1092480	SPECIAL DEPARTMENT SUPPLIES	-	-	13,000	11,000	10,000
1092510	INSURANCE & SURETY BONDS	-	-	13,300	13,300	12,644
1092613	CONCESSIONS	-	-	600	600	600
1092614	EVENT RECRUITING	-	-	23,350	23,350	31,900
		-	-	344,332	344,329	393,035
1092730	CAP OUTLAY-IMPROVEMENTS	-	-	17,000	17,000	-
1092740	CAP OUTLAY-EQUIPMENT	-	-	10,000	10,000	-
1092790	CAP OUTLAY-RAP TAX FUNDS	-	-	-	12,000	-
	TOTAL EXPENDITURES	-	-	371,332	383,329	393,035

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
1095	TRANSFERS					
1095901	TRANS TO CROSS HOLLOWS EVENT CENTER	93,277	101,589	-	-	-
1095902	TRANS TO CEDAR AREA TRANSIT SERVICE	50,823	51,099	67,579	67,579	67,615
1095903	TRANS TO HERITAGE CENTER FUND	218,451	244,128	-	-	-
1095905	TRANS TO PUBLIC WORKS FACILITIES	72,710	-	-	-	-
1095907	TRANS TO AQUATIC CENTER	141,491	364,736	376,771	376,771	476,778
1095908	TRANS TO GOLF COURSE	-	-	20,620	20,620	24,038
1095909	TRANS TO PUBLIC SAFETY IMPACT FEES	-	-	78,712	78,712	78,712
1095913	TRANS TO SOUTH INTERCHANGE	-	-	-	300,000	150,000
1095922	TRANS TO MBA-LEASE	952,352	6,300	1,600	1,600	1,534
1095923	TRANS TO DEBT SERVICE	798,073	1,591,360	1,603,051	1,603,051	1,615,177
1095924	TRANS TO CAPITAL IMPROVEMENT	765,000	-	-	-	-
1095990	FUND BALANCE-UNAPPROPRIATED	-	-	62,622	46,569	-
1095	TOTAL TRANSFERS	3,092,176	2,359,211	2,210,954	2,494,902	2,413,854
	TOTAL GENERAL FUND EXPENDITURES	16,502,639	16,106,254	16,322,017	17,241,315	17,077,279
	NET REVENUES OVER EXPENDITURES	223,230	1,167,819	0	-	0

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>SPECIAL REVENUE FUNDS</b>						
20	<u>AQUATIC CENTER</u>					
REVENUES						
2039100	FEES-ADMISSION	272,367	334,680	325,000	325,000	285,000
2039110	FEES-PROGRAM	31,334	39,986	32,000	32,000	32,000
2039200	SALES-SUPPLIES	7,147	16,241	14,000	14,000	14,000
2039210	SALES-CONCESSIONS	-	-	-	-	29,845
2039300	RENTS-ROOMS	14,112	16,158	17,000	17,000	17,000
2039310	RENTS-CONCESSIONAIRE	7,469	8,750	12,000	12,000	-
2039400	IRON COUNTY SCHOOL DISTRICT	48,151	125,000	125,000	125,000	125,000
2039410	PRIVATE DONATIONS	-	16,874	-	-	-
2039600	SUNDRY	-	3,853	1,000	1,000	1,000
2039800	TRANS FROM GENERAL FUND	141,491	364,736	376,771	376,771	476,778
2039801	TRANS FROM CAPITAL IMPROVEMENT	-	43,635	3,000	23,809	6,100
TOTAL REVENUES		522,070	969,914	905,771	926,580	986,723
EXPENDITURES						
2040110	SALARIES & WAGES-PERM	33,117	55,193	61,700	61,700	63,326
2040111	OVERTIME-PERM	2,638	1,268	5,455	5,455	5,455
2040120	SALARIES & WAGES-TEMP	201,167	428,866	343,005	343,005	391,690
2040121	OVERTIME-TEMP	340	206	-	-	-
2040123	SOCIAL SECURITY-TEMP	15,549	32,829	26,240	26,240	29,965
2040131	SOCIAL SECURITY-PERM	2,601	4,315	5,137	5,137	5,261
2040132	EMPLOYEE INSURANCE	3,584	18,431	20,100	20,100	19,301
2040133	STATE RETIREMENT	4,116	7,767	10,772	10,771	11,892
2040134	WORKERS COMPENSATION	639	1,222	1,970	1,970	2,200
2040135	UNEMPLOYMENT INSURANCE	1,633	3,964	4,512	4,512	5,066
2040210	SUBSCRIPTIONS & MEMBERSHIPS	-	-	200	200	200
2040220	PUBLIC NOTICES	512	-	500	500	500
2040230	TRAVEL & TRAINING	1,148	1,662	1,500	1,500	1,500
2040240	OFFICE SUPPLIES & EXPENSE	3,842	3,742	4,300	4,300	4,500
2040252	EQUIPMENT MAINTENANCE	634	3,691	3,500	3,500	5,800
2040254	CHEMICALS	24,924	44,111	51,500	51,500	52,000
2040261	JANITORIAL SUPPLIES	-	-	6,500	11,500	13,500
2040262	BUILDING & GROUND MAINTENANCE	24,115	30,496	22,000	17,000	17,000
2040270	UTILITIES	126,961	221,404	227,900	227,900	227,900
2040280	TELEPHONE	1,494	2,542	2,600	2,600	2,600
2040310	PROF & TECH SERVICES	360	-	-	-	-
2040311	PROF & TECH SERVICES-AUDITING	-	294	475	475	530
2040312	POOL PROGRAM SERVICES/MARKETING	4,808	9,900	10,000	10,000	10,000
2040451	UNIFORMS	3,878	2,717	4,000	4,000	4,000
2040480	SPECIAL DEPARTMENT SUPPLIES	23,692	23,231	12,860	22,489	12,860
2040481	MERCHANDISE	10,196	16,373	15,000	15,000	15,000
2040482	MERCHANDISE-CONCESSIONS	-	-	-	-	17,000
2040510	INSURANCE & SURETY BONDS	4,335	12,675	16,400	16,400	17,546
2040511	LEGAL CLAIMS	-	1,059	700	700	700
2040610	SUNDRY	-	1,010	1,500	1,500	1,500
2040612	SALES TAX	19,055	22,108	22,446	22,446	21,831
2040613	POOL PROGRAMS	-	2,610	20,000	20,000	20,000
		515,339	953,685	902,771	912,400	980,623
2040700	CAP OUTLAY-NON-CAPITAL ASSET	-	-	3,000	3,000	6,100
2040730	CAP OUTLAY-IMPROVEMENTS	6,331	-	-	8,500	-
2040740	CAP OUTLAY-EQUIPMENT	-	2,320	-	2,680	-
2040970	PRIVATE GRANTS	-	13,909	-	-	-
TOTAL EXPENDITURES		521,670	969,914	905,771	926,580	986,723
NET REVENUES OVER EXPENDITURES		400	-	0	0	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
21	CROSS HOLLOWS EVENT CENTER					
	REVENUES					
2139100	RENTS-INDOOR ARENA	7,239	8,629	-	-	-
2139101	RENTS-OUTDOOR ARENA	1,257	3,852	-	-	-
2139103	RENTS-STALLS	6,209	9,735	-	-	-
2139210	SALES-CONCESSIONS	2,821	1,861	-	-	-
2139220	FEES-DAY	2,716	2,816	-	-	-
2139221	FEES-ANNUAL	1,800	1,514	-	-	-
2139222	FEES-CLUBS	200	50	-	-	-
2139320	DONATIONS	-	6,818	-	-	-
2139410	IRON COUNTY	2,875	54,935	-	-	-
2139800	TRANS FROM GENERAL FUND	93,277	101,589	-	-	-
2139802	TRANS FROM CAP IMPROVEMENT FUND	41,950	-	-	-	-
	TOTAL REVENUES	160,344	191,799	-	-	-
	EXPENDITURES					
2140110	SALARIES & WAGES-PERM	43,595	45,439	-	-	-
2140111	OVERTIME-PERM	3,870	7,717	-	-	-
2140120	SALARIES & WAGES-TEMP	12,465	14,185	-	-	-
2140121	OVERTIME-TEMP	542	1,547	-	-	-
2140123	SOCIAL SECURITY-TEMP	995	1,227	-	-	-
2140131	SOCIAL SECURITY-PERM	3,533	3,954	-	-	-
2140132	EMPLOYEE INSURANCE	9,382	10,979	-	-	-
2140133	STATE RETIREMENT	6,279	7,355	-	-	-
2140134	WORKERS COMPENSATION	677	763	-	-	-
2140135	UNEMPLOYMENT INSURANCE	247	408	-	-	-
2140251	GAS & OIL	3,169	4,569	-	-	-
2140252	EQUIPMENT MAINTENANCE	2,387	2,077	-	-	-
2140262	BUILDING & GROUND MAINTENANCE	6,262	6,228	-	-	-
2140270	UTILITIES	13,801	13,225	-	-	-
2140280	TELEPHONE	643	709	-	-	-
2140311	AUDIT	148	115	-	-	-
2140450	SPECIAL DEPARTMENT SUPPLIES	1,090	2,234	-	-	-
2140510	INSURANCE & SURETY BONDS	2,984	2,835	-	-	-
2140610	SUNDRY			-	-	-
		112,069	125,564	-	-	-
2140720	CAP OUTLAY-BUILDINGS	2,875	-	-	-	-
2140730	CAP OUTLAY-IMPROVEMENTS	-	-	-	-	-
2140740	CAP OUTLAY-EQUIPMENT	45,350	-	-	-	-
2140960	LOCAL GRANT-IRON COUNTY	-	54,935	-	-	-
2140970	PRIVATE DONATIONS	-	2,492	-	-	-
	TOTAL EXPENDITURES	160,294	182,990	-	-	-
	NET REVENUES OVER EXPENDITURES	50	8,809	-	-	-



CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
22	<u>CEDAR AREA TRANSIT SERVICE</u>					
	REVENUES					
2239100	PASSENGER FARES	28,687	33,457	34,000	34,000	34,000
2239200	ADVERTISING REVENUE	1,772	448	-	-	-
2239340	STATE GRANT-UDOT	109,507	69,732	127,699	127,699	67,614
2239351	LOCAL GRANT-BRIAN HEAD	3,000	-	-	-	-
2239352	LOCAL GRANT-PAROWAN	1,000	-	-	-	-
2239800	TRANS FROM GENERAL FUND	50,823	51,099	67,579	67,579	67,615
2239801	TRANS FROM CAP IMPROVEMENT FUND	4,229	-	15,030	15,030	-
	<b>TOTAL REVENUES</b>	<b>199,019</b>	<b>154,735</b>	<b>244,308</b>	<b>244,308</b>	<b>169,229</b>
	EXPENDITURES					
2240110	SALARIES & WAGES-PERM	-	-	20,100	20,100	-
2240120	SALARIES & WAGES-TEMP	88,794	90,693	69,000	69,000	91,493
2240123	SOCIAL SECURITY-TEMP	6,793	6,938	5,279	5,279	7,000
2240131	SOCIAL SECURITY-PERM	-	-	1,538	1,538	-
2240132	EMPLOYEE INSURANCE	-	-	200	200	-
2240133	STATE RETIREMENT	-	-	3,224	3,224	-
2240134	WORKERS COMPENSATION	30	35	50	50	50
2240135	UNEMPLOYMENT INSURANCE	486	787	980	980	1,006
2240210	SUBSCRIPTIONS & MEMBERSHIPS	100	100	100	100	100
2240220	ADVERTISING	765	433	800	800	1,000
2240230	TRAVEL & TRAINING	391	386	750	750	750
2240240	OFFICE SUPPLIES & EXPENSE	1,055	1,307	1,500	1,500	2,000
2240251	GAS & OIL	26,561	30,093	39,100	38,400	39,100
2240252	EQUIPMENT MAINTENANCE	11,905	10,762	12,000	11,925	12,000
2240270	UTILITIES	2,449	4,801	5,200	5,200	5,200
2240280	TELEPHONE	488	340	400	400	400
2240300	ADMINISTRATION FEE	-	433	432	432	431
2240310	PROF & TECH SERVICES	30,000	-	-	-	-
2240311	AUDIT	91	91	105	105	140
2240480	SPECIAL DEPARTMENT SUPPLIES	152	-	500	500	500
2240510	INSURANCE & SURETY BONDS	7,655	6,880	7,200	7,900	7,059
2240511	LEGAL CLAIMS	-	656	700	700	700
2240610	SUNDRY	156	-	-	-	300
		177,872	154,735	169,158	169,083	169,229
2240730	CAP OUTLAY-IMPROVEMENTS	21,147	-	-	-	-
2240741	CAP OUTLAY-VEHICLES	-	-	75,000	75,000	-
2240900	TRANS TO PUBLIC WORKS FACILITIES	-	-	150	225	-
	<b>TOTAL EXPENDITURES</b>	<b>199,019</b>	<b>154,735</b>	<b>244,308</b>	<b>244,308</b>	<b>169,229</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
23	HERITAGE CENTER / FESTIVAL HALL					
	REVENUES					
2339100	RENTS-FACILITY	59,538	50,589	-	-	-
2339110	RENTS-LABOR	29,212	16,178	-	-	-
2339200	SALES-TICKETS	349	-	-	-	-
2339210	SALES-CONCESSIONS	-	359	-	-	-
2339220	FEES-CREDIT CARDS	(444)	(554)	-	-	-
2339800	TRANS FROM GENERAL FUND	218,451	244,128	-	-	-
2339801	TRANS FROM CAP IMPROVEMENT FUND	19,896	-	-	-	-
	TOTAL REVENUE	327,001	310,701	-	-	-
	EXPENDITURES					
2340110	SALARIES & WAGES-PERM	90,807	52,317	-	-	-
2340111	OVERTIME-PERM	1,275	2,009	-	-	-
2340120	SALARIES & WAGES-TEMP	39,224	42,271	-	-	-
2340121	OVERTIME-TEMP	334	620	-	-	-
2340123	SOCIAL SECURITY-TEMP	3,070	3,286	-	-	-
2340131	SOCIAL SECURITY-PERM	6,867	3,880	-	-	-
2340132	EMPLOYEE INSURANCE	23,676	14,245	-	-	-
2340133	STATE RETIREMENT	12,154	6,660	-	-	-
2340134	WORKERS COMPENSATION	1,406	1,590	-	-	-
2340135	UNEMPLOYMENT INSURANCE	612	675	-	-	-
2340220	MARKETING	776	1,995	-	-	-
2340240	OFFICE SUPPLIES & EXPENSE	2,547	2,282	-	-	-
2340252	EQUIPMENT MAINTENANCE	6,083	6,901	-	-	-
2340261	JANITORIAL SUPPLIES	2,418	3,913	-	-	-
2340262	BUILDING & GROUND MAINTENANCE	7,673	19,622	-	-	-
2340263	PARKING ASSESSMENT	17,751	18,654	-	-	-
2340270	UTILITIES	71,316	69,058	-	-	-
2340280	TELEPHONE	1,703	2,202	-	-	-
2340311	AUDIT	144	168	-	-	-
2340480	SPECIAL DEPARTMENT SUPPLIES	3,026	14,885	-	-	-
2340510	INSURANCE & SURETY BONDS	13,658	13,099	-	-	-
2340613	CONCESSIONS	586	570	-	-	-
		307,105	280,900	-	-	-
2340730	CAP OUTLAY-IMPROVEMENTS	19,896	-	-	-	-
	TOTAL EXPENDITURES	327,001	280,900	-	-	-
	NET REVENUES OVER EXPENDITURES	0	29,801	-	-	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
24	AIRPORT					
	REVENUES					
2439100	AERONAUTICAL FUEL TAX	10,217	10,420	8,700	8,700	11,000
2439200	FEES-PASSENGER	27,015	27,920	32,000	32,000	44,000
2439201	FEES-LANDING	10,875	7,410	10,000	10,000	30,000
2439202	FEES-FUEL	4,314	5,482	3,700	3,700	4,000
2439203	FEES-RENTAL CAR CONCESSIONS	30,043	30,339	24,000	24,000	25,000
2439300	RENTS-HANGERS	5,800	8,651	8,575	8,575	8,575
2439301	RENTS-TERMINAL BUILDING	20,098	19,092	20,300	20,300	20,300
2439302	RENTS-LAND	14,607	20,411	21,300	21,300	21,300
2439303	RENTS-FAA BUILDING	51,915	52,378	52,400	52,400	52,400
2439304	RENTS-SNOW CAT GARAGE	10,200	9,350	10,200	10,200	10,200
2439305	RENTS-FED EX BUILDING	4,200	4,200	4,200	4,200	4,700
2439400	IRON COUNTY-AIRPORT	25,000	25,000	25,000	25,000	25,000
2439420	BLM-LEASE IMPROVEMENTS	489,056	116,406	-	165,268	-
2439500	INTEREST EARNINGS	2,898	1,990	3,000	3,000	3,000
2439600	SUNDRY REVENUE	13,487	11,177	100	100	1,200
2439610	SALE OF FIXED ASSETS	70,000	70,910	70,000	70,000	70,000
2439702	FED GRANT-FEMA	970,225	-	-	-	-
2439710	STATE GRANT-AIRPORT IMPROVEMENT	136,262	22,499	-	-	504,000
2439900	FUND BALANCE-APPROPRIATED	-	-	8,192	8,192	92,523
	<b>TOTAL REVENUE</b>	<b>1,896,212</b>	<b>443,635</b>	<b>301,667</b>	<b>466,935</b>	<b>927,198</b>
	EXPENDITURES					
2440110	SALARIES & WAGES-PERM	67,702	64,383	82,600	82,600	84,807
2440111	OVERTIME-PERM	-	479	-	500	900
2440120	SALARIES & WAGES-TEMP	8,594	6,665	8,000	7,500	23,000
2440123	SOCIAL SECURITY-TEMP	630	510	612	612	1,760
2440131	SOCIAL SECURITY-PERM	5,244	5,004	6,319	6,319	6,557
2440132	EMPLOYEE INSURANCE	350	389	11,900	1,550	1,702
2440133	STATE RETIREMENT	8,399	8,931	13,249	13,249	14,819
2440134	WORKERS COMPENSATION	1,075	1,145	2,000	2,000	2,071
2440135	UNEMPLOYMENT INSURANCE	340	562	997	997	1,196
2440210	SUBSCRIPTIONS & MEMBERSHIPS	300	500	500	500	500
2440220	ADVERTISING	7,010	995	3,000	13,350	15,000
2440230	TRAVEL & TRAINING	926	285	1,000	250	1,000
2440240	OFFICE SUPPLIES & EXPENSE	1,875	4,318	2,200	2,200	2,200
2440251	GAS & OIL	3,047	4,468	5,600	5,600	5,600
2440252	EQUIPMENT MAINTENANCE	6,019	7,888	7,100	11,100	8,000
2440261	JANITORIAL SUPPLIES	2,602	1,966	2,000	2,000	2,000
2440262	MAINTENANCE-BUILDING & GROUND	27,673	54,097	29,500	29,500	30,400
2440263	MAINTENANCE-ASPHALT	186,831	16,290	25,000	22,200	25,900
2440264	MAINTENANCE-SNOW REMOVAL	-	-	100	100	1,000
2440270	UTILITIES	56,429	52,101	51,600	51,600	51,600
2440280	TELEPHONE	2,433	2,779	2,800	2,800	2,800
2440310	PROF & TECH SERVICES	100	25,000	2,250	250	2,000
2440311	AUDIT	1,014	1,123	340	340	267
2440420	WEED ABATEMENT	4,780	5,409	4,900	4,900	5,750
2440451	UNIFORM SERVICE	669	606	700	700	700
2440480	SPECIAL DEPARTMENT SUPPLIES	1,883	2,147	900	1,650	1,700
2440510	INSURANCE & SURETY BONDS	22,769	19,088	21,300	21,300	21,037
2440610	SUNDRY	251	348	300	300	300
		418,944	287,475	286,767	285,967	314,566
2440700	CAP OUTLAY-NON-CAPITAL ASSETS	-	-	5,400	4,461	-
2440720	CAP OUTLAY-BUILDINGS	1,195,087	104,332	-	-	-
2440730	CAP OUTLAY-IMPROVEMENTS	489,057	114,670	-	165,268	-
2440740	CAP OUTLAY-EQUIPMENT	-	10,900	9,500	11,239	-
2440820	STATE GRANT-AIRPORT IMPROVEMENT	-	25,000	-	-	560,000
2440911	TRANS TO AIRPORT CONSTRUCTION FUND	-	-	-	-	52,632
	<b>TOTAL EXPENDITURES</b>	<b>2,103,087</b>	<b>542,377</b>	<b>301,667</b>	<b>466,935</b>	<b>927,198</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>(206,875)</b>	<b>(98,741)</b>	<b>0</b>	<b>0</b>	<b>-</b>

**CEDAR CITY CORPORATION  
BUDGET**

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
25	<u>TRANSPORTATION IMPACT FEES</u>					
	REVENUES					
2539100	TRANSPORTATION IMPACT FEES	85,161	88,754	73,000	73,000	73,000
2539500	INTEREST EARNINGS	6,987	5,067	7,400	7,400	7,400
2539900	FUND BALANCE-APPROPRIATED	-	-	94,600	405,389	-
	<b>TOTAL REVENUE</b>	<b>92,148</b>	<b>93,821</b>	<b>175,000</b>	<b>485,789</b>	<b>80,400</b>
	EXPENDITURES					
2540310	PROF & TECH SERVICES	3,100	-	-	175,000	-
2540730	CAP OUTLAY-STREET WIDENING	7,655	(2,166)	175,000	184,166	-
2540732	CAP OUTLAY-2400 NORTH RIGHT OF WAY	-	-	-	115,000	-
2540733	CAP OUTLAY-2400 NORTH	177,084	158,839	-	1,077	-
2540734	CAP OUTLAY-WESTVIEW DRIVE	78,240	219,215	-	10,546	-
2540913	TRANS TO COVE DRIVE CAP PROJECT	45,000	-	-	-	-
2540990	FUND BALANCE-UNAPPROPRIATED	-	-	-	-	80,400
	<b>TOTAL EXPENDITURES</b>	<b>311,078</b>	<b>375,887</b>	<b>175,000</b>	<b>485,789</b>	<b>80,400</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>(218,930)</b>	<b>(282,066)</b>	<b>-</b>	<b>-</b>	<b>-</b>
26	<u>PARKS &amp; RECREATION IMPACT FEES</u>					
	REVENUES					
2639100	PARKS & RECREATION IMPACT FEES	147,595	80,332	66,000	66,000	66,000
2639500	INTEREST EARNINGS	1,520	1,907	1,600	1,600	1,600
2639900	FUND BALANCE-APPROPRIATED	-	-	-	48,108	154,252
	<b>TOTAL REVENUE</b>	<b>149,116</b>	<b>82,240</b>	<b>67,600</b>	<b>115,708</b>	<b>221,852</b>
	EXPENDITURES					
2640310	PROF & TECH SERVICES	3,100	-	-	-	-
2640739	CAP OUTLAY-TRAIL EXPANSIONS	36,657	102,637	-	115,708	221,852
2640990	FUND BALANCE-UNAPPROPRIATED	-	-	67,600	-	-
	<b>TOTAL EXPENDITURES</b>	<b>39,757</b>	<b>102,637</b>	<b>67,600</b>	<b>115,708</b>	<b>221,852</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>109,359</b>	<b>(20,397)</b>	<b>-</b>	<b>-</b>	<b>-</b>
27	<u>PUBLIC SAFETY IMPACT FEES</u>					
	REVENUES					
2739100	POLICE IMPACT FEES	11,016	9,700	6,200	6,200	6,200
2739101	FIRE IMPACT FEES	8,044	10,549	5,900	5,900	5,900
2739500	INTEREST EARNINGS-POLICE	123	-	-	-	-
2739501	INTEREST EARNINGS-FIRE	365	463	350	350	350
2739800	TRANS FROM GENERAL	-	-	78,712	78,712	78,712
2739900	FUND BALANCE-APPROPRIATED	-	-	-	59,750	60,000
	<b>TOTAL REVENUES</b>	<b>19,548</b>	<b>20,712</b>	<b>91,162</b>	<b>150,912</b>	<b>151,162</b>
	EXPENDITURES					
2740310	PROF & TECH SERVICES	6,200	-	-	-	-
2740710	CAP OUTLAY-LAND	-	-	-	60,000	60,000
2740810	NORTH STATION BOND PAYMENT-IRON CO	5,580	5,021	6,000	6,000	6,000
2740910	TRANS TO MBA FUND	94,440	-	-	-	-
2740911	TRANS TO DEBT SERVICE FUND	-	-	84,912	84,912	84,912
2740990	FUND BALANCE-UNAPPROPRIATED	-	-	250	-	250
	<b>TOTAL EXPENDITURES</b>	<b>106,220</b>	<b>5,021</b>	<b>91,162</b>	<b>150,912</b>	<b>151,162</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>(86,672)</b>	<b>15,691</b>	<b>-</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
28	GOLF COURSE					
	REVENUE					
2839100	GREEN FEES	-	-	312,000	312,000	312,000
2839110	DRIVING RANGE FEES	-	-	36,000	36,000	36,000
2839200	CART RENTALS	-	-	193,000	193,000	193,000
2839210	RENT-PRO SHOP	-	-	12,000	12,000	12,000
2839600	SUNDRY REVENUES	-	-	500	500	500
2839800	TRANS FROM GENERAL	-	-	20,620	20,620	24,038
2839801	TRANS FROM CAPITAL IMPROVEMENT	-	-	190,666	190,666	98,700
2839802	TRANS FROM RAP TAX FUNDS	-	-	-	26,993	-
TOTAL REVENUES				764,786	791,779	676,238
	EXPENDITURE					
2840110	SALARIES & WAGES-PERM	-	-	155,700	155,700	158,408
2840111	OVERTIME-PERM	-	-	700	700	700
2840120	SALARIES & WAGES-TEMP	-	-	118,000	118,000	118,000
2840121	OVERTIME-TEMP	-	-	200	200	200
2840123	SOCIAL SECURITY-TEMP	-	-	9,042	9,042	9,042
2840131	SOCIAL SECURITY-PERM	-	-	11,965	11,965	12,171
2840132	EMPLOYEE INSURANCE	-	-	57,300	57,300	55,064
2840133	STATE RETIREMENT	-	-	25,087	25,086	27,509
2840134	WORKERS COMPENSATION	-	-	3,150	3,150	3,200
2840135	UNEMPLOYMENT INSURANCE	-	-	3,021	3,021	3,050
2840210	SUBSCRIPTIONS & MEMBERSHIPS	-	-	900	900	900
2840220	ADVERTISING	-	-	4,275	4,275	4,275
2840230	TRAVEL & TRAINING	-	-	1,000	1,000	1,000
2840240	OFFICE SUPPLIES & EXPENSE	-	-	1,500	1,500	1,500
2840251	GAS & OIL	-	-	31,000	31,000	31,000
2840252	EQUIPMENT MAINTENANCE	-	-	17,500	17,500	17,500
2840254	GOLF CART MAINTENANCE	-	-	5,000	5,000	5,000
2840261	JANITORIAL SUPPLIES	-	-	3,000	3,000	3,000
2840262	BUILDING & GROUND MAINTENANCE	-	-	10,000	10,000	10,000
2840263	IRRIGATION SYSTEM MAINTENANCE	-	-	12,000	12,000	12,000
2840270	UTILITIES	-	-	38,500	38,500	38,500
2840280	TELEPHONE	-	-	4,100	4,100	4,100
2840311	AUDIT	-	-	375	375	453
2840451	UNIFORM SERVICE	-	-	500	500	500
2840480	SPECIAL DEPARTMENT SUPPLIES	-	-	22,300	22,300	22,300
2840481	GOLF CARTS	-	-	33,000	33,000	34,200
2840510	INSURANCE & SURETY BONDS	-	-	4,800	4,800	4,962
2840610	SUNDRY	-	-	475	475	475
2840612	SALES TAX	-	-	32,731	32,731	32,731
				607,120	607,120	611,738
2840730	CAP OUTLAY-IMPROVEMENTS	-	-	8,500	8,500	21,500
2840740	CAP OUTLAY-EQUIPMENT	-	-	129,234	129,234	43,000
2840741	CAP OUTLAY-VEHICLES	-	-	19,932	19,932	-
2840790	CAP OUTLAY-RAP TAX	-	-	-	26,993	-
TOTAL EXPENDITURES				764,786	791,779	676,238
NET REVENUES OVER EXPENDITURES				0	0	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
29	<u>RAP SALES TAX FUND</u>					
	REVENUES					
2939100	SALES TAX-RAP	409,026	423,439	-	-	-
2939500	INTEREST EARNINGS	4,335	6,386	-	-	-
2939900	FUND BALANCE-APPROPRIATED	-	-	414,732	583,287	414,732
	<u>TOTAL REVENUES</u>	<u>413,361</u>	<u>429,825</u>	<u>414,732</u>	<u>583,287</u>	<u>414,732</u>
	EXPENDITURES					
2940100	DISTRIBUTIONS TO ARTS PROGRAMS	144,003	135,289	138,244	126,244	138,244
2940200	DISTRIBUTIONS TO PARKS PROGRAMS	55,000	4,000	138,244	71,300	138,244
2940300	DISTRIBUTIONS TO RECREATION PROGRAMS	-	11,695	138,244	-	138,244
2940901	TRANS TO AQUATIC CENTER	133,561	2,209	-	26,236	-
2940910	TRANS TO GENERAL	1,285	139,510	-	332,514	-
2940912	TRANS TO GOLF COURSE	-	145,890	-	26,993	-
	<u>TOTAL EXPENDITURES</u>	<u>333,849</u>	<u>438,593</u>	<u>414,732</u>	<u>583,287</u>	<u>414,732</u>
	<u>NET REVENUES OVER EXPENDITURES</u>	<u>79,513</u>	<u>(8,768)</u>	<u>-</u>	<u>-</u>	<u>-</u>
30	<u>TRT SALES TAX FUND</u>					
	REVENUES					
3039100	SALES TAX-TRT	-	-	-	-	80,000
3039500	INTEREST EARNINGS	-	-	-	-	-
	<u>TOTAL REVENUES</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
	EXPENDITURES					
3040100	DISTRIBUTIONS TO PROGRAMS	-	-	-	-	40,000
3040900	TRANS TO GENERAL	-	-	-	-	32,000
3040990	FUND BALANCE-UNAPPROPRIATED	-	-	-	-	8,000
	<u>TOTAL EXPENDITURES</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
	<u>NET REVENUES OVER EXPENDITURES</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>DEBT SERVICE FUND</b>						
31	<b>DEBT SERVICE FUND</b>					
<b>REVENUES</b>						
3139100	BOND PROCEEDS	8,368,258	1,080,000	-	-	-
3139500	INTEREST EARNINGS	15	379	-	-	-
3139601	BUILD AMERICA BOND SUBSIDY	98,000	95,648	-	-	-
3139800	TRANS FROM GENERAL FUND	798,073	1,591,360	1,603,051	1,603,051	1,615,177
3139801	TRANS FROM PUBLIC SAFETY IMPACT FEES	-	-	84,912	84,912	84,912
3139900	FUND BALANCE-APPROPRIATED	-	-	95,648	95,648	82,760
<b>TOTAL REVENUE</b>		<b>9,264,346</b>	<b>2,767,387</b>	<b>1,783,611</b>	<b>1,783,611</b>	<b>1,782,849</b>
<b>EXPENDITURES</b>						
3140811	PRINCIPAL-LIBRARY GO BOND	252,000	1,284,000	308,000	308,000	310,000
3140814	PRINCIPAL-AQUATIC CENTER GO BOND	168,000	175,000	182,000	182,000	189,000
3140815	PRINCIPAL-SALES TAX BOND	-	695,000	765,000	765,000	780,000
3140821	INTEREST-LIBRARY GO BOND	97,323	89,822	52,868	52,868	50,686
3140824	INTEREST-AQUATIC CENTER GO BOND	280,000	273,280	266,280	266,280	259,000
3140825	INTEREST-SALES TAX BOND	-	273,918	206,213	206,213	190,913
3140831	BANK CHARGES-LIBRARY	750	750	750	750	750
3140832	BANK CHARGES-SALES TAX	-	2,500	2,500	2,500	2,500
3140840	BOND CLOSING COSTS	82,780	20,750	-	-	-
3140900	TRANS TO MBA FUND	8,274,912	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>9,155,765</b>	<b>2,815,020</b>	<b>1,783,611</b>	<b>1,783,611</b>	<b>1,782,849</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>108,580</b>	<b>(47,633)</b>	<b>-</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>CAPITAL PROJECT FUNDS</b>						
40	<u>COAL CREEK FLOOD CONTROL PROJECT</u>					
	REVENUES					
4039900	FUND BALANCE-APPROPRIATED	-	-	-	360,656	-
	<b>TOTAL REVENUES</b>	-	-	-	360,656	-
	EXPENDITURES					
4041730	CAP OUTLAY-COAL CREEK FLOOD PROJECT	62,852	866	-	360,656	-
	<b>TOTAL EXPENDITURES</b>	62,852	866	-	360,656	-
	<b>NET REVENUES OVER EXPENDITURES</b>	(62,852)	(866)	-	-	-
41	<u>AQUATIC CENTER</u>					
	REVENUES					
4139421	IRON COUNTY SCHOOL DISTRICT	500,000	-	-	-	-
4139430	PRIVATE DONATIONS	55,000	110,000	-	-	-
4139500	INTEREST EARNINGS	6,781	-	-	-	-
4139801	TRANS FROM RAP TAX	133,561	2,209	-	26,236	-
4139802	TRANS FROM BALL COMPLEX	-	35,538	-	5,871	-
	<b>TOTAL REVENUES</b>	695,341	147,747	-	32,107	-
	EXPENDITURES					
4140720	CAP OUTLAY-BUILDINGS	4,100,354	131,187	-	5,871	-
4140740	CAP OUTLAY-EQUIPMENT	133,561	-	-	-	-
4140790	CAP OUTLAY-RAP TAX	-	2,209	-	26,236	-
4140970	PRIVATE GRANTS	55,000	105,504	-	-	-
	<b>TOTAL EXPENDITURES</b>	4,288,915	238,900	-	32,107	-
	<b>NET REVENUES OVER EXPENDITURES</b>	(3,593,573)	(91,153)	-	-	-
43	<u>AIRPORT CONSTRUCTION FUND</u>					
	REVENUES					
4339100	FED GRANT-FAA ENTITLEMENT	367,061	100,551	-	459,824	999,368
4339101	FED GRANT-STIMULUS FUNDING	69,710	-	-	-	-
4339800	TRANS FROM AIRPORT FUND	-	-	-	-	52,632
4339900	FUND BALANCE-APPROPRIATED	-	-	-	22,476	-
	<b>TOTAL REVENUE</b>	436,771	100,551	-	482,300	1,052,000
	EXPENDITURES					
4340310	PROF & TECH SERVICES	386,382	37,604	-	78,096	-
4340721	CAP OUTLAY-SRE FACILITY	-	68,296	-	404,204	-
4340734	CAP OUTLAY-RUNWAY REHAB	69,710	-	-	-	1,052,000
	<b>TOTAL EXPENDITURES</b>	456,092	105,899	-	482,300	1,052,000
	<b>NET REVENUES OVER EXPENDITURES</b>	(19,321)	(5,348)	-	-	-



CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
44	<u>COVE DRIVE CAPITAL PROJECT</u>					
	REVENUES					
4439100	CORRIDOR PRESERVATION FUND	3,951	-	-	-	-
4439110	STATE GRANT-UDOT	8,355	678,847	-	-	-
4439800	TRANS FROM TRANS IMPACT FEES	45,000	-	-	-	-
	<u>TOTAL REVENUES</u>	<u>57,306</u>	<u>678,847</u>	<u>-</u>	<u>-</u>	<u>-</u>
	EXPENDITURES					
4440731	CAP OUTLAY-COVE DRIVE	12,300	710,937	-	-	-
	<u>TOTAL EXPENDITURES</u>	<u>12,300</u>	<u>710,937</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>NET REVENUES OVER EXPENDITURES</u>	<u>45,005</u>	<u>(32,090)</u>	<u>-</u>	<u>-</u>	<u>-</u>
46	<u>CAPITAL IMPROVEMENT FUND</u>					
	REVENUES					
4639410	TRANS FROM GENERAL FUND	765,000	-	-	-	-
4639430	TRANS FROM STORM DRAIN FUND	-	8,700	62,750	520,114	31,000
4639450	TRANS FROM SID GUARANTEE FUND	10,300	-	-	-	-
4639500	INTEREST EARNINGS	20,360	19,981	21,700	21,700	21,700
4639990	FUND BALANCE-APPROPRIATED	-	-	874,316	895,884	1,157,581
	<u>TOTAL REVENUE</u>	<u>795,660</u>	<u>28,681</u>	<u>958,766</u>	<u>1,437,698</u>	<u>1,210,281</u>
	EXPENDITURES					
4695920	TRANS TO BALL DIAMOND COMPLEX	60,562	-	-	-	-
4695923	TRANS TO AQUATIC CENTER	-	43,635	3,000	23,809	6,100
4695930	TRANS TO GENERAL FUND	612,810	444,078	731,290	987,368	955,481
4695931	TRANS TO SID GUARANTEE FUND	-	90,000	-	-	150,000
4695933	TRANS TO CROSS HOLLOW ARENA	41,950	-	-	-	-
4695941	TRANS TO HERITAGE CENTER	19,896	-	-	-	-
4695942	TRANS TO CATS	4,229	-	15,030	15,030	-
4695943	TRANS TO GOLF COURSE	-	-	190,666	190,666	98,700
4695950	TRANS TO WATER	61,208	131,790	-	-	-
4695953	TRANS TO STORM DRAIN	5,928	-	-	192,655	-
4695960	TRANS TO PUBLIC WORKS COMPLEX	13,194	17,245	18,780	28,170	-
	<u>TOTAL EXPENDITURES</u>	<u>819,777</u>	<u>726,748</u>	<u>958,766</u>	<u>1,437,698</u>	<u>1,210,281</u>
	<u>NET REVENUES OVER EXPENDITURES</u>	<u>(24,117)</u>	<u>(698,067)</u>	<u>-</u>	<u>-</u>	<u>-</u>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
47	<u>SOUTH INTERCHANGE</u>					
	REVENUES					
4739400	TRANS FROM GENERAL FUND		-	-	300,000	150,000
	<u>TOTAL REVENUES</u>		-	-	300,000	150,000
4740730	CAP OUTLAY-SOUTH INTERCHANGE		-	-	300,000	150,000
	<u>TOTAL EXPENDITURES</u>		-	-	300,000	150,000
	<u>NET REVENUES OVER EXPENDITURES</u>		-	-	-	-
49	<u>BALL DIAMOND COMPLEX PROJECT</u>					
	REVENUES					
4939400	TRANS FROM CAP IMPROVEMENT	60,562	-	-	-	-
4939800	FUND BALANCE-APPROPRIATED	-	-	-	23,030	-
	<u>TOTAL REVENUES</u>	60,562	-	-	23,030	-
	EXPENDITURES					
4940730	CAP OUTLAY-BALL DIAMONDS	1,809,010	11,615	-	17,159	-
4940740	CAP OUTLAY-EQUIPMENT	60,562	136	-	-	-
4940901	TRANS TO AQUATIC CENTER	-	35,538	-	5,871	-
	<u>TOTAL EXPENDITURES</u>	1,869,572	47,289	-	23,030	-
	<u>NET REVENUES OVER EXPENDITURES</u>	(1,809,010)	(47,289)	-	-	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>ENTERPRISE FUNDS</b>						
50	<u>GOLF COURSE</u>					
	REVENUE					
5039100	GREEN FEES	347,949	327,440	-	-	-
5039110	DRIVING RANGE FEES	35,113	35,832	-	-	-
5039200	CART RENTALS	192,568	200,770	-	-	-
5039210	RENT-PRO SHOP	12,000	12,000	-	-	-
5039400	SALE OF FIXED ASSETS	455	-	-	-	-
5039600	SUNDRY REVENUES	712	802	-	-	-
5039740	PRIVATE GRANTS	-	11,300	-	-	-
5039800	TRANS FROM RAP TAX FUND	-	145,890	-	-	-
<b>TOTAL REVENUES</b>		<b>588,797</b>	<b>734,034</b>	<b>-</b>	<b>-</b>	<b>-</b>
	EXPENDITURE					
5040110	SALARIES & WAGES-PERM	186,612	161,879	-	-	-
5040111	OVERTIME-PERM	217	217	-	-	-
5040120	SALARIES & WAGES-TEMP	99,719	120,807	-	-	-
5040121	OVERTIME-TEMP	17	143	-	-	-
5040123	SOCIAL SECURITY-TEMP	7,630	9,253	-	-	-
5040131	SOCIAL SECURITY-PERM	14,317	12,353	-	-	-
5040132	EMPLOYEE INSURANCE	60,130	52,283	-	-	-
5040133	STATE RETIREMENT	24,831	22,426	-	-	-
5040134	WORKERS COMPENSATION	2,526	2,841	-	-	-
5040135	UNEMPLOYMENT INSURANCE	1,375	2,054	-	-	-
5040138	EMPLOYEE HEALTH	1,222	-	-	-	-
5040140	COMPENSATED ABSENCES EXPENSE	1,932	(3,698)	-	-	-
5040210	SUBSCRIPTIONS & MEMBERSHIPS	1,150	1,170	-	-	-
5040220	ADVERTISING	4,378	3,366	-	-	-
5040230	TRAVEL & TRAINING	1,194	1,244	-	-	-
5040240	OFFICE SUPPLIES & EXPENSE	1,092	1,602	-	-	-
5040251	GAS & OIL	24,686	25,489	-	-	-
5040252	EQUIPMENT MAINTENANCE	25,991	29,816	-	-	-
5040253	LEASE & RENT PAYMENTS	114	-	-	-	-
5040254	GOLF CART MAINTENANCE	4,305	4,576	-	-	-
5040261	JANITORIAL SUPPLIES	1,570	1,149	-	-	-
5040262	BUILDING & GROUND MAINTENANCE	10,913	9,593	-	-	-
5040263	IRRIGATION SYSTEM MAINTENANCE	33,914	11,362	-	-	-
5040270	UTILITIES	34,454	41,918	-	-	-
5040280	TELEPHONE	4,370	4,049	-	-	-
5040300	ADMINISTRATION FEES	37,466	22,037	-	-	-
5040311	AUDIT	368	379	-	-	-
5040451	UNIFORM SERVICE	42	74	-	-	-
5040480	SPECIAL DEPARTMENT SUPPLIES	26,628	24,565	-	-	-
5040481	GOLF CARTS	26,152	-	-	-	-
5040510	INSURANCE & SURETY BONDS	4,936	4,329	-	-	-
5040610	SUNDRY	90	-	-	-	-
5040612	SALES TAX	32,695	31,518	-	-	-
5040614	PRAIRIE DOG RELOCATION	82	190	-	-	-
5040650	DEPRECIATION	38,762	35,882	-	-	-
5040690	LOSS ON DISPOSAL OF ASSETS	-	8,791	-	-	-
		<b>715,878</b>	<b>643,657</b>	<b>-</b>	<b>-</b>	<b>-</b>
5040790	CAP OUTLAY-RAP TAX	-	145,890	-	-	-
5040970	PRIVATE GRANTS	-	10,485	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>715,878</b>	<b>800,032</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>(127,081)</b>	<b>(65,998)</b>	<b>-</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
51	WATER FUND					
	REVENUE					
5136200	HYDRANT METER RENTALS	850	600	800	800	800
5137110	METERED WATER SALES	2,466,070	2,613,568	2,475,000	2,475,000	3,500,000
5137130	IRRIGATION WATER	4,662	4,743	4,500	4,500	4,500
5137150	REIMBURSEMENTS-WATER LINES	-	55,753	-	-	-
5137160	CONNECTION FEES	22,513	24,926	21,000	21,000	21,000
5137161	IMPACT FEES	119,520	160,892	122,000	122,000	122,000
5137165	WATER ACQUISITION FEE	23,192	15,780	5,000	5,000	5,000
5137170	LATE PENALTIES	67,587	65,099	65,000	65,000	65,000
5137191	TAPPING FEES	450	180	500	500	500
5137801	STATE GRANT-LINE REPLACEMENT	36,317	-	-	-	-
5138100	INTEREST EARNINGS	47,273	28,407	13,400	13,400	13,400
5138110	INTEREST EARNINGS-IMPACT FEES	15,702	11,053	16,800	16,800	16,800
5138301	TRANS FROM PUBLIC WORKS FACILITIES	12,895	30,520	30,520	30,520	30,520
5138302	TRANS FROM CAPITAL IMPROVEMENT	61,208	131,790	-	-	-
5138900	SUNDRY	-	383	-	-	-
5139700	CONTRIBUTIONS-OTHER SOURCES	1,573,118	14,872	-	-	-
5139800	FUND BALANCE-APPROPRIATED	-	-	377,362	1,557,348	631,190
	TOTAL REVENUE	4,451,356	3,158,566	3,131,882	4,311,868	4,410,710
	EXPENSES					
5140110	SALARY & WAGES-PERM	469,678	456,383	469,100	469,100	479,051
5140111	OVERTIME-PERM	17,629	18,889	24,000	24,000	24,000
5140120	SALARY & WAGES-TEMP	37,419	37,894	43,500	43,500	43,000
5140121	OVERTIME-TEMP	428	315	800	800	800
5140123	SOCIAL SECURITY-TEMP	2,909	2,923	3,389	3,389	3,351
5140131	SOCIAL SECURITY-PERM	36,784	35,719	37,722	37,722	38,483
5140132	EMPLOYEE INSURANCE	108,576	108,036	137,800	137,800	134,007
5140133	STATE RETIREMENT	65,292	69,235	79,093	79,094	86,978
5140134	WORKERS COMPENSATION	9,406	10,875	12,720	12,720	12,850
5140135	UNEMPLOYMENT INSURANCE	2,263	3,245	5,911	5,911	6,016
5140138	EMPLOYEE HEALTH	2,447	-	-	-	-
5140140	COMPENSATED ABSENCES EXPENSE	2,637	9,023	-	-	-
5140210	SUBSCRIPTIONS & MEMBERSHIPS	1,310	1,790	2,000	2,000	2,000
5140220	PUBLIC NOTICES	3,303	356	6,000	6,000	5,000
5140230	TRAVEL & TRAINING	5,420	1,667	5,000	5,000	5,000
5140240	OFFICE SUPPLIES & EXPENSE	51,135	45,348	57,000	57,000	57,000
5140251	GAS & OIL	47,375	43,766	60,000	60,000	61,000
5140252	EQUIPMENT MAINTENANCE	13,719	13,101	20,000	20,000	20,000
5140253	LEASE & RENT PAYMENTS	8,109	8,428	10,000	10,000	10,000
5140255	MAINTENANCE-WATER SYSTEM	313,623	282,370	343,000	343,000	354,000
5140256	MAINTENANCE-CONCRETE	11,369	15,062	21,600	21,600	21,600
5140257	MAINTENANCE-LAKE AT THE HILLS	-	-	12,000	12,000	12,000
5140262	MAINTENANCE-WELL HOUSES	2,760	48,553	5,000	5,000	5,000
5140270	UTILITIES	489,126	567,654	530,000	530,000	530,000
5140280	TELEPHONE	4,976	5,203	4,900	4,900	4,900
5140300	ADMINISTRATION FEES	197,777	195,614	155,521	155,521	159,848
5140310	PROF & TECH SERVICES	10,048	8,805	8,000	8,000	8,000
5140311	AUDIT	2,907	5,116	3,840	3,840	2,465
5140315	IRRIGATION EXPENSE	5,861	5,490	7,000	7,000	9,000
5140451	UNIFORM SERVICE	2,235	2,478	3,500	3,500	3,500
5140480	SPECIAL DEPARTMENT SUPPLIES	16,449	20,646	35,000	35,000	35,000
5140481	WATER METERS-NEW	208,674	166,923	180,000	180,000	200,000
5140510	INSURANCE & SURETY BOND	16,400	16,221	17,000	17,000	17,416
5140511	LEGAL CLAIMS	8,644	3,406	5,100	5,100	5,100
5140610	SUNDRY	551	507	500	500	500
5140611	WATER CONSERVATION PROGRAM	-	-	4,000	4,000	4,000
5140630	BAD DEBT EXPENSE	11,198	-	-	-	-
5140650	DEPRECIATION	901,121	936,900	-	-	-
		3,089,555	3,147,941	2,309,997	2,309,997	2,360,865
5140700	CAP OUTLAY-NONCAPITAL ASSETS	-	-	-	232,116	20,000
5140711	CAP OUTLAY-WELLS	-	187,940	-	25,813	1,130,000
5140712	CAP OUTLAY-WATER RIGHTS	-	302,847	30,000	30,000	75,000
5140720	CAP OUTLAY-BUILDINGS & STRUCTURES	-	-	12,000	21,000	76,000
5140721	CAP OUTLAY-LEIGH HILL RESERVOIR	-	169,447	-	-	-
5140722	CAP OUTLAY-CEDAR CANYON TANK	-	-	-	175,000	-
5140730	CAP OUTLAY-IMPROVEMENTS	-	-	17,000	31,688	-
5140731	CAP OUTLAY-LINE REPLACEMENT	-	3,422,960	-	451,553	298,000

**CEDAR CITY CORPORATION  
BUDGET**

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
5140732	CAP OUTLAY-LINE UPSIZING (IMPACT FEES)	-	9,729	48,000	174,271	100,000
5140733	CAP OUTLAY-RIGHT HAND SPRING LINE	-	6,075	29,600	29,600	-
5140734	CAP OUTLAY-SHURTZ SPRING LINE	-	-	50,000	50,000	-
5140735	CAP OUTLAY-2400 NORTH LINE	-	4,546	-	130	-
5140737	CAP OUTLAY-WESTVIEW DRIVE LINE	-	10,647	-	-	-
5140739	CAP OUTLAY-NORTH TANK BOOSTER	-	67,903	-	143,195	-
5140740	CAP OUTLAY-EQUIPMENT	-	-	350,000	350,000	-
5140741	CAP OUTLAY-VEHICLES	-	28,194	-	-	70,000
5140810	DEBT SERVICE-PRINCIPAL	-	160,000	145,000	145,000	145,000
5140820	DEBT SERVICE-INTEREST	382	134,915	135,845	135,845	135,845
5140916	TRANS TO PUBLIC WORKS FACILITIES	-	-	4,440	6,660	-
<b>TOTAL EXPENDITURES</b>		<b>3,089,938</b>	<b>7,653,145</b>	<b>3,131,882</b>	<b>4,311,868</b>	<b>4,410,710</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>1,361,418</b>	<b>(4,494,579)</b>	<b>0</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
52	SEWER COLLECTION FUND					
	REVENUE					
5237161	IMPACT FEES	28,860	31,375	27,000	27,000	27,000
5237191	TAPPING FEES	360	180	300	300	300
5237310	SEWER SERVICE	722,422	733,117	728,000	728,000	1,518,000
5237312	SEWER SERVICE-IRON COUNTY	24,196	16,779	17,200	17,200	36,080
5237340	CONNECTION FEES	765	-	-	-	-
5237400	LIFT STATION UPGRADE FEE	510	1,275	-	-	-
5238100	INTEREST EARNINGS	4,539	9,516	4,800	4,800	4,800
5238110	INTEREST-IMPACT FEES	548	111	-	-	-
5238900	SUNDRY	1,900	3,800	-	-	-
5239700	CONTRIBUTIONS-OTHER SOURCES	569,728	-	-	-	-
5239800	FUND BALANCE-APPROPRIATED	-	-	470,560	736,547	-
	TOTAL REVENUE	1,353,828	796,152	1,247,860	1,513,847	1,586,180
	EXPENSES					
5255110	SALARY & WAGES-PERM	147,782	147,274	149,300	149,300	146,344
5255111	OVERTIME-PERM	9,484	7,518	10,000	10,000	10,000
5255131	SOCIAL SECURITY-PERM	11,760	11,563	12,186	12,186	11,960
5255132	EMPLOYEE INSURANCE	50,034	52,404	57,200	57,200	54,968
5255133	STATE RETIREMENT	21,026	21,302	25,552	25,552	27,032
5255134	WORKERS COMPENSATION	2,744	2,897	3,880	3,880	4,084
5255135	UNEMPLOYMENT INSURANCE	740	969	1,752	1,752	1,720
5255138	EMPLOYEE HEALTH	825	-	-	-	-
5255140	COMPENSATED ABSENCES EXPENSE	1,264	(5,412)	-	-	-
5255230	TRAVEL & TRAINING	1,427	273	4,000	4,000	4,000
5255240	OFFICE SUPPLIES & EXPENSE	1,489	1,469	1,900	1,900	1,900
5255251	GAS & OIL	19,151	21,506	25,600	25,600	25,600
5255252	EQUIPMENT MAINTENANCE	16,952	23,015	16,000	16,000	16,500
5255270	UTILITIES	26,379	23,603	26,300	26,300	26,300
5255280	TELEPHONE	3,515	4,166	3,900	3,900	3,900
5255290	SEWER LINE MAINTENANCE	12,621	11,365	75,000	75,000	75,000
5255300	ADMINISTRATION FEES	84,211	78,473	53,013	53,013	54,617
5255310	PROF & TECH SERVICES	3,100	-	1,000	1,000	1,000
5255311	AUDIT	601	924	935	935	865
5255451	UNIFORM SERVICE	1,191	852	1,800	1,800	1,800
5255480	SPECIAL DEPT SUPPLIES	8,995	7,820	10,000	10,000	10,000
5255510	INSURANCE & SURETY BONDS	10,322	6,855	7,000	7,000	10,550
5255511	LEGAL CLAIMS	27,366	19,203	19,300	19,300	19,300
5255610	SUNDRY	671	580	750	750	750
5255630	BAD DEBT EXPENSE	1,532	-	-	-	-
5255650	DEPRECIATION	569,314	587,134	-	-	-
		1,034,496	1,025,755	506,368	506,368	508,190
5255700	CAP OUTLAY-MANHOLE REHAB	-	-	-	75,000	-
5255730	CAP OUTLAY-IMPROVEMENTS	-	-	-	-	50,000
5255731	CAP OUTLAY-LINE REPLACEMENT	-	630,994	-	188,879	760,000
5255733	CAP OUTLAY-NORTHFIELD ROAD LINE	-	3,126	-	-	-
5255734	CAP OUTLAY-WESTVIEW DRIVE	-	27,509	-	-	-
5255735	CAP OUTLAY-2400 NORTH LINE	-	3,737	-	263	-
5255740	CAP OUTLAY-EQUIPMENT	-	15,000	458,000	458,000	-
5255741	CAP OUTLAY-VEHICLES	-	-	35,000	35,000	-
5255914	TRANS TO SEWER PLANT FUND	48,079	244,802	244,802	244,802	244,802
5255916	TRANS TO PUBLIC WORKS FACILITIES	-	-	3,690	5,535	-
5255990	FUND BALANCE-UNAPPROPRIATED	-	-	-	-	23,188
	TOTAL EXPENDITURES	1,082,575	1,950,923	1,247,860	1,513,847	1,586,180
	NET REVENUES OVER EXPENDITURES	271,252	(1,154,771)	0	-	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
53	SEWER PLANT FUND					
	REVENUE					
5337161	SEWER PLANT IMPACT FEES	46,916	60,928	45,000	45,000	45,000
5337310	SEWER SERVICE	2,718,961	2,757,917	2,735,000	2,412,000	1,944,000
5337311	SEWER SERVICE-ENOCH	103,470	99,543	119,700	119,700	119,700
5337312	SEWER SERVICE-IRON COUNTY	86,214	63,121	64,800	64,800	45,920
5338100	INTEREST EARNINGS	58,214	61,802	50,000	50,000	25,000
5338110	INTEREST-IMPACT FEES	4,080	5,273	4,300	4,300	2,000
5338400	SALE OF FIXED ASSETS	3,066	-	-	-	-
5338900	SUNDRY	1,942	3,310	2,000	2,000	2,000
5338920	PRETREATMENT FEES	20,953	20,584	22,500	22,500	22,500
5339400	TRANS FROM SEWER COLLECTION FUND	48,079	244,802	244,802	244,802	244,802
5339800	FUND BALANCE-APPROPRIATED	-	-	-	6,998,442	-
	<b>TOTAL REVENUE</b>	<b>3,091,896</b>	<b>3,317,280</b>	<b>3,288,102</b>	<b>9,963,544</b>	<b>2,450,922</b>
	EXPENSES					
5356110	SALARIES & WAGES-PERM	299,131	306,055	299,600	299,600	305,436
5356111	OVERTIME-PERM	17,288	16,475	17,000	17,000	17,000
5356120	SALARIES & WAGES-TEMP	-	-	2,400	2,400	2,400
5356123	SOCIAL SECURITY-TEMP	-	-	184	184	184
5356131	SOCIAL SECURITY-PERM	23,757	24,360	24,220	24,220	24,667
5356132	EMPLOYEE INSURANCE	69,383	80,941	84,500	84,500	81,317
5356133	STATE RETIREMENT	42,142	44,399	50,783	50,782	55,123
5356134	WORKERS COMPENSATION	5,549	5,858	7,790	7,790	8,493
5356135	UNEMPLOYMENT INSURANCE	1,376	1,865	3,509	3,509	3,573
5356138	EMPLOYEE HEALTH	951	-	-	-	-
5356140	COMPENSATED ABSENCES EXPENSE	1,891	(3,791)	-	-	-
5356210	SUBSCRIPTIONS & MEMBERSHIPS	161	155	700	700	700
5356220	PUBLIC NOTICES	452	348	1,000	1,000	1,000
5356230	TRAVEL & TRAINING	6,745	7,592	8,700	8,700	9,000
5356240	OFFICE SUPPLIES & EXPENSE	2,559	1,840	2,400	2,400	2,500
5356251	GAS & OIL	10,644	13,305	11,100	11,100	11,100
5356252	EQUIPMENT MAINTENANCE	44,408	48,624	64,000	64,000	64,000
5356254	CHEMICALS	22,028	27,567	40,000	40,000	40,000
5356261	JANITORIAL SUPPLIES	741	679	1,100	1,100	1,100
5356262	BUILDING & GROUND MAINTENANCE	38,523	42,695	10,000	10,000	10,000
5356263	LAUNDRY	45	-	100	100	100
5356270	UTILITIES	160,572	155,609	162,600	162,600	162,600
5356280	TELEPHONE	4,451	4,577	4,600	4,600	4,600
5356300	ADMINISTRATION FEES	59,127	82,511	69,177	69,177	71,448
5356310	PROF & TECH SERVICES	19,006	8,893	22,400	22,400	22,400
5356311	AUDIT	2,781	3,233	4,270	4,270	5,696
5356312	TESTING	31,744	38,832	38,000	38,000	38,000
5356451	UNIFORM SERVICE	4,063	3,135	4,000	4,000	4,500
5356480	SPECIAL DEPARTMENT SUPPLIES	6,057	10,811	14,000	13,835	14,000
5356510	INSURANCE & SURETY BONDS	13,439	11,939	12,900	12,900	13,012
5356610	SUNDRY	398	449	1,000	1,000	1,000
5356630	BAD DEBT EXPENSE	5,763	-	-	-	-
5356650	DEPRECIATION	710,254	719,024	-	-	-
		1,605,427	1,657,981	962,032	961,867	974,949
5356710	CAP OUTLAY-LAND	-	14,909	-	-	-
5356720	CAP OUTLAY-BUILDINGS & STRUCTURES	-	-	5,600	5,785	-
5356730	CAP OUTLAY-IMPROVEMENTS	-	13,690	1,849,945	8,801,312	-
5356731	CAP OUTLAY-DRYING BEDS	-	-	136,000	136,000	-
5356740	CAP OUTLAY-EQUIPMENT	-	6,497	23,600	23,600	3,000
5356741	CAP OUTLAY-VEHICLES	-	-	35,000	35,000	-
5356810	DEBT SERVICE-PRINCIPAL	-	3,802,000	-	-	-
5356820	DEBT SERVICE-INTEREST	110,532	104,555	-	-	-
5356830	BANK CHARGES	1,628	1,628	-	-	-
5356917	TRANS TO STORM DRAIN FUND	-	62,000	-	-	-
5356990	FUND BALANCE-UNAPPROPRIATED	-	-	275,925	-	1,472,973
	<b>TOTAL EXPENDITURES</b>	<b>1,717,586</b>	<b>5,663,260</b>	<b>3,288,102</b>	<b>9,963,544</b>	<b>2,450,922</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>1,374,310</b>	<b>(2,345,980)</b>	<b>0</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
54	STORM DRAIN FUND					
	REVENUES					
5437110	STORM DRAIN FEES	265,783	266,983	266,000	266,000	660,000
5437210	INTEREST EARNINGS	3,232	6,794	2,000	2,000	2,000
5437211	INTEREST-IMPACT FEES	4,138	5,655	4,400	4,400	4,400
5437250	STORM DRAIN IMPACT FEES	29,960	76,176	35,000	35,000	35,000
5439620	LOCAL GRANT-IRON COUNTY	-	-	7,500	7,500	-
5439690	CONTRIBUTIONS FROM OTHER SOURCES	5,199,429	-	-	-	-
5439701	TRANS FROM CAPITAL IMPROVEMENT FUND	5,928	-	-	192,655	-
5439702	TRANS FROM SEWER PLANT	-	62,000	-	-	-
5439800	FUND BALANCE-APPROPRIATED	-	-	-	583,749	-
	<b>TOTAL REVENUES</b>	<b>5,508,469</b>	<b>417,609</b>	<b>314,900</b>	<b>1,091,304</b>	<b>701,400</b>
	EXPENSES					
5440110	SALARIES & WAGES-PERM	37,083	38,510	37,100	37,100	37,915
5440131	SOCIAL SECURITY-PERM	2,818	2,946	2,838	2,838	2,901
5440132	EMPLOYEE INSURANCE	5,466	5,707	6,500	6,500	6,268
5440133	STATE RETIREMENT	4,958	5,303	5,951	5,951	6,556
5440134	WORKERS COMPENSATION	2,105	1,844	2,090	2,090	2,279
5440135	UNEMPLOYMENT INSURANCE	178	266	408	408	417
5440138	EMPLOYEE HEALTH	135	-	-	-	-
5440140	COMPENSATED ABSENCES	(62)	(1,214)	-	-	-
5440251	GAS & OIL	5,702	7,267	7,600	7,600	7,600
5440252	EQUIPMENT MAINTENANCE	848	36	1,500	1,500	1,500
5440253	INFRASTRUCTURE MAINTENANCE	10,484	11,225	11,500	11,500	30,000
5440280	TELEPHONE	371	442	500	500	500
5440300	ADMINISTRATION FEES	104,980	94,265	73,757	73,757	73,938
5440310	PROF & TECH SERVICES	6,000	1,150	-	-	-
5440311	AUDIT	524	690	735	735	624
5440451	UNIFORM SERVICE	306	365	350	350	350
5440480	SPECIAL DEPARTMENT SUPPLIES	467	810	800	800	800
5440510	INSURANCE & SURETY BONDS	729	1,832	1,200	1,200	3,709
5440511	LEGAL CLAIMS	20,374	23,232	23,300	45,944	27,000
5440610	SUNDRY	-	-	250	250	250
5440630	BAD DEBT EXPENSE	725	-	-	-	-
5440650	DEPRECIATION	100,076	144,203	-	-	-
		304,268	338,876	176,379	199,023	202,607
5440731	CAP OUTLAY-QUICHAPA CHANNEL	-	24	15,000	16,011	-
5440732	CAP OUTLAY-LINE UPSIZING	-	-	42,000	81,000	-
5440733	CAP OUTLAY-CROSS HOLLOW BASIN	-	-	-	243,991	-
5440734	CAP OUTLAY-NORTHFIELD STORM DRAIN	-	412,564	-	-	-
5440735	CAP OUTLAY-400 NORTH/700 WEST	-	23,692	-	19,555	-
5440736	CAP OUTLAY-2400 NORTH DRAIN	-	12,331	-	1,069	-
5440737	CAP OUTLAY-WESTVIEW DRIVE	-	7,747	-	-	-
5440738	CAP OUTLAY-300 W STORM DRAIN	-	-	-	-	-
5440740	CAP OUTLAY-EQUIPMENT	-	10,359	-	-	-
5440810	DEBT SERVICE-PRINCIPAL	-	-	-	-	211,000
5440820	DEBT SERVICE-INTEREST	1,942	-	-	-	83,312
5440914	TRANS TO CAPITAL IMPROVEMENT FUND	-	1,850	62,750	520,114	31,000
5440916	TRANS TO PUBLIC WORKS FACILITIES	-	8,700	540	810	-
5440990	FUND BALANCE-UNAPPROPRIATED	-	-	18,231	9,731	173,481
	<b>TOTAL EXPENDITURES</b>	<b>306,210</b>	<b>816,143</b>	<b>314,900</b>	<b>1,091,304</b>	<b>701,400</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>5,202,259</b>	<b>(398,534)</b>	<b>0</b>	<b>-</b>	<b>-</b>



CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
55	SOLID WASTE FUND					
	REVENUES					
5537100	GARBAGE FEES	567,016	577,671	574,000	574,000	574,000
5537110	GARBAGE CANS	10,610	11,590	10,500	10,500	10,500
5537120	COUNTY PROCESSING FEE	22,361	18,878	22,500	22,500	22,500
5537200	INTEREST EARNINGS	2,542	4,916	2,700	2,700	2,700
5537201	INTEREST EARNINGS-BULLOCH PIT	368	445	-	-	-
5537210	SUNDRY	-	2,100	-	-	-
	TOTAL REVENUE	602,898	615,600	609,700	609,700	609,700
	EXPENSES					
5540110	SALARIES & WAGES-PERM	102,852	108,736	103,500	103,500	106,357
5540120	SALARIES & WAGES-TEMP	1,680	1,720	5,000	5,000	5,000
5540121	OVERTIME-TEMP	60	-	-	-	-
5540123	SOCIAL SECURITY-TEMP	133	211	383	383	383
5540131	SOCIAL SECURITY-PERM	7,679	8,042	7,918	7,918	8,136
5540132	EMPLOYEE INSURANCE	26,245	27,934	29,600	29,600	33,321
5540133	STATE RETIREMENT	13,751	14,830	16,601	16,600	18,389
5540134	WORKERS COMPENSATION	6,285	5,229	6,590	6,590	6,590
5540135	UNEMPLOYMENT INSURANCE	523	790	1,194	1,194	1,225
5540138	EMPLOYEE HEALTH	271	-	-	-	-
5540140	COMPENSATED ABSENCES	615	2,232	-	-	-
5540230	TRAVEL & TRAINING	23	-	500	500	500
5540251	GAS & OIL	50,789	57,729	64,800	64,800	64,800
5540252	EQUIPMENT MAINTENANCE	25,402	38,697	24,600	24,600	24,600
5540270	UTILITIES	114	124	200	200	200
5540280	TELEPHONE	54	-	-	-	-
5540300	ADMINISTRATION FEES	99,067	82,626	70,718	70,718	69,997
5540311	AUDIT	231	270	285	285	349
5540451	UNIFORM SERVICE	874	1,021	1,000	1,000	1,000
5540480	SPECIAL DEPARTMENT SUPPLIES	1,176	1,424	1,500	1,500	1,500
5540481	GARBAGE CANS	23,816	41,961	21,500	21,500	21,500
5540510	INSURANCE & SURETY BONDS	7,462	3,606	3,700	3,700	3,709
5540610	SUNDRY	171	110	300	300	300
5540612	SALES TAX	600	650	635	635	635
5540631	BAD DEBT EXPENSE	2,095	-	-	-	-
5540640	LANDFILL CLOSURE EXPENSES	3,585	-	-	-	-
5540641	RECYCLING PROGRAM	15,311	11,189	11,000	11,000	19,200
5540650	DEPRECIATION	64,219	64,256	-	-	-
5540690	LOSS ON DISPOSAL OF ASSETS	35,020	-	-	-	-
		490,104	473,387	371,523	371,523	387,691
5540740	CAP OUTLAY-EQUIPMENT	-	-	230,000	230,000	-
5540916	TRANS TO PUBLIC WORKS FACILITIES	-	-	2,400	3,600	-
5540990	FUND BALANCE-UNAPPROPRIATED	-	-	5,777	4,577	222,009
	TOTAL EXPENDITURES	490,104	473,387	609,700	609,700	609,700
	NET REVENUES OVER EXPENDITURES	112,794	142,213	0	-	-

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
56	DOWNTOWN PARKING AUTHORITY					
	REVENUE					
5638100	ASSESSMENTS-MAINTENANCE	9,450	7,866	5,410	5,410	5,410
5638200	RENTS-STALLS	3,916	3,599	3,600	3,600	3,600
5638500	INTEREST EARNINGS	317	470	300	300	300
5638900	FUND BALANCE-APPROPRIATED	-	-	1,400	1,400	1,400
5639100	ASSESSMENTS-MAINTENANCE	18,984	19,448	15,515	15,515	15,515
5639200	RENTS-STALLS	8,718	8,494	8,600	8,600	8,600
5639500	INTEREST EARNINGS	265	362	200	200	200
5639800	FUND BALANCE-APPROPRIATED	-	-	8,000	8,000	96,935
TOTAL REVENUE		41,649	40,239	43,025	43,025	131,960
	EXPENDITURES					
5640262	BUILDING & GROUND MAINTENANCE	420	408	7,000	7,000	100,000
5640263	SNOW REMOVAL	1,995	3,420	3,000	3,000	3,000
5640311	AUDIT	5	6	10	10	6
5640510	INSURANCE & SURETY BONDS	636	608	700	700	637
5641262	BUILDING & GROUND MAINTENANCE	5,960	5,198	12,000	12,000	8,000
5641263	SNOW REMOVAL	993	1,680	2,000	2,000	2,000
5641264	SWEEPING	-	-	300	300	300
5641270	UTILITIES	7,495	7,645	7,800	7,800	7,800
5641280	TELEPHONE	642	639	700	700	700
5641311	AUDIT	-	12	15	15	18
5641510	INSURANCE & SURETY BONDS	886	858	900	900	899
5641900	TRANS TO REDEVELOPMENT AGENCY FUND	8,718	8,494	8,600	8,600	8,600
TOTAL EXPENDITURES		27,749	28,968	43,025	43,025	131,960
NET REVENUES OVER EXPENDITURES		13,900	11,272	-	-	-

**CEDAR CITY CORPORATION  
BUDGET**

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
57	<b>REDEVELOPMENT AGENCY FUND</b>					
	<b>REVENUE</b>					
5739101	TAXES-PORT 15	69,178	262,220	265,000	265,000	265,000
5739102	TAXES-GENPAK-IMPROVEMENTS	-	-	-	-	-
5739200	RENTS-LINS BUILDING	327,730	340,009	300,000	300,000	300,000
5739310	STATE GRANT-STREET LIGHTS	-	71,414	-	-	-
5739500	INTEREST EARNINGS	14,090	19,807	15,000	15,000	15,000
5739801	TRANS FROM PARKING AUTHORITY	8,718	8,494	8,600	8,600	8,600
5739900	FUND BALANCE-APPROPRIATED	-	-	-	2,209,674	-
	<b>TOTAL REVENUE</b>	<b>419,715</b>	<b>701,944</b>	<b>588,600</b>	<b>2,798,274</b>	<b>588,600</b>
	<b>EXPENDITURES</b>					
5740220	PUBLIC NOTICES	66	-	-	-	-
5740262	BUILDING & GROUND MAINTENANCE	7,818	-	-	-	20,000
5740300	ADMINISTRATION FEE	5,000	5,000	5,000	5,000	5,000
5740310	PROF & TECH SERVICES	59,800	12,500	-	-	-
5740311	AUDIT	103	230	1,335	1,335	1,600
5740510	INSURANCE & SURETY BONDS	6,091	6,128	6,800	6,800	6,529
5740620	PORT 15-DEVELOPER	28,695	108,769	109,922	109,922	109,922
5740621	PORT 15-IRON COUNTY SCHOOL DISTRICT	15,427	58,475	59,095	59,095	59,095
5740622	PORT 15-CEDAR CITY HOUSING AUTHORITY	13,836	52,444	53,000	53,000	53,000
5740623	PORT 15-ECONOMIC INCENTIVES	-	-	29,933	29,933	29,933
5740624	PORT 15-ADMINISTRATION FEE	7,568	5,000	13,250	13,250	13,250
5740630	INCENTIVE-ADMINISTRATION	-	765	-	4,235	-
5740631	INCENTIVE-LEASE SUBSIDEE	-	6,210	-	3,995	-
5740632	INCENTIVE-SIGN IMPROVEMENTS	-	30,277	-	14,723	-
5740633	INCENTIVE-TENANT IMPROVEMENTS	-	154,007	-	47,553	-
5740634	INCENTIVE-DOWNTOWN IMPROVEMENTS	-	1,548	-	8,452	-
5740635	CONCERT SERIES	700	26,269	-	43,031	-
5740636	DONATION-SHAKESPEAR FESTIVAL	-	-	-	2,000,000	-
5740730	CAP OUTLAY-IMPROVEMENTS	-	186,733	36,000	397,950	133,000
5740990	FUND BALANCE-UNAPPROPRIATED	-	-	274,265	-	157,271
	<b>TOTAL EXPENDITURES</b>	<b>145,103</b>	<b>654,354</b>	<b>588,600</b>	<b>2,798,274</b>	<b>588,600</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>274,612</b>	<b>47,590</b>	<b>-</b>	<b>-</b>	<b>-</b>
58	<b>MUNICIPAL BUILDING AUTHORITY</b>					
	<b>REVENUE</b>					
5839500	INTEREST EARNINGS	124	2,049	-	-	-
5839800	TRANS FROM GENERAL FUND	952,352	6,300	1,600	1,600	1,534
5839801	TRANS FROM PUBLIC SAFETY IMPACT FEES	94,440	-	-	-	-
5839803	TRANS FROM DEBT SERVICE FUND	8,274,912	-	-	-	-
	<b>TOTAL REVENUE</b>	<b>9,321,829</b>	<b>8,349</b>	<b>1,600</b>	<b>1,600</b>	<b>1,534</b>
	<b>EXPENDITURES</b>					
5840220	PUBLIC NOTICES	66	-	250	250	250
5840310	PROF & TECH SERVICES	-	4,300	-	-	-
5840510	INSURANCE & SURETY BONDS	1,193	1,181	1,300	1,300	1,234
5840610	SUNDRY	10	-	50	50	50
5840811	PRINCIPAL-DOWNTOWN PROJECT	8,915,000	-	-	-	-
5840821	INTEREST-DOWNTOWN PROJECT	403,423	-	-	-	-
5840830	BANK CHARGES	2,100	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>9,321,792</b>	<b>5,481</b>	<b>1,600</b>	<b>1,600</b>	<b>1,534</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>36</b>	<b>2,869</b>	<b>-</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>INTERNAL SERVICE FUNDS</b>						
61	<u>PUBLIC WORKS FACILITIES</u>					
	REVENUES					
6139100	TRANS FROM GENERAL	72,710	-	-	-	-
6139101	TRANS FROM WATER	-	-	4,440	6,660	-
6139102	TRANS FROM SEWER COLLECTION	-	-	3,690	5,535	-
6139103	TRANS FROM STORM DRAIN	-	-	540	810	-
6139104	TRANS FROM SOLID WASTE	-	-	2,400	3,600	-
6139107	TRANS FROM CAP IMPROVEMENT FUND	13,194	17,245	18,780	28,170	-
6139108	TRANS FROM CATS	-	-	150	225	-
6139200	ADMINISTRATIVE CHARGES	85,412	86,527	86,401	86,401	86,148
6139500	INTEREST EARNINGS	43	85	-	-	-
6139710	STATE GRANT-UDOT	248,655	35,734	-	-	-
	<b>TOTAL REVENUES</b>	<b>420,013</b>	<b>139,591</b>	<b>116,401</b>	<b>131,401</b>	<b>86,148</b>
	EXPENDITURES-PUBLIC WORKS FACILITIES					
6140120	SALARIES & WAGES-TEMP	3,594	4,447	4,700	4,700	4,700
6140123	SOCIAL SECURITY-TEMP	286	340	360	360	359
6140134	WORKERS COMPENSATION	100	141	204	204	104
6140135	UNEMPLOYMENT INSURANCE	-	-	52	52	52
6140261	JANITORIAL SUPPLIES	791	1,298	1,200	1,200	1,200
6140262	BUILDING & GROUND MAINTENANCE	3,719	3,555	4,000	4,000	4,500
6140270	UTILITIES	23,087	20,488	24,500	24,500	24,000
6140311	AUDIT	210	214	75	75	75
6140510	INSURANCE & SURETY BOND	2,527	2,614	3,100	3,100	2,953
6140650	DEPRECIATION	21,169	21,169	-	-	-
		55,482	54,267	38,191	38,191	37,943
6140720	CAP OUTLAY-BUILDING	-	52,979	-	-	-
6140730	CAP OUTLAY-IMPROVEMENTS	-	-	30,000	30,000	-
6140740	CAP OUTLAY-EQUIPMENT	-	-	-	15,000	-
6140900	TRANS TO GENERAL-PRINCIPAL	-	10,625	11,050	11,050	11,489
6140901	TRANS TO WATER-PRINCIPAL	-	18,330	19,060	19,060	19,824
6140910	TRANS TO GENERAL-INTEREST	7,473	7,068	6,640	6,640	6,198
6140911	TRANS TO WATER-INTEREST	12,895	12,192	11,460	11,460	10,694
		75,850	155,461	116,401	131,401	86,148
	<b>TOTAL EXPENDITURES</b>	<b>75,850</b>	<b>155,461</b>	<b>116,401</b>	<b>131,401</b>	<b>86,148</b>
	<b>NET REVENUES OVER EXPENDITURES</b>	<b>344,163</b>	<b>(15,870)</b>	<b>0</b>	<b>0</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
<b>SPECIAL REVENUE FUND</b>						
76	<u>PUBLIC SAFETY TASK FORCE</u>					
REVENUES						
7636110	STATE GRANT STFG	59,128	65,685	75,000	75,000	75,000
7639100	UNRESTRICTED REVENUES	7,508	4,264	-	-	-
7639500	INTEREST EARNINGS	209	280	220	220	220
7639820	FUND BALANCE-APPROPRIATED	-	-	9,780	21,990	9,780
<b>TOTAL REVENUE</b>		<b>66,846</b>	<b>70,229</b>	<b>85,000</b>	<b>97,210</b>	<b>85,000</b>
EXPENDITURES						
7640111	OVERTIME-PERM	13,996	9,870	20,000	22,000	22,000
7640120	SALARIES & WAGES-TEMP	-	3,571	-	-	-
7640123	SOCIAL SECURITY-TEMP	-	273	-	-	-
7640135	UNEMPLOYMENT INSURANCE	-	31	-	-	-
7640210	EQUIPMENT, SUPPLIES, OPERATING	24,236	29,410	30,190	23,000	23,000
7640230	TRAVEL & TRAINING	7,833	2,773	6,830	5,000	5,000
7640250	CONFIDENTIAL INFORMANT	13,063	12,280	17,980	25,000	25,000
7641210	EQUIPMENT, SUPPLIES, OPERATING	49	-	5,000	5,000	5,000
7642210	EQUIPMENT, SUPPLIES, OPERATING	2,038	3,228	-	12,210	-
7643210	EQUIPMENT, SUPPLIES, OPERATING	2,029	4,115	4,000	4,000	4,000
7643230	TRAVEL & TRAINING	138	213	1,000	1,000	1,000
<b>TOTAL EXPENDITURES</b>		<b>63,382</b>	<b>65,764</b>	<b>85,000</b>	<b>97,210</b>	<b>85,000</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>3,464</b>	<b>4,466</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SID DEBT SERVICE FUNDS**

80	<u>SID GUARANTEE FUND</u>					
REVENUES						
8038100	INTEREST EARNING	652	565	600	600	300
8039200	TRANS FROM CAPITAL IMPROVEMENT	-	90,000	-	-	150,000
8039755	TRANS FROM SID 97-1	6,109	8,541	-	-	-
8039756	TRANS FROM SID 98-1	-	12,000	-	-	-
<b>TOTAL REVENUE</b>		<b>6,761</b>	<b>111,106</b>	<b>600</b>	<b>600</b>	<b>150,300</b>
EXPENDITURES						
8095310	PROF & TECH SERVICES	-	3,150	-	-	-
8095890	FUND BALANCE-UNAPPROPRIATED	-	-	600	600	300
8095900	TRANS TO CAPITAL IMPROVEMENT FUND	10,300	-	-	-	-
8095976	TRANS TO SID 02-1	34,636	146,285	-	-	150,000
<b>TOTAL EXPENDITURES</b>		<b>44,936</b>	<b>149,435</b>	<b>600</b>	<b>600</b>	<b>150,300</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>(38,176)</b>	<b>(38,329)</b>	<b>-</b>	<b>-</b>	<b>-</b>

CEDAR CITY CORPORATION  
BUDGET

ACCT #	DESCRIPTION	ACTUAL FY10/11	ACTUAL FY11/12	ADOPTED FY12/13	REVISED FY12/13	Proposed FY13/14
82	SID 02-1					
	REVENUES					
8239100	ASSESSMENTS RECEIVED	72,052	61,791	208,483	208,483	58,895
8239500	INTEREST EARNINGS	132	-	-	-	-
8239800	TRANS FROM SID GUARANTEE FUND	34,636	146,285	-	-	150,000
	TOTAL REVENUE	106,821	208,076	208,483	208,483	208,895
	EXPENDITURES					
8240810	PRINCIPAL	172,000	179,000	188,000	188,000	198,000
8240820	INTEREST	35,885	28,575	19,983	19,983	10,395
8240830	BANK CHARGES	-	-	500	500	500
	TOTAL EXPENDITURES	207,885	207,575	208,483	208,483	208,895
	NET REVENUES OVER EXPENDITURES	(101,064)	501	-	-	-
86	SID 98-1					
	REVENUES					
8639100	SPECIAL ASSESSMENTS RECEIVED	26,419	13,917	-	-	-
8639500	INTEREST EARNINGS	1,564	195	-	-	-
	TOTAL REVENUE	27,983	14,112	-	-	-
	EXPENDITURES					
8640810	PRINCIPAL	235,000	245,000	-	-	-
8640820	INTEREST	24,608	12,740	-	-	-
8640830	BANK CHARGES	500	-	-	-	-
8640911	TRANS TO SID GUARANTEE	-	12,000	-	-	-
	TOTAL EXPENDITURES	260,108	269,740	-	-	-
	NET REVENUES OVER EXPENDITURES	(232,124)	(255,628)	-	-	-
97	SID 97-1					
	REVENUES					
9739100	SPECIAL ASSESSMENTS RECEIVED	6,109	8,518	-	-	-
9739500	INTEREST EARNINGS	-	22	-	-	-
	TOTAL REVENUE	6,109	8,541	-	-	-
	EXPENDITURES					
9740911	TRANS TO SID GUARANTEE FUND	6,109	8,541	-	-	-
	TOTAL EXPENDITURES	6,109	8,541	-	-	-
	NET REVENUES OVER EXPENDITURES	-	-	-	-	-

**CEDAR CITY CORPORATION  
PROPOSED FEE AND RATE CHANGES  
FY 2013-14**

Fee/Rate	Current Amount	Proposed Amount	Justification
<b>Parks</b>			
<b>Softball Fields</b>			
Field Charges for Baseball/Softball reservation use			
Reservation fee - 4 hours max.	\$0.00	\$25.00	
over 4 hours		\$100.00	
One time field prep		\$10.00	
Lights per hour per field		\$20.00	
<b>Airport</b>			
Tie down/overnight parking fee (annual)		\$300.00	Provide an annual rate
Land lease - Airside paved apron		\$.25/s.f./yr	Provide paved apron space
<b>Water</b>			
Charge each City Depart for water consumption (per 1,000 gal)	\$0.00	\$0.31	Cost to deliver water FY15
5/8 X 3/4" Master Water Meter	\$175.00	\$275.00	Purchase price increase
1" Master Water Meter	\$350.00	\$415.00	"
4" Master Water Meter	\$2,610.00	\$3,450.00	"
6" Master Water Meter-Compound	\$0.00	\$4,900.00	Change to Master Meter
8" Master Water Meter	\$6,200.00	\$4,600.00	Change to Master Meter
*Transfer of Water connection	\$0.00	\$400.00	Cost to deaden old connection, admin costs
*Meter reading late fee	\$500.00	\$250.00	Council changed fee
*Deep well camera hourly charge		\$150.00	Camera and staff to oper
*3" Master Water Meter	\$1,770.00	\$2,550.00	Purchase price increase
*6" Master Water Meter	\$3,150.00	\$4,123.72	Purchase price increase

\* Was approved in FY 2011 budget but not fee schedule

CEDAR CITY CORPORATION  
FY 2013-14 PERSONNEL REQUESTS

Priority	Department/Description	Estimated Grade	Estimated Salary	Estimated Benefits	Estimated Capital Outlays	Total	Approved
<b>BUILDING DEPARTMENT</b>							
1	Administrative Assistant/Permit Tech	8	29,495	22,312	-	51,807	-
<b>ECONOMIC DEVELOPMENT</b>							
1	Director (salary increase)	E	10,000	2,885	-	12,885	2,000
1	Office Assistant (reclass to Economic Development Coordinator)	13	11,802	3,167	-	14,969	14,969
<b>ENGINEERING</b>							
1	Engineering/Public Works Inspector	12	36,915	25,048	-	61,963	-
<b>LEGAL</b>							
1	Office Assistant (reclass)	6 to 8	1,103	296	-	1,399	-
<b>POLICE</b>							
1	Incentive Pay for Specialized/Advanced Skills and Assignments	NA	44,928	20,546	-	65,474	-
2	College & Bilingual Incentives	NA	44,520	20,359	-	64,879	-
3	Detective	13	39,045	32,269	35,092	106,406	-
4	School Resource Officer	12	36,915	31,295	51,769	119,979	-
5	Patrol Officer	11	34,901	30,374	51,769	117,044	-
6	Information Tech/Neighborhood Preservation Officer	12	36,915	31,295	35,092	103,302	-
7	Narcotics Officer	12	36,915	31,295	38,913	107,123	-
8	Traffic Officer	11	34,901	30,487	51,769	117,157	-
9	Salary Adjustments for Police Officers (all city employees)						-
<b>FIRE</b>							
1	Inspector	11 or 12	36,915	25,613	-	62,528	-
2	Secretary/Fire Fighter	9	31,197	23,876	-	55,073	-
<b>ANIMAL CONTROL</b>							
1	Animal Control Officer I (reclass 2 positions)	7 to 9	5,556	1,607	-	7,163	-
2	Animal Control Officer II (reclass)-Vacant FY 14	8 to 10	-	-	-	-	-
<b>STREET</b>							
1	Equipment/Dump Truck Operator	9	31,197	23,480	-	54,677	-
<b>RECREATION</b>							
1	Permanent Part Time Sports & Recreation Coordinator	\$10-\$12/hour	12,480	3,600	-	16,080	-
<b>TOTAL GENERAL FUND</b>						<b>1,139,908</b>	<b>16,969</b>
<b>AIRPORT</b>							
1	Airport Worker	8	29,495	22,908	-	52,403	-
	Temporary Staff Wages		-	-	-	-	15,000
<b>CATS</b>							
1	Hourly Drivers (2 positions)	\$9/Hour	20,598	6,371	-	26,969	-
<b>CROSS HOLLOWES</b>							
1	Permanent Part Time	\$10/hour	10,400	3,000	-	13,400	-
	Temporary Staff Wages		-	-	-	-	8,000
<b>TOTAL ALL FUNDS</b>						<b>1,232,680</b>	<b>39,969</b>



**CEDAR CITY CORPORATION  
FY 2013-14 CAPITAL REQUESTS**

Priority	Description	Estimated Cost	Carryover	Additional	Approved	Funding Source	Account Code
<b>ADMINISTRATION</b>							
1	Server	8,000	-	-	8,000	Capital Improvement Fund	10-41-740
	Total Administration Requests	8,000	-	-	8,000		
<b>CITY OFFICE BUILDING</b>							
1	Records Storage Shelving	20,000	-	-	-		
	Total City Office Building Requests	20,000	-	-	-		
<b>ECONOMIC DEVELOPMENT</b>							
1	City Website Update	10,000	-	-	10,000	Capital Improvement Fund	10-60-242
2	Taxi lane and Aviation Way Improvement (RDA)	133,000	-	-	133,000	RDA Fund	57-40-730
3	North / South Billboard Improvement	40,000	-	-	-		
4	Branding Campaign	5,000	-	-	5,000	Capital Improvement Fund	10-60-242
	Total Economic Development Requests	188,000	-	-	148,000		
<b>POLICE</b>							
1	Patrol vehicles (4 @ \$46,000)	184,000	-	-	92,000	Capital Improvement Fund	10-70-741
2	Panasonic DF-53 Toughbook Laptop Computers (15)	24,750	-	-	24,750	Capital Improvement Fund	10-70-700
3	X26P Electronic Restraint Device (Taser) (8)	9,927	-	-	9,927	Capital Improvement Fund	10-70-700
4	511 3-in-1 Parka Winter Coats	9,184	-	-	9,184	Capital Improvement Fund	10-70-700
5	Accumold Duty Belt, Holster and Accessories (34)	20,400	-	-	20,400	Capital Improvement Fund	10-70-700
6	Equipment and Refurbishing for Armored Vehicle	7,100	-	-	7,100	Capital Improvement Fund	10-70-700
7	Rescue phone quad crisis response module	6,200	-	-	6,200	Capital Improvement Fund	10-70-700
8	New officer badges	4,120	-	-	4,120	Capital Improvement Fund	10-70-700
9	Patrol office chairs (8 @ \$625)	5,000	-	-	5,000	Capital Improvement Fund	10-70-700
10	Handheld radios (10 @ \$1,000)	10,000	-	-	10,000	Capital Improvement Fund	10-70-700
11	Physical fitness equipment	8,500	-	-	8,500	Capital Improvement Fund	10-70-740
12	Weed abatement fund	5,000	-	-	-		
13	Tactical blanket	8,600	-	-	-		
14	42" by 42" mat for arrest control tactics	9,000	-	-	-		
15	Lockers	3,312	-	-	-		
16	Alarm tracking module for Spillman Records Mgmt System	6,500	-	-	-		
17	Mid-level multiple frequency disrupter	12,500	-	-	-		
18	Equipment for emergency operations center	29,850	-	-	-		
	Total Police Requests	363,943	-	-	197,181		
<b>FIRE</b>							
1	Arial Platform Truck	1,090,000	-	-	480,000	Capital Improvement Fund	10-73-742
			-	-	610,000	CIB Loan 15yrs @ 1.5%	10-73-742
2	Fire Engine	650,000	-	-	650,000	CIB Loan 15yrs @ 1.5%	10-73-742
	Total Fire Requests	1,740,000	-	-	1,740,000		
<b>ANIMAL CONTROL</b>							
1	New Shelter Conceptual Plan and Design	35,000	-	-	-		
	Total Animal Control Requests	35,000	-	-	-		
<b>FLEET MAINTENANCE &amp; WAREHOUSE</b>							
1	Hydraulic Training	6,000	-	-	-		
2	Modifications to Existing Shop	5,000	-	-	5,000	Capital Improvement Fund	10-78-740
	Total Fleet Requests	11,000	-	-	5,000		

**CEDAR CITY CORPORATION  
FY 2013-14 CAPITAL REQUESTS**

Priority	Description	Estimated Cost	Carryover	Additional	Approved	Funding Source	Account Code
<b>STREETS &amp; HIGHWAYS</b>							
1	Dump Truck, Plow and Sander	182,000	-	-	182,000	C - Road Funds	10-79-740
2	Stainless Steel Sanders (2)	40,000	-	-	20,000	C - Road Funds	10-79-740
3	Used Equipment Lowboy Trailer	55,000	-	-	-		
4	Small Sweeper for Smaller Jobs, Curbs & Sidewalks	40,000	-	-	-		
5	South Interchange Reconstruction	150,000	-	-	150,000	C - Road Funds	47-40-730
6	South Interchange Trail Overpass	72,000	-	-	-		
7	Fiddlers Canyon / Wedgewood Cross Gutter	15,000	-	-	15,000	C - Road Funds	10-79-730
8	Cedar Middle School Crossing	12,000	-	-	12,000	C - Road Funds	10-79-730
9	Northfield Rd East Side Improvements	141,000	-	-	-		
10	Street Lights Retrofit - Monterey to 800 S	420,000	-	-	-		
11	Knoll St Through Golf Course	255,000	-	-	-		
12	Northfield Rd West Side Improvements	185,000	-	-	-		
13	2400 N of Northfield Rd (East)	349,000	-	-	-		
14	Spruce St Waterway	29,000	-	-	-		
15	Fiddlers Canyon Rd Curb & Gutter	249,000	-	-	-		
16	Salt Storage Shed	130,000	-	-	-		
17	Airport Rd / 2300 W Intersection	95,000	-	-	-		
18	Crosshollow Rd Genpak Frontage (2014)	160,000	-	-	-		
19	Coal Creek Rd Improvements (2016)	-	-	-	-		
Total Streets & Highway Requests		2,579,000	-	-	379,000		
<b>ENGINEERING</b>							
1	New Arial Photo	24,200	-	-	-		
Total Engineering Requests		24,200	-	-	-		
<b>PARKS &amp; CEMETERY</b>							
1	Trails Expansion - Build East Bench Phase II Alternate	337,560	115,708	221,852	221,852	Parks Impact Fees	26-40-739
2	Main Street Park - Build Sidewalks and Fencing	36,000	-	-	36,000	Capital Improvement Fund	10-83-730
3	Main Street Park - Benches and Trash Cans	15,000	-	-	15,000	Capital Improvement Fund	10-83-730
4	Truck	28,000	-	-	28,000	Capital Improvement Fund	10-83-741
5	8' Tiller	6,000	-	-	6,000	Capital Improvement Fund	10-83-740
6	Veterans Park - Restroom Water Line	16,800	-	-	16,800	Capital Improvement Fund	10-83-730
7	Replace 50 Trash Can Lids	6,300	-	-	6,300	Capital Improvement Fund	10-83-740
8	3000 LED Light Bulbs for Christmas Decorations	5,000	-	-	5,000	Capital Improvement Fund	10-83-740
9	Build Fields at the Hills Balting Cage 12' x 55'	5,000	-	-	-		
10	Veterans Park - Irrigation Water Line Connection	5,800	-	-	5,800	Capital Improvement Fund	10-83-730
11	Fields at the Hills - Build Asphalt Road and Drop Off Area at Main Entrance	31,700	-	-	-		
12	Fields at the Hills - Build Maintenance Yard Fence and Washout Area	27,500	-	-	27,500	Capital Improvement Fund	10-83-730
13	Purchase Equipment Service Lift	5,000	-	-	-		
14	Purchase Wood Chipper	14,000	-	-	14,000	Capital Improvement Fund	10-83-740
15	Purchase Lawn Sweeper / Vacuum	26,500	-	-	-		
16	Park Discovery - Concrete Walk & Irrigation	7,000	-	-	-		
17	Install New Furnace & Insulation for Maintenance Shop	5,000	-	-	-		
Total Parks & Cemetery Requests		578,160	115,708	221,852	382,252		
<b>RECREATION</b>							
1	Parks & Recreation Master Plan Update	7,500	-	-	7,500	Capital Improvement Fund	10-84-740
2	Modular Furniture Pods	3,000	-	-	3,000	Capital Improvement Fund	10-84-740
3	Sound System	7,500	-	-	7,500	Capital Improvement Fund	10-84-740
4	Special Event / Carnival Games	5,500	-	-	-		
5	Computer Replacement	1,500	-	-	-		
6	New Vehicle	26,000	-	-	-		
Total Library Requests		51,000	-	-	18,000		
<b>LIBRARY</b>							
1	Carpeting	50,000	10,000	40,000	40,000	Capital Improvement Fund	10-87-730
Total Library Requests		50,000	10,000	40,000	40,000		

CEDAR CITY CORPORATION  
FY 2013-14 CAPITAL REQUESTS

Priority	Description	Estimated Cost	Carryover	Additional	Approved	Funding Source	Account Code
<b>GROSS HOLLOWES EVENT CENTER</b>							
1	Concrete and Flagpoles	1,400	-	-	1,400	Capital Improvement Fund	10-90-730
2	Exhaust Fans	2,000	-	-	2,000	Capital Improvement Fund	10-90-700
3	Gator	8,000	-	-	8,000	Capital Improvement Fund	10-90-740
4	Interior Speakers	3,500	-	-	3,500	Capital Improvement Fund	10-90-700
5	Compost Slab	5,000	-	-	5,000	Capital Improvement Fund	10-90-730
Total Cross Hollowes Event Center Requests		19,900	-	-	19,900		
<b>Total General Fund Requests</b>		<b>5,668,203</b>	<b>125,708</b>	<b>261,852</b>	<b>2,937,333</b>		
<b>AQUATIC CENTER</b>							
1	Outdoor Deck Improvements	7,500	-	-	-		
2	Outdoor Barbeque Rental Area	7,500	-	-	-		
3	Inside Lobby Furniture / Stanchions	8,250	-	-	-		
4	Shower Epoxy Repairs / Painting	6,100	-	-	6,100	Capital Improvement Fund	20-40-700
5	Floor Buffer	2,000	-	-	-		
6	Vending Machine	4,500	-	-	-		
7	Exercise Equipment	5,000	-	-	-		
Total Aquatic Center Requests		40,850	-	-	6,100		
<b>AIRPORT</b>							
1	FAA Entitlement Share	52,632	-	-	52,632	Airport Fund	43-40-734
2	State Grant Entitlement Share	56,000	-	-	56,000	Airport Fund	24-40-820
3	Replace Terminal Parking Lights with LED Fixtures	10,000	-	-	-		
Total Airport Requests		118,632	-	-	108,632		
<b>GOLF COURSE</b>							
1	Golf Carts	34,200	-	-	34,200	Capital Improvement Fund	28-40-481
2	Bunker Rake	21,000	-	-	21,000	Capital Improvement Fund	28-40-740
3	Greens Mower	36,316	-	-	-		
4	Purchase John's Equipment; Ice Machine, Cooler, Safe, etc.	22,000	-	-	22,000	Capital Improvement Fund	28-40-740
5	Backhoe Attachment	10,000	-	-	-		
6	Irrigation Addition #12	3,500	-	-	-		
7	Tree and Shrub Plantings	3,000	-	-	-		
8	Pro Shop Improvements	8,500	-	-	8,500	Capital Improvement Fund	28-40-730
9	Fence Around Maintenance Building	7,500	-	-	-		
10	Computer Program Pro Shop	3,500	-	-	-		
11	Parking Lot - Sprinkler Repair	9,000	-	-	13,000	Capital Improvement Fund	28-40-730
Total Golf Course Requests		158,516	-	-	98,700		

**CEDAR CITY CORPORATION  
FY 2013-14 CAPITAL REQUESTS**

Priority	Description	Estimated Cost	Carryover	Additional	Approved	Funding Source	Account Code
<b>WATER FUND</b>							
1	1700 West (Little Leigh Hill) Water Line	103,000	-	-	103,000	Water Fund	51-40-731
2	Re-Drill Quichapa Well #1	1,130,000	-	-	655,000	Water Impact Fees	51-40-711
					475,000	Water Fund	51-40-711
3	Install Waterlines Master Plan / Loop System (100 West)	195,000	-	-	195,000	Water Fund	51-40-731
4	Security Fence for Quichapa Wells #5 & #6	51,000	-	-	51,000	Water Fund	51-40-720
5	SUU Meter Project	10,000	-	-	10,000	Water Fund	51-40-700
6	Pickup Truck	70,000	-	-	70,000	Water Fund	51-40-741
7	Equipment Storage Bay Enclosure	25,000	-	-	25,000	Water Fund	51-40-720
8	Demolition of Cement Tank	38,000	-	-	10,000	Water Fund	51-40-700
9	Kitty Hawk Water Line Replacement	111,000	-	-	-		
10	Water Acquisition Funds	25,000	-	-	25,000	Water Acquisition Fees	51-40-712
11	Purchase Water Rights	50,000	-	-	50,000	Water Fund	51-40-712
12	Waterline Upsizing for New Development	60,000	-	-	60,000	Water Impact Fees	51-40-732
13	Cross Hollows Road / Gen Pak Frontage	40,000	-	-	40,000	Water Impact Fees	51-40-732
14	2400 North Re-Construction (Northfield Rd. to 175 West)	5,000	-	-	-		
15	Ground Water Exploration Project	57,500	-	-	-		
16	Quichapa Ground Water Re-Charge (Feasibility Study)	29,900	-	-	-		
Total Water Fund Requests		2,000,400	-	-	1,769,000		
<b>SEWER COLLECTION FUND</b>							
1	Airport Road Sewer Line Replacement / Repair	760,000	-	-	760,000	Sewer Collection Fund	52-55-731
2	Manhole Rehabilitation	75,000	-	-	-		
3	Equipment Storage Bay	50,000	-	-	50,000	Sewer Collection Fund	52-55-730
4	2400 North Road Improvement	5,000	-	-	-		
5	Lift Station Emergency Generator	56,000	-	-	-		
Total Sewer Collection Fund Requests		946,000	-	-	810,000		
<b>WASTEWATER TREATMENT PLANT FUND</b>							
1	Skid Loader Replacement	3,000	-	-	3,000	Sewer Plant Fund	53-56-740
Total Wastewater Treatment Plant Fund Requests		3,000	-	-	3,000		
<b>PARKING AUTHORITY</b>							
1	Convert East Side Parking Authority Streetlights to LED	21,000	-	-	-		
2	Parking Garage Fire Risers (East Side)	36,000	-	-	-		
3	Resurface West Side Parking Areas	84,000	-	-	84,000	Parking Authority Fund	56-40-262
Total Parking Authority Fund Requests		141,000	-	-	84,000		
<b>PUBLIC WORKS FACILITIES</b>							
1	New Fleet Maintenance Building Improvements	115,000	-	-	-		
2	Equipment Storage Enclosure	50,000	-	-	-		
3	Insulation of Current Fleet Maintenance Area	20,000	-	-	-		
Total Public Works Facilities Requests		185,000	-	-	-		

CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 2  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 2, 2013

**SUBJECT:** Agreement Cedar City and the Cedar City Housing Authority.

**DISCUSSION:**

Cedar City has operated as the entity receiving CDBG grant money and passing it through to the Housing authority. Attached is an agreement that the Housing Authority proposes we enter for the next five (5) years. The City would act as the receiving entity and they pass the grant money through to the housing authority. A copy of the agreement is shown below.

**SUBCONTRACTOR'S AGREEMENT**

**THIS AGREEMENT** entered into this \_\_\_\_ day of \_\_\_\_\_, 2014<sup>3</sup>, by and between Cedar City a body politic of the state of Utah, hereinafter referred to as "Contractor," and Cedar City Housing Authority, a non-profit corporation organized under the laws of the state of Utah, hereinafter referred to as "Subcontractor."

WITNESSETH:

WHEREAS, Contractor will enter into State Contract Agreement #10-2701 with the State of Utah Department of Workforce Services Housing and Community Development Division ~~Utah Department of Community and Culture, Division of Housing and Community Development~~, hereinafter referred to as the "Block Grant Agreement," and

WHEREAS, Contractor desires to subcontract with Subcontractor to provide said project as outlined in Attachment D, Scope of Work, and

WHEREAS, the Subcontractor desires to perform the project for Contractor as outlined in the Scope of Work, upon the following terms and conditions,

NOW, THEREFORE, in consideration of the mutual covenants and promises contained hereafter, the parties hereto agree as follows:

1. Subcontractor agrees to abide by all of the terms and conditions and perform all of the responsibilities and obligations of the Block Grant Agreement. A copy of said Block

Grant Agreement, which is incorporated herein and by this reference made a part hereof, shall be made available to Subcontractor upon written request.

2. Contractor hereby agrees to pay to Subcontractor such funds as it may receive, and shall make available all rights, privileges and responsibilities Contractor may have under the Block Grant Agreement, subject to Subcontractor's full performance of the terms and conditions hereof.

3. Subcontractor shall provide the services set forth in the scope of work, and in doing so shall, in addition to the requirements of Paragraph 1, above, perform according to the provisions of the attached Standard Terms and Conditions, any Additional Terms and Conditions; and other, Performance Requirements Established by Contractor, if any. A copy of each Attachment is attached hereto and by this reference made a part hereof.

4. Subcontractor acknowledges that Contractor, as a condition of receiving a block grant under the Block Grant Agreement, has agreed to hold the state of Utah harmless from such claims, damages, loss or injury as the state may suffer in the event Contractor fails to comply with the terms of the Block Grant Agreement. Recognizing that default by Subcontractor in performance of the terms and conditions of this Agreement may result in default by Contractor in its obligations to state of Utah under the Block Grant Agreement, Subcontractor hereby agrees to hold Contractor harmless from any and all such claims, damages, loss, or injury as Contractor may suffer as a result of Subcontractor's failure to comply with the terms and conditions of this Agreement.

5. This agreement shall be effective for a period of five (5) years.

WHEREFORE, the parties have signed this Contract the day and year first above written.

CONTRACTOR:

\_\_\_\_\_  
JOE BURGESS, MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE, RECORDER

SUBCONTRACTOR

By: \_\_\_\_\_  
Title: \_\_\_\_\_





CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 3 & 4  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 2, 2013

**SUBJECT:** Consider an amendment to the General Land Use Plan from low density residential to high density residential; and consider a zone change from RA to R-3 (single family)

**DISCUSSION:**

The property in this request is located at 377 East Hovi Hills Drive. The property is located East of Parkway Motors and the City's Golf Course. There is an existing home on the property. The proposal is to amend the general land use plan for this property from low density residential to high density residential and at the same time re-zone the property from Residential Agricultural to Residential - 3 (single family). The planning commission gave this item a positive recommendation. Attached are a copy of a map showing the area and a copy of the planning commission minutes.



**Memorandum of Understanding between MSC Aerospace and Cedar City Corporation.**

THIS MEMORANDUM OF UNDERSTANDING is made on the \_\_\_\_ day of \_\_\_\_\_, 2013, by and between MSC Aerospace, LLC, a Utah limited liability company, and its subsidiaries (hereinafter referred to as the "Company"); and Cedar City Corporation a Utah municipal corporation and political subdivision (hereinafter referred to as "Airport Owner").

**RECITALS**

**WHEREAS**, the Company is a locally owned business involved in the manufacture and final assembly of aerospace components; and

**WHEREAS**, the Company and Airport Owner have entered into a THROUGH THE FENCE AIRPORT ACCESS AGREEMENT; and

**WHEREAS**, the Company requires access to the Cedar City Airport (the Airport) as a vital part of business in order to deliver its product to its customers; and

**WHEREAS**, the Airport Owner addresses all such issues of agreements and grant assurances at the earliest time relative to the Airport through the Airport Board with subsequent consideration by the City Council; and

**WHEREAS**, the Company and Airport Owner mutually recognize the value of the through-the-fence Airport access to the operations of the Company and to the citizens of Iron County and the State of Utah; and

**WHEREAS**, the Company will invest hundreds of millions of dollars to support this new development, and the inability to access the Airport would render a large part of said investment obsolete and hinder the Company from meeting economic development obligations; and

**WHEREAS**, the Company and Airport Owner mutually desire to preserve through the fence access for the purposes of delivering Company's product to its customers and continued economic development in Iron County and the State of Utah.

**NOW THEREFORE**, be it resolved that the Company and Airport Owner agree that from time to time there may be issues best addressed through mutual cooperation that are fundamental to continued through-the-fence access. The Company and Airport Owner understand that the best way to address these issues is with proactive engagement of the parties at the earliest possible opportunity. Therefore it is to the mutual benefit of the Company and Airport Owner to have open and complete communication. The Airport Owner will provide notices (the "Notices") to the Company of Airport Board meetings including copies of applicable agendas and preliminary planning meetings where potential actions that may impact the Company's access to the Airport are discussed.

Notwithstanding the autonomy of the Airport Board and Airport Owner to make decisions relative to the use and governance of the Airport, the Airport Owner agrees to give every reasonable consideration to

the preservation of the THROUGH THE FENCE AIRPORT ACCESS AGREEMENT in contemplation of future agreements and grant assurances.

This is a memorandum of understanding designed to document the cooperation between the Company and the Airport Owner. Except for the Airport Owner's binding agreements described above, to (1) give the Notices described above, and (2) give every reasonable consideration to the preservation of the THROUGH THE FENCE AIRPORT ACCESS AGREEMENT in contemplation of future agreements and grant assurances, this document is not intended to create a contract.

Except for the binding promises described above, neither party may rely on this memorandum of understanding as the basis for a claim based on an express or implied contract, and (b) this document does not otherwise create any legally enforceable rights or duties upon either party.

Also, this document does not waive or alter any other legally enforceable claim that either party may have against the other.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

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JOE BURGESS  
MAYOR of Cedar City

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

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DAVID J. GRANT  
MSC AEROSPACE, LLC, CEO

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**Memorandum of Understanding between MSC Aerospace and Cedar City Corporation.  
(Taxilane and Aviation Way public works improvements)**

THIS MEMORANDUM OF UNDERSTANDING is made on the \_\_\_\_ day of \_\_\_\_\_, 2013, by and between MSC Aerospace, LLC, a Utah limited liability company, and its subsidiaries (hereinafter referred to as the "Company"); and Cedar City Corporation a Utah municipal corporation and political subdivision (hereinafter referred to as "Airport Owner").

**RECITALS**

**WHEREAS**, Company is in the process of expanding its operation in a manner that will add up to 1,200 additional employees; over one hundred and twenty million dollars (\$120,000.00) in property, plant, and equipment; and over two hundred million dollars (\$200,000.00) in working capital; and

**WHEREAS**, Company's planned expansion will require Company to construct a taxilane connecting the existing airport infrastructure with Company's through the fence access point; and

**WHEREAS**, Company's planned expansion will require Company to construct public works improvements to the streets, storm drain system, sidewalks, and public utilities along Company's property fronting Aviation Way; and

**WHEREAS**, the Cedar City Redevelopment Agency has committed through its budget process to pay one hundred and thirty three thousand dollars (\$133,000.00) toward the installation of the proposed taxilane and/or Aviation Way public works improvements; and

**WHEREAS**, given the significant economic impact of Company's proposed expansion the Cedar City Council finds that it is in the best interest of the health, safety, and welfare of the City to assist MSC in obtaining funding for the development of, the taxilane and public works infrastructure mentioned herein.

**NOW THEREFORE**, Company and City enter this memorandum of understanding in order to document expectations related to current and future efforts to obtain funding for the taxilane and Aviation Way public works improvements.

1. The Cedar City Redevelopment Agency has committed \$133,000.00 toward the completion of the taxilane and/or Aviation Way public works improvements. The Cedar City Redevelopment Agency and Cedar City shall have no ongoing obligation to provide additional funding as a result of this MOU.
2. City has applied for and has assisted the Company in applying for grants from the economic development corporation of Utah and the Governor's Office of Economic

Development for the benefit of developing the taxilane and/or Aviation Way public works improvements.

3. To the extent that other funding sources require municipal involvement the City will assist Company in seeking additional financial resources to complete the taxilane and Aviation Way public works improvements.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

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JOE BURGESS,  
MAYOR of Cedar City

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

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DAVID J. GRANT  
MSC AEROSPACE, LLC, CEO

**CEDAR CITY COUNCIL  
AGENDA ITEM 7**

**INFORMATION SHEET**

**TO:** Mayor and City Council

**FROM:** Jeff Hunter

**DATE:** June 3, 2013

**SUBJECT:** Request to declare Volvo Clamshell bucket as surplus property

**DISCUSSION:** The Street Division purchased the above piece of equipment over ten years ago. The intent was to use it for Spring cleanup but it has only been used a couple of times. The City has found an opportunity to sell the bucket and would like to have the Council declare it as surplus property. The estimated value is \$4,200.

UDOT has contacted the City to see if it would be available.





CEDAR CITY CORPORATION  
SMALL CONCRETE PROJECTS - 2013-14

ITEM DESCRIPTION	QUANTITY	MS Concrete		Gleave Concrete	
		UNIT COST	TOTAL AMOUNT	UNIT COST	TOTAL AMOUNT
30" Curb & Gutter Type A (machine placed)	100	\$ 13.75	\$ 1,375.00	\$ 14.00	\$ 1,400.00
30" Curb & Gutter Type A (hand placed up to 40)	40	\$ 14.40	\$ 576.00	\$ 14.00	\$ 560.00
30" Curb & Gutter Type A (hand placed 40 to 100)	100	\$ 14.40	\$ 1,440.00	\$ 14.00	\$ 1,400.00
36" Curb & Gutter Type C (machine placed)	250	\$ 8.00	\$ 2,000.00	\$ 8.00	\$ 2,000.00
36" Curb & Gutter Type C (hand placed up to 40)	40	\$ 14.40	\$ 576.00	\$ 8.00	\$ 320.00
36" Curb & Gutter Type C (hand placed 40 to 100)	100	\$ 13.00	\$ 1,300.00	\$ 8.00	\$ 800.00
Concrete Sidewalk 4" Thick adjacent to curb & gutter	1000	\$ 3.40	\$ 3,400.00	\$ 3.50	\$ 3,500.00
Concrete Sidewalk 4" Thick adjacent to parkstrip	1000	\$ 3.40	\$ 3,400.00	\$ 3.60	\$ 3,600.00
Conc. Drive Residential 6" Thick	1000	\$ 4.15	\$ 4,150.00	\$ 4.25	\$ 4,250.00
Conc. Drive Commercial Reinforced 6" Thick	500	\$ 4.90	\$ 2,450.00	\$ 5.00	\$ 2,500.00
6" Concrete Waterway	1500	\$ 5.90	\$ 8,850.00	\$ 6.00	\$ 9,000.00
Handicap Ramp	800	\$ 5.00	\$ 4,000.00	\$ 5.00	\$ 4,000.00
Water Jobs (sidewalk, pad, collar)	40	\$ 100.00	\$ 4,000.00	\$ 90.00	\$ 3,600.00
Bond Cost Amount	1	\$ 2,500.00	\$ 2,500.00		\$ -
<b>TOTAL</b>			\$ 40,017.00		\$ 36,930.00

**Recommend Award To: Gleave Concrete**

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Cedar City Corporation  
Tree Trimming Bids  
2013-14

Professional Tree Service		
Description	Trees	Amount
Kimberly Ct.	0	\$0.00
370 S.	0	\$0.00
265 S.	1	\$150.00
420 S.	2	\$225.00
Ridge Rd.	12	\$450.00
165 S.	4	\$225.00
1400 W.	12	\$300.00
55 S.	2	\$150.00
Casa Loma Dr.	0	\$0.00
Juniper Dr.	2	\$150.00
<b>Total</b>	<b>35</b>	<b>-</b>
<b>Hourly Rate</b>	<b>\$150.00</b>	<b>\$1,150.00</b>

Apparent Low Bidder: Professional Tree Service

Cedar City Corporation  
Towing Bids  
2013

Contractor Name	Cost per towed vehicle	Meet all Requirements?
Bradshaw Chevrolet	\$29.50	Yes

Apparent low bidder: Bradshaw Chevrolet

**CEDAR CITY CORPORATION  
CHIP SEAL ASPHALT APPLICATOR CONTRACT  
2013-14 BID TABULATION**

ITEM #	Description	J&T Peterson	Bonneville Asphalt
1	Applicator Hourly Rate	\$173.00	\$250.00
2	Applicator Stand-by Rate	\$173.00	\$100.00
	<b>TOTAL BID AMOUNT</b>	<b>\$173.00</b>	<b>\$350.00</b>

Apparent low bidder: J&T Peterson, Inc.

**CEDAR CITY CORPORATION  
ASPHALT STREET CRACK SEAL PROJECT  
BID TABULATION 2013**

ITEM #	QUANTITY	Bonneville Asphalt		Spencer Asphalt	
		COST	AMOUNT	COST	AMOUNT
1	Mobilization	\$2,000.00	\$2,000.00	\$0.00	\$0.00
2	Contractor Provided Crack Seal Material	\$1,950.00	\$1,950.00	\$1,444.00	\$1,444.00
TOTAL BID AMOUNT			<b>\$3,950.00</b>		<b>\$1,444.00</b>

**Apparent Low Bidder = Spencer Asphalt**

**CEDAR CITY CORPORATION  
CHIP SEAL ASPHALT SUPPLY CONTRACT  
2013-14 BID TABULATION**

ITEM #		UNIT	QUANTITY	Mountain States		Asphalt Systems	
				COST	AMOUNT	COST	AMOUNT
1	Provide and transport CRS-2h, Asphalt	Ton	400				
2	Provide and transport PMCRS-2h, Asphalt	Ton	100	\$499.00	\$199,600.00	\$0.00	\$0.00
3	Provide and transport LMCRS-2h, Asphalt	Ton	100	\$0.00	\$0.00	\$0.00	\$0.00
4	P.A.S.S.	Ton	100	\$0.00	\$0.00	\$1,163.00	\$116,300.00
5	Provide and transport CQS-1h 2:1 dilution	Ton	100	\$342.00	\$34,200.00	\$0.00	\$0.00
6	Provide and transport LMCQS-1h 2:1 dilution	Ton	100	\$0.00	\$0.00	\$0.00	\$0.00
7	Provide and transport PMCQS-1h 2:1 dilution	Ton	100	\$0.00	\$0.00	\$0.00	\$0.00
8	Provide and transport CSS-1h, Asphalt 2:1 dilution	Ton	400	\$0.00	\$0.00	\$466.00	\$186,400.00
9	GSB-88 Emulsified Sealer/Binder 2:1 dilution	Ton	100	\$0.00	\$0.00	\$842.00	\$84,200.00
	GSB-88 Emulsified Sealer/Binder 1:1 dilution	Ton	100	\$0.00	\$0.00	\$0.00	\$0.00
10	Transport Stand-by Time	Hour	30	\$125.00	\$3,750.00	\$100.00	\$3,000.00
	<b>TOTAL BID AMOUNT</b>				<b>\$237,550.00</b>		<b>\$389,900.00</b>

CEDAR CITY CORPORATION  
**PAVEMENT MARKING PROJECTS - 2013-14**  
 COST BREAKDOWN

ITEM DESCRIPTION	Straight Stripe	
	UNIT COST	TOTAL AMOUNT
Mobilization	\$ 400.00	\$ 1,200.00
6" Dashed Line	\$ 0.09	\$ 90.00
6" Single Solid	\$ 0.09	\$ 45.00
6" Double Solid	\$ 0.18	\$ 180.00
4" Dashed Line	\$ 0.06	\$ 300.00
4" Single Solid	\$ 0.06	\$ 540.00
4" Double Solid	\$ 0.12	\$ 600.00
4" Misc. Hash Line	\$ 0.06	\$ 60.00
4" X 20' Parking Lot Space Lines	\$ 3.25	\$ 1,625.00
14" X 7/5' Through Lane Arrows	\$ 14.50	\$ 145.00
14" x 7' Turn Lane Arrows	\$ 14.50	\$ 145.00
14" X 10.5' Turn Thru Lane Use Arrow	\$ 20.00	\$ 100.00
18" X 18" School Cross Walk/Ladder Runs	\$ 17.45	\$ 3,577.25
12" Wide cross walk ladder	\$ 1.10	\$ 440.00
4' X 5' Handi-capped Parking Marking	\$ 15.00	\$ 300.00
8' X 20' Rail-road crossing	\$ 35.00	\$ 350.00
30" X 8' Elongated letter Marking	\$ 12.00	\$ 240.00
12" X 12" Squares	\$ 0.45	\$ 450.00
3'3" X 5'9" Bike Lane Symbols	\$ 14.50	\$ 435.00
2' X 6' Bike Lane Arrows	\$ 14.50	\$ 435.00
% Increase for Glass Beads	n/a	35%
% Increase for Layout	n/a	35%
		\$ 11,257.25

**Propose to award to: Straight Stripe**

CEDAR CITY CORPORATION  
**ASPHALT INSTALLATION 2013-14**  
 COST BREAKDOWN

ITEM DESCRIPTION	Quantity	Western Rock		Ashdown Brothers	
		UNIT COST	TOTAL AMOUNT	UNIT COST	TOTAL AMOUNT
2" Asphalt Mat (Hand Spread) less than 500 SF	500	\$ 3.15	\$ 1,575.00	\$ 2.50	\$ 1,250.00
2" Asphalt Mat (Machine Spread)	40,000	\$ 0.99	\$ 39,600.00	\$ 1.05	\$ 42,000.00
2" Asphalt Mat (Machine Spread)	20,000	\$ 1.00	\$ 20,000.00	\$ 1.15	\$ 23,000.00
2" Asphalt Mat (Machine Spread)	10,000	\$ 1.03	\$ 10,300.00	\$ 1.25	\$ 12,500.00
2" Asphalt Mat (Machine Spread)	5,000	\$ 1.08	\$ 5,400.00	\$ 1.50	\$ 7,500.00
2 1/2" thick asphalt mat (Hand Spread) less than 500 SF	500	\$ 3.50	\$ 1,750.00	\$ 2.75	\$ 1,375.00
2 1/2" thick asphalt mat (Machine Spread)	15,000	\$ 1.22	\$ 18,300.00	\$ 1.30	\$ 19,500.00
2 1/2" thick asphalt mat (Machine Spread)	10,000	\$ 1.22	\$ 12,200.00	\$ 1.40	\$ 14,000.00
2 1/2" thick asphalt mat (Machine Spread)	5,000	\$ 1.30	\$ 6,500.00	\$ 1.65	\$ 8,250.00
3" thick asphalt mat (Hand Spread) less than 500 SF	500	\$ 3.85	\$ 1,925.00	\$ 3.00	\$ 1,500.00
3" thick asphalt mat (Machine Spread)	10,000	\$ 1.50	\$ 15,000.00	\$ 1.65	\$ 16,500.00
3" thick asphalt mat (Machine Spread)	5,000	\$ 1.55	\$ 7,750.00	\$ 1.90	\$ 9,500.00
Tack coat	1	\$ 3.00	\$ 3.00	\$ 2.80	\$ 2.80
Flush coat	1	\$ 3.00	\$ 3.00	\$ 2.80	\$ 2.80
		Total	\$ 140,306.00	Total	\$ 156,880.60

**Recommend Award To: Western Rock**



CEDAR CITY CORPORATION  
STREET MATERIALS SUPPLY - 2013-14  
COST BREAKDOWN

ITEM DESCRIPTION	Western Rock		Schmidt Const.		Sunroc		Mel Clark		Ashdown Brothers	
	UNIT COST	UNIT	UNIT COST	UNIT	UNIT COST	UNIT	UNIT COST	UNIT	UNIT COST	UNIT
Road Base Material	\$ 4.00	Ton	\$ 4.00	Ton	\$ 6.00	Ton	\$ 4.30	Ton	\$ -	Ton
Sand Material (Cyclone or Equivalent)	\$ 3.50	Ton	\$ -	Ton	\$ 5.00	Ton	\$ -	Ton	\$ 3.50	Ton
Bituminous Surface Course (hot)	\$ 63.00	Ton	\$ -	Ton	\$ 62.00	Ton	\$ -	Ton	\$ 61.00	Ton
Bituminous Surface Course (cold)	\$ 89.50	Ton	\$ -	Ton	\$ 92.00	Ton 50 min	\$ -	Ton	\$ 69.00	Ton
Bituminous Surface Course (UPM or equiv)	\$ 175.00	Ton	\$ -	Ton	\$ 190.00	Ton 50 min	\$ -	Ton	\$ 140.00	Ton
Flowable Backfill Material (delivered)	\$ 68.00	C.Y.	\$ -	C.Y.	\$ 64.00	C.Y.	\$ -	C.Y.	\$ -	C.Y.
Flowable Backfill Material (sand only; no add.)	\$ 60.00	C.Y.	\$ -	C.Y.	\$ 55.00	C.Y.	\$ -	C.Y.	\$ -	C.Y.
Portland Cement Concrete Class A	\$ 85.50	C.Y.	\$ -	C.Y.	\$ 88.50	C.Y.	\$ -	C.Y.	\$ -	C.Y.
Portland Cement Concrete Class C	\$ 83.00	C.Y.	\$ -	C.Y.	\$ 85.50	C.Y.	\$ -	C.Y.	\$ -	C.Y.
Ready Mix, Short Load Quantity	\$ -	C.Y.	\$ -	C.Y.	\$ 40.00	C.Y. <4 CY	\$ -	C.Y.	\$ -	C.Y.
Road Chips UDOT Type A or C (2000 ton +/- or +/-)	\$ 14.00	Ton	\$ 14.00	Ton	\$ 14.50	Ton	\$ -	Ton	\$ -	Ton
Cinders	\$ -	Ton	\$ 5.00	Ton	\$ 5.00	Ton	\$ -	Ton	\$ -	Ton
Leach Rock	\$ 11.75	Ton	\$ 10.00	Ton	\$ 8.75	Ton	\$ 10.00	Ton	\$ -	Ton
Top Soil	\$ 2.00	Ton	\$ 7.00	Ton	\$ 7.00	Ton	\$ 3.00	Ton	\$ 3.00	Ton
1" Minus Rock	\$ 12.00	Ton	\$ 10.00	Ton	\$ 8.75	Ton	\$ 10.00	Ton	\$ -	Ton
Pea Gravel	\$ 4.00	Ton	\$ 10.00	Ton	\$ 4.00	Ton	\$ -	Ton	\$ -	Ton
6" Minus Rock	\$ 14.00	Ton	\$ 13.00	Ton	\$ 9.00	Ton	\$ 10.00	Ton	\$ -	Ton
12" Minus Rock	\$ -	Ton	\$ 15.00	Ton	\$ 9.00	Ton	\$ -	Ton	\$ -	Ton
Pitrun	\$ 3.50	Ton	\$ 2.50	Ton	\$ 3.00	Ton	\$ 3.75	Ton	\$ 3.50	Ton

Recommend Award To: See bolded for lowest bids



**CEDAR CITY  
COUNCIL AGENDA ITEM 9  
STAFF INFORMATION SHEET**

**Council Meeting Date:** June 5, 2013

**Presenter:** Bob Platt

**City Staff Contact:** Kit Wareham/865-5119

**Request:** Consider providing a corrective property deed to the State of Utah for property in the vicinity of 600 North Main Street (See attached map)

**Request Explanation:** In the 1960s the City acquired approximately 0.60 acres of property, as shown on the attached drawing, from the U.S. government. A few years ago the City sold this property to the State of Utah. When the property was first acquired by the City the deed provided by the U.S. Government had an error that shifted the property to the west out into Main Street. When the City sold and deeded the property to the State the same incorrect legal description was used. The State is now in the process the combining several properties in the same block so they can expand their facilities. They would like to get the deeds corrected in order to make the deeds match the property boundaries on the ground.

As part the this correction the State has agreed to deed back to the City a 5 foot strip of property along the south boundary of the property in order to make 600 South the proper width for when the property is developed.

This item was recommended for approval by the Planning Commission, minutes attached. This item is coming to the City Council in order to allow the Mayor to sign the corrective deed.



675 NORTH STREET

This is an aerial photograph of a city street intersection. The main street running vertically is labeled '675 NORTH STREET' at the top. A horizontal street, '600 NORTH STREET', runs across the middle of the image. To the right of the main street, another horizontal street is labeled '625 NORTH'. A large rectangular area of land is highlighted with a white border, and a callout box points to it with the text 'Property Sold to State of Utah'. Another callout box points to a narrow strip of land along the highlighted area with the text '5' Strip Deeded back to City'. The surrounding area shows various buildings, parking lots, and trees.

Property Sold to State of Utah

625 NORTH

600 NORTH STREET

5' Strip Deeded back to City

**CEDAR CITY PLANNING COMMISSION**  
**MINUTES**

February 19, 2013

The Cedar City Planning Commission held a Meeting on Tuesday, February 19, 2013, at 5:15 p.m., in the Cedar City Council Chambers, 10 North Main, Cedar City, Utah.

**Members in attendance:** Kristie McMullin-Chairman, Ron Adams, Rich Gillette, Vance Smith, Jill Peterson

**Members absent:** Kent Peterson-Excused,

**Staff in attendance:** Kit Wareham, Michal Adams, Paul Bittmenn,

**Others in attendance:** Bob Platt

The meeting was called to order at 5:15 p.m.

<b><u>ITEM/ REQUESTED MOTION</u></b>	<b><u>LOCATION/PROJECT</u></b>	<b><u>APPLICANT/ PRESENTER</u></b>
1- Approval of Minutes (January 15, 2013) (Approval) Ron a, moved to approve the minutes of January 15, 2013, seconded by Rich G. and the vote was unanimous.		
2- Disposal of City Property (Recommendation)	650 North Main St	DFCM/ Platt & Platt
Bob Platt explained the area along North Main Street and how the State recently became the owner of all three parcels. They are currently combining these three parcels into one large parcel. There was a problem with the old original deed descriptions. They come out into Main Street on the west and do not go quite to the right-of-way of 100 East on the east. The title company feels that it is important to get a Quit Claim deed from the City on their portion so they can clean up the deed descriptions at this time. Vance wondered if the deed was wrong or if the original survey was what was wrong. Bob explained how the deed descriptions began at Northeast Furniture then come down from there. The only parcel left in the whole block is owned by the Paiute Tribe and it is OK. Bob also pointed out that they are just trying to clean up the descriptions to fit how the land really is. Vance wondered then, who owned the strip left between the deeds and the 100 East Street. He was told that it was part of the parcel, the descriptions just need to be fixed to match where the property really is. Kit said that basically, it shows the road along the Main Street side going into the property. He also wondered what they were doing with the 600 North side. Bob P. said as far as the plat, the State will deed 5' along 600 North so they can have a 55' wide street there. Kit said that Curt N. has reviewed the map and the legal descriptions and everything here is OK.  Vance made the motion to recommend to the City Council the quit claim of land to clean up these property descriptions, seconded by Rich G. and the vote was unanimous.		

The meeting adjourned at 5:25

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Michal Adams, Administrative Assistant





# CEDAR CITY

2090 W. Royal Hunte Dr. • Cedar City, Utah 84720  
(435) 865-9223 • Fax (435) 867-6075  
[www.cedarcity.org](http://www.cedarcity.org)

To: City Council  
From: Dan Rodgerson  
Re: Mobile Stage Fee Recommendation  
Date: June 3rd, 2013

We received the stage last week. We learned quickly that without proper supervision the new amenity could easily be damaged. Not only can the stage be easily damage but without proper set up and monitoring, performers and spectators could be at risk as well. I would like to recommend that the stage ONLY be transported, coordinated, set up and taken down by trained city staff.

Simple set up: Includes the basic stage without any banners/ advertisements, stage extensions, lights or sound equipment suspended from the structure.

- Rental of \$200 per day for non-profit groups and \$275 for profit and non-local groups

Full set up: This would include basic set up plus the stage extensions and the advertising/ banner package. This would also coordinate the lights and sound equipment.

- Rental fee of \$300 per day for a non-profit and \$375 for profit or non-local groups (defined as outside the city limits)

I propose that we have a differential pricing schedule based on whether or not the user group is a non-profit or for profit group. These fees include local transport, set-up, break down and monitoring.

We would also recommend that if the stage were to be transported we would factor a \$2.00 per mile fee for transport.





CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV -11  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 2, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 10 of the Cedar City Ordinance related to the organization and duties of the Airport Board.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to the Chapter 10 of the City Ordinance related to the Airport board. The terms of office have been changed for all but elected officials whose terms shall expire when their elected term expires (10-1). There are 8 proposed members who shall select their own chair (10-1). There are grounds for removal (10-1(E)). Robert's rules of order are adopted with the same focus that was adopted by the Council and Planning Commission (10-2). Ethics laws and open and public meeting laws are included (10-2). Section 10-3 talks about the duties.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 10 RELATED TO THE RULES AND REGULATIONS OF THE CEDAR CITY AIRPORT BOARD.**

**WHEREAS**, Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS**, Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Cedar City owns and operates the Cedar City Regional Airport; and

**WHEREAS**, Cedar City has established an Airport Board with the duty to make recommendations to the City Council related to matters of airport policy, development, use, and operation; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the provisions of its ordinance related to the Airport Board in the following manner.

**BE IT ORDAINED** by the City Council of Cedar City, Utah, that Chapter 10 of the Ordinance of Cedar City, Utah, is hereby amended to remove the struck through language and include the underlined and redlined language below:

## **CHAPTER 10**

### **AIRPORT**

SECTION 10-1	Airport Board
SECTION 10-2	Organization
SECTION 10-3	Duties
SECTION 10-4	Public Expenditures
SECTION 10-5	Recommendations
SECTION 10-6	Airport Fees
SECTION 10-6-1	Board of Equalization. Rates. Rebates
SECTION 10-6-2	Regulations
SECTION 10-6-3	Compliance Required
SECTION 10-7	Penalty

## CHAPTER 10

### AIRPORT

#### SECTION 10-1. Airport Board.

- (A) An Airport Board, to be known as the Cedar City Airport Board, consisting of eight (8) members, is hereby created. The board members shall be appointed by the Mayor with the advice and consent of the City Council.
- (B) ~~The Mayor and the Council shall designate one member to serve as Chairman. The Chairman shall be a non voting member except in the case of a tie. The other seven (7) members of the board shall be the voting members.~~ The appointed members of the board shall select one of the members to serve as the Chairman. The Chairman shall conduct the meetings and shall be a voting member of the board.
- (C) Once appointed and confirmed each member shall serve a term of four (4) years. There are no limits on how many times an individual may be appointed. Members appointed to the Airport Board that are also serving as a member of an elected governmental body shall have their terms of service on the Airport Board expire in conjunction with the expiration of their elected term of office.
- (D) Except for those board members that also serve as an elected official, all terms of service shall be adjusted so that they expire on the 30<sup>th</sup> day of June immediately preceding the current projected expiration date. With the exception of those members who also serve as elected officials, the Mayor may adjust the overall term of the existing members so that only approximately one third of the members terms will expire in a given year. This adjustment in the length of terms is done in an effort to make sure there is a balance between new members and a continuity of membership. Once the adjustment is complete, all subsequent members that are not also serving as elected officials shall serve four (4) year terms.
- (C) ~~The Chairman of the airport board is directed to calculate the length of time that he current board members have served, this information must be submitted in writing to the Mayor within ten (10) days of the passage of this ordinance. The length of time remaining on the terms of office for existing airport board~~

members shall be determined by the Chairman of the Board in the following manner:

- (1) ~~The two (2) members of the board that have been serving the longest shall have one (1) year from the effective date of this ordinance remaining on their term of office;~~
- (2) ~~The three (3) members with the next longest current terms of service shall have two (2) years from the effective date of this ordinance remaining on their term of office;~~
- (3) ~~The remaining three (3) members of the board that have been serving the least amount of time shall have a three (3) year from the effective date of this ordinance remaining on their term of office.~~
- (4) ~~The Mayor shall have the authority to make all necessary and proper determinations in order to resolve any dispute over existing airport board members length of service, and remaining terms in office.~~

(D) ~~All persons appointed after this ordinance becomes effective shall serve a three (3) year term of office. There are no limits on how many terms an individual may serve as long as they are reappointed by the Mayor with advice and consent of the City Council.~~

(E) The Mayor may remove members ~~All members of the Airport Board may be removed from office by the Mayor for the following reasons, to wit:~~

- (1) Misconduct including, but not limited to, ~~commission~~ Commission of a criminal act other than minor traffic violations, and;
- (2) Excessive absenteeism including, but not limited to, ~~missing three (3) consecutive meetings.~~ Having more than two (2) un-excused absences from airport board meetings within a six (6) month period. An absence shall be considered un-excused by the chair of the airport board under the following conditions:
  - (a) ~~The absence is not reported to the chair prior to the meeting, and;~~
  - (b) ~~The absence is due to reasons other than illness or death of an immediate family member.~~

- (F) Should an appointed member resign or be removed from office before their term of office expires, the Mayor, with the advice and consent of the City Council, may appoint a person to serve out the remainder of the term.

## **SECTION 10-2. Organization.**

~~The Board shall hold such periodic meetings as it may determine and at said meetings, full and complete minutes shall be taken and all records preserved. The Board shall not conduct any business at a meeting unless a quorum is present. A quorum shall be defined as a majority of the voting members. —~~The Board shall conduct meetings in accordance with the provisions of the State of Utah Open and Public Meetings Act. All members of the board shall follow the State of Utah Public Employees Ethics Act.

A simple majority of the voting members shall constitute a quorum to conduct business. The Chairman shall conduct the meetings pursuant to Robert's Rules of Order. In applying Robert's Rules of Order the Chairman is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chairman the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

Cedar City shall assign such staff to the Airport Board that is necessary and proper. City staff shall provide training for new members upon their appointment.~~The Board may appoint one of its members to be the secretary or it may appoint as secretary some other person.~~ The members of the board shall not be entitled to any compensation but shall receive actual travel or other expenses incurred upon prior approval by the City Council.

## **SECTION 10-3. Duties.**

The Airport Board shall have the authority and responsibility to make recommendations to the City Council of all matters of airport development and establishing of policy for the use and operation of the airport, and such other duties and responsibilities as the City Council by may from time to time assign either by resolution or ordinance.

If in the opinion of the Airport Board it is necessary to appoint a sub-committee, the Airport Board may recommend the appointment of such a

sub-committee. All sub-committees shall complete their scope of work and report back to the Airport Board. The Airport Board will then make recommendations to the City Council. All members of sub-committees shall be appointed in a manner consistent with this ordinance, serve until the scope of work assigned to the committee is completed, serve at the pleasure of the Mayor, and serve without compensation.

#### **SECTION 10-4. Public Expenditures.**

The Airport Board shall have no authority to appropriate and expend public moneys on the airport or to incur any obligation therefore by the City.

#### **SECTION 10-5. Recommendations.**

The board shall submit its recommendations to the City Council either by a member or in writing or both and the Council shall as expeditiously as possible thereafter, take such action as is deemed advisable.

#### **SECTION 10-6. Airport Fees.**

The City Council shall establish a rates and charges schedule for leases and services available at the airport per SECTION 10-3 above. The charges, fees or rates shall be fixed from time to time by resolution or at the option of the City Council, by Ordinance.

##### **SECTION 10-6-1. Board of Equalization. Rates. Rebates.**

The City Council is hereby constituted a Board of Equalization of land fee rebates, to hear complaints and make corrections on any assessment or charges deemed to be illegal, improper or unjust.

##### **SECTION 10-6-2. Regulations.**

The City Council shall have power and retains the right to adopt regulations controlling the manner and circumstances under which the airport facilities may be used in addition to the regulatory provisions set forth expressly in this ordinance by resolution. The City Council shall adopt rules, regulations and minimum standards that shall be enforced under this ordinance.

##### **SECTION 10-6-3. Compliance Required.**

It shall be unlawful for any person to land any aircraft at the Cedar City Municipal Airport without complying with this ordinance and without complying with the regulations and payment of fees imposed by resolution of the Cedar City

Council.

**SECTION 10-7. Penalty.**

Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and may be punished by a fine in an amount not to exceed one thousand dollars (\$1,000.00) or by imprisonment for not more than six months, or by both such fine and imprisonment.

**Amended 2/04.**

**Amended by Cedar City Ordinance No. 1028-09**

**Amended by Cedar City Ordinance No. \_\_\_\_\_**

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST

\_\_\_\_\_  
RENON SAVAGE  
RECORDER





CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 12  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 2, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 26, Article 9 of the Cedar City Ordinance related to the organization and duties of the Board of Adjustments.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to the Chapter 26, Article 9 of the City Ordinance related to the Board of Adjustments. The terms of office have been changed to four years. The membership is proposed to be increased to 7. There are grounds for removal. Robert's rules of order are adopted with the same focus that was adopted by the Council and Planning Commission. Ethics laws and open and public meeting laws are included. The duties of the board of adjustment are not changed. The Board's duties are set forth in the Municipal Land Use and Development Act and a body of case law. The existing language stating the Board's duties is sufficient.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 26, ARTICLE 9 RELATED TO THE RULES  
AND REGULATIONS OF THE CEDAR CITY BOARD OF ADJUSTMENTS.**

**WHEREAS**, Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS**, Cedar City has instituted an effort to standard certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Cedar City maintains a Board of Adjustments with its primary duties consisting of granting or denying home occupation permits, variances from the City's land use regulations, and hearing appeals from staff interpretations of the City's land use ordinances; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the provisions of its ordinance related to the Board of Adjustments in the manner contained herein.

**BE IT ORDAINED** by the City Council of Cedar City, Utah that Chapter 26, Article 9 of the Ordinance of Cedar City, Utah is hereby amended to remove the struck through language and include the underlined and redlined language below:

**CHAPTER 26**  
**PLANNING AND ZONING**  
**ARTICLE IX. BOARD OF ADJUSTMENTS**

Section 26-IX-1. Creation

Section 26-IX-2. Powers of the Board of Adjustments

Section 26-IX-3. Variances

Section 26-IX-4. Special Exceptions

Section 26-IX-5. Other Powers & Duties

Section 26-IX-6. Vote

Section 26-IX-7. Procedure

Section 26-IX-8. Recourse and Decision of the Board

**SECTION 26-IX-1 Creation.**

(A) The City hereby creates the Board of Adjustments of ~~five (5)~~ seven (7) members to be appointed by the Mayor, with the advice and consent of the Cedar City Council. Each member shall serve for a period of ~~four (4) five (5) years~~. For members serving when this ordinance was passed their terms shall be adjusted to expire on the 30<sup>th</sup> day of June in the same calendar year in which they are currently set to expire. This shall not apply to the member of the Board of Adjustments that is serving as a member of the Planning Commission, whose term on the Board of Adjustments shall expire at the same time his term on the Planning Commission expires. ~~provided that the terms of members of the first board created under this chapter shall be such that the term of only one member shall expire each year.~~ One member of the Planning Commission shall be a member of the Board of Adjustments. Any vacancy occurring on said board ~~by reason of death, resignation, removal, or disqualification~~ shall be promptly filled by the Mayor, with the advice and consent of the City Council, for the unexpired portion of such term. ~~The City Council may remove any member of the Board of Adjustments for cause upon~~

~~written charges and after public hearing, if one is requested.~~

(B) The Mayor may remove members of the Board of Adjustments for the following reasons, to wit:

- (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and;
- (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.

(C) The Board of Adjustments shall organize and elect a Chairman. The Board shall conduct meetings on the first Monday of each month or as otherwise called by the Chairman. All meetings shall be conducted in accordance with the provisions of the State of Utah Open and Public Meetings Act. All members of the board shall follow the State of Utah Public Employees Ethics Act.

(D) A simple majority of the voting members shall constitute a quorum to conduct business. The Chairman shall conduct the meetings pursuant to Robert's Rules of Order. In applying Robert's Rules of Order the Chairman is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chairman the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members ability to speak, express ideas, and vote. In addition, the Chair shall conduct the meetings so as to allow the party requesting relief from the Board of Adjustments a reasonable opportunity to present evidence and elicit testimony from witnesses.

(E) Cedar City shall assign such staff to the board of adjustments that is necessary and proper. City Staff shall provide training for new members upon their appointment. ~~and adopt rules in accordance with the provisions of this Chapter and State law. Meetings of the Board shall be held at the call of the chairman and at such times as the Board may determine. The chairman, or in his absence, the acting chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings, show the vote of each member upon each question, or if absent or failing to vote indicating such fact, and shall keep records of its~~

~~examinations and other official actions; all of which shall be filed in the Cedar City Offices with the City Recorder.~~

## **SECTION 26-IX-2 Powers of the Board of Adjustments.**

- (A) The Board of Adjustments shall hear and decide:
  - (1) Appeals from administrative decisions applying a zoning or subdivision ordinance, including appeals from:
    - (a) building permit denials based upon a failure to comply with zoning or subdivision ordinances; and
    - (b) administrative decision relating to subdivision plats;
  - (2) Special exceptions to the terms of the Zoning Ordinance;
  - (3) Variances from terms of Zoning Ordinances; and
  - (4) Appeals from decisions approving or denying a conditional use permit.
- (B) The Board of Adjustments may make determinations regarding the existence, expansion, or modification of non-conforming uses.
- (C) The Board of Adjustments may interpret the zoning maps and pass upon disputed questions of lot lines, district boundary lines, or similar questions as they arise in the administration of the zoning regulations.

## **SECTION 26-IX-3 Variances.**

- (A) In accordance with State law, the Board of Adjustments shall hear any person or entity desiring a waiver or modification of the requirements of Zoning Ordinance as applied to a parcel of property that he owns, leases, or in which he holds some beneficial interest, the Board of Adjustments may grant a variance from the terms of the Zoning Ordinance if:
  - (1) Literal enforcement of the Zoning Ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the Zoning Ordinance;
  - (2) There are special circumstances attached to the property

that do not generally apply to other properties in the same district;

- (3) Granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same district;
  - (4) The variance will not substantially affect the general plan and will not be contrary to the public interest; and
  - (5) The spirit of the Zoning Ordinance is observed and substantial justice is done.
- (B) In determining whether or not enforcement of the Zoning Ordinance would cause unreasonable hardship, the Board of Adjustments may not find an unreasonable hardship unless the alleged hardship (a) is located on or associated on the property for which the variance is sought; and (b) comes from circumstances peculiar to the property, not from conditions that are general, to the neighborhood.
- (C) In determining whether or not enforcement of the Zoning Ordinance would cause unreasonable hardship, the Board of Adjustments may not find an unreasonable hardship if the hardship is self imposed or economic.
- (D) In determining whether or not there are special circumstances attached to the property, the Board of Adjustments may find that special circumstances exist only if the special circumstances:
- (1) Relate to the hardship complained of; and
  - (2) Deprive the property of privileges granted to other properties in the same district.
- (E) The applicant shall bear the burden of approving that all conditions justifying a variance have been met.
- (F) All variances run with the land.
- (G) The Board of Adjustments, and any other body, may not grant use variances.
- (H) In granting a variance, the Board of Adjustments may impose additional requirements on the applicant that will:

- (1) Mitigate the harmful affects of the variance; or
- (2) Serve the purpose of the standard or requirement that is waived or modified.

#### **SECTION 26-IX-4 Special Exceptions.**

To hear and decide requests for special exceptions or other special requests upon which such board is authorized to pass as herein set forth; provided, however, that the board shall not act upon matters which have not been specifically delegated to it by the terms of this chapter. Every decision of the Board of Adjustments shall be based upon findings of fact, and every fact and every finding of fact shall be supported in the record of the proceedings of the Board.

The special exceptions or other special requests on which the Board of Adjustments shall be authorized to pass are:

- (A) To permit the building of a dwelling upon a lot which does not have frontage on a street, if an adequate easement is provided,
- (B) To interpret the zone map,
- (C) To reduce the amount of off-street parking required where sufficient off-street parking is not readily available within the vicinity, and/or where acquisition of land for such use would cause exceptional hardships. Also to decide the number of off-street parking spaces which shall be required when the number is not specifically set forth in this ordinance.
- (D) The board of Adjustments may permit buildings to be constructed within seventy-five (75) feet from a natural flood channel, provided measures are taken which will adequately protect the buildings or structures from damage due to floods, will not increase the hazard of flood damage to surrounding lands and buildings, and will be located in accordance with the plan of flood drainage as approved by the City Council.
  - (1) Such use is similar in character and nature to the uses permitted in the zone.
  - (2) Such use conforms to the basic characteristics of the zone in which it is added and is in harmony with the objectives and purposes of the zone.

- (3) Such use is not likely to create any more traffic, or be more offensive due to noise, heat, dust, smoke, odor, glare, vibration or other objectionable influence than the minimum amount normally resulting from the other uses listed in the zone in which it is added. When any use has been added to any zone in accordance with this procedure, such use shall thereafter be deemed to be a permitted use within that zone.

(E) Grant Home Occupations. The Board of Adjustments may grant home occupations in the R1, R-2, R-3, and RA-1 zones provided:

- (1) The home occupation is conducted entirely within a dwelling and is carried on only by members of the family residing in the dwelling, with the exception of Nursery Schools which may employ one additional person in an R-1 and R- 2 Zone and two or more additional persons in an R-3 zone.
- (2) The home occupation does not involve the use of any accessory buildings or yard space for storage or activities outside of the dwelling not normally associated with residential use, except for Nursery Schools, in which case it is presumed that rear yard space is utilized and the rear yard space must be completely fenced with at least a six-foot (6') high fence.
- (3) No commercial vehicles are used except one delivery truck which does not exceed one (1) ton capacity.
- (4) The home occupation is clearly incidental and secondary to the use of the dwelling for dwelling purposes and does not change the character of the building from that of a dwelling.
- (5) Signs shall be limited to one non-flashing sign not larger in area than one and one half (1 ½ ) square feet. If lighted, the light shall be defused or shielded. Said sign must be located at least two (2) feet back of the property line.
- (6) Not more than the equivalent of twenty-five percent (25%) of the ground floor area of the dwelling is devoted to the home occupation. Nursery schools and day care centers need not designate a particular twenty-five percent (25%) of the ground floor area; however, the actual 25% of the ground floor area shall be utilized to calculate the

maximum number of children allowed in the dwelling pursuant to Section 26-IX(E)(10)(b). Ground floor area is defined as the square footage computed in the outside measurements of the dwelling portion of the home on the ground floor level. Basement or basement level floor space shall not be used in computing ground floor area.

- (7) The home occupation shall be registered with the City License Division or Department.
- (8) In the opinion of the Board of Adjustments, the activities in connection with the home occupation are not contrary to the objectives and characteristics of the zone in which the home occupation is located.
- (9) Off-street parking will be provided which will, in the opinion of the Board of Adjustments, be adequate to accommodate all vehicles which will be parked on or about the premises by customers, clients, or occupants of the home, and that said off-street parking will be provided so that it will not decrease residential amenities in the area surrounding the home occupation.
- (10) In addition to the above requirements, home occupations for Nursery Schools may be granted by the Board of Adjustments provided that the proposed Nursery School has:
  - a. A maximum of sixteen children at any one time, including the occupant's own children;
  - b. That the portion of the dwelling used for the Nursery School contains floor space of at least twenty five square foot per child and alternate door exits.
- (11) Before conducting a hearing on a home occupation request the Building Inspector shall have conducted an on-site inspection and shall make a report of his findings to the Board of Adjustments.

#### **SECTION 26-IX-5 Other Powers and Duties.**

- (A) Conditions. The Board of Adjustments may attach reasonable conditions or requirements to the granting of a variance or exception which the petitioner must comply with as a condition of



the granting or approval and may attached a time limit on the exercise or non-exercise of any grant.

- (B) In performing the duties and powers as set forth herein, the Board of Adjustments is hereby empowered to reverse or affirm wholly or partly or modify the order, requirement, decision, or determination of the enforcing officer and may make such order or requirement as ought to be made; provided, however, that in interpreting and applying the provisions of this ordinance, the requirements contained herein shall be deemed to be the minimum requirements for the purposes set forth.
- (C) Authority Limited. The powers and duties of the Board of Adjustments are limited to administrative matters as herein set forth in this chapter. It shall not be the function of the Board of Adjustments to amend this ordinance or to correct what it may consider to be an unwise requirement. Nevertheless, the Board of Adjustments shall have administrative duties as set forth in this ordinance and within the limitations and intent of the provisions of this ordinance shall perform its duties and shall have the power to perform those acts as herein set forth and such administrative actions shall not be interpreted as unauthorized amendments to this ordinance.

#### **SECTION 26-IX-6 Vote.**

A simple majority of the voting members shall constitute a quorum to conduct business. The concurring vote of a simple majority of the members present ~~three-~~ ~~(3) members of the Board-~~ will be necessary to decide any matter upon which is required to pass.

#### **SECTION 26-IX-7 Procedure.**

Upon receipt of the APPLICATION TO APPEAR BEFORE THE BOARD OF ADJUSTMENTS, the Building Inspector shall forthwith transmit to the Board of Adjustments all papers constituting the record upon which the action appealed from was taken. The Board of Adjustments shall review the application and shall return the same to the Building Inspector with its recommendations pertaining thereto within thirty (30) days. Failure to return said application within thirty (30) days shall constitute approval. An appeal stays all proceedings in furtherance of the action appealed from unless the Building Inspector certifies to the Board of Adjustments after the notice of appeal shall have been filed with him that by reason of facts stated in the certificate a stay would in his opinion cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by restraining order which may be granted by the Board of Adjustments or by

the District Court on application and notice to the Building Inspector and on due cause shown.

The Board of Adjustments shall fix a reasonable time for the hearing of the appeal, give public notice thereof by publication of notice at least five (5) days prior to the date of the hearing, as well as due notice to the parties in interest and decide the same within a reasonable time. Upon the hearing any party may appear in person or by agent or by attorney.

**SECTION 26-IX-8 Recourse from Decisions of Board.**

Any person aggrieved by any decision of the Board of Adjustments may have and maintain a plenary action for relief therefrom in any court of competent jurisdiction provided that petition for such relief is presented to the court within thirty (30) days after the filing of such decision in the Office of the Board of Adjustments.

| Amended by Cedar City Ordinance No. \_\_\_\_\_

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST

\_\_\_\_\_  
RENON SAVAGE  
RECORDER

CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 13  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 2, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 26, Article VIII of the Cedar City Ordinance related to the organization and duties of the Planning Commission.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to the Chapter 26, Article VIII of the City Ordinance related to the Planning Commission. The term limits have been removed and terms have been adjusted so they expire on June 30<sup>th</sup>. There are provisions for removal from office. There are provisions for the selection of their own chair. Robert's rules of order, open and public meetings, and ethics have been included. The mission of the planning commission has not been changed by this proposed ordinance.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING PROVISIONS OF CHAPTER 26, ARTICLE VIII  
RELATED TO THE PLANNING COMMISSION.**

**WHEREAS**, Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS**, Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, recommendations related to planning, subdividing, and zoning for the lands located within the boundaries of Cedar City is a function delegated to the Cedar City Planning

Commission; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the existing Planning Commission Ordinance.

**BE IT ORDAINED** by the City Council of Cedar City, Utah that Chapter 26, Article VIII of the Ordinance of Cedar City is amended to remove the struck through language and include the underlined and redlined language below.

**CHAPTER 26  
PLANNING AND ZONING  
ARTICLE VIII. PLANNING COMMISSION**

Section 26-VIII-1. Creation of Planning Commission

Section 26-VIII-2. Term of Office

Section 26-VIII-3. Organization-Meetings

Section 26-VIII-4. Employees-Expenditures

Section 26-VIII-5. General Plan

Section 26-VIII-6. Zoning

Section 26-VIII-7. Subdivisions

Section 26-VIII-8. City Streets

Section 26-VIII-9. City Land

**SECTION 26-VIII-1. Creation of Planning Commission**

There is hereby created a Planning Commission within and for Cedar City to be known as Cedar City Planning Commission. Said Commission shall consist of seven (7) members, one (1) to be designated from among its own members by the City Council and six (6) to be appointed by the Mayor with the consent of the City Council from among qualified voters of the City. Members shall be selected without respect to political affiliations and shall serve with compensation as determined by the City Council.

**SECTION 26-VIII-2. Terms of Office**

The term of office for the designated City Councilman shall correspond to their tenure of office. The terms of office for the appointive members of such commission shall be four (4) years ~~with a maximum of two consecutive full terms.~~ Vacancies occurring otherwise than through the expiration of terms shall be filled by appointment by the Mayor with the consent of the City Council. All terms shall be adjusted so that they terminate on June 30<sup>th</sup> in the year they are currently scheduled to terminate. ~~The City Council may remove a member of the Planning Commission for Cause upon written charges after a public hearing, if~~

one is so requested.—The Mayor may remove members of the Planning Commission for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings. The members of the Planning Commission are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA §§10-3-1301 through 10-3-1312, as currently enacted or as it may be amended. When new members of the Planning Commission are appointed City Staff shall provide all training that is reasonably necessary.

### **SECTION 26-VIII-3. Organization -- Meetings**

The Planning Commission shall elect from its membership a Chairman. The Chairman shall be responsible to conduct the meetings and shall be a voting member of the board. If the elected Chairman is absent the remaining members shall select, by majority vote, one of the members to serve as Chair Pro Tempore. and shall adopt rules for its own organization and for the transaction of business not in conflict with ordinances or laws. It shall also keep a public record of its proceedings.—

All meetings of the Planning Commission shall be conducted pursuant to Robert's Rules of Order as administered by the Chairman. In applying Robert's Rules of Order the Chairman is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members ability to speak, express ideas, and vote.

The Planning Commission shall meet as necessary on the first and third Tuesday of each month. The Chair may call other meetings as deemed necessary. In order to call for a meeting the Chair must notify all members of the board at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

All meetings of the Planning Commission shall be conducted pursuant to the Utah Open and Public Meetings Act.

#### **SECTION 26-VIII-4. Employees -- Expenditures**

The Planning Commission may appoint employees and any contract with City Planners, and other consultants providing its expenditures, exclusive of gifts, shall be within the amounts appropriated for the purpose by the City Council.

#### **SECTION 26-VIII-5. General Plan**

It shall be the function and duty of the Planning Commission to make, adopt, and certify to the City Council a General Plan for the physical development of the City, including other areas outside of its boundaries which in the Planning Commission's judgment bear relation to the planning of Cedar City. Where the plan involves territory outside of the boundaries of the City, action shall be taken with the concurrence of the county or other legislative body concerned. The General Plan shall show the Planning Commission's recommendations and may include, among other things, the general location, character and extent of streets, parkways, playgrounds, airports, and other public buildings and spaces and, the general location and extent of public utilities and terminals, whether publicly or privately owned; the acceptance, widening, removal, extension, relocations, narrowing, vacation, abandonment, or change of use of any of the foregoing; the general location, character, layout, and extent of community centers and neighborhood units; the extent and layout of the re-planning of blighted areas. The Planning Commission may from time to time amend, extend, or add to the General Plan or carry any part of subject matter into greater detail. In preparing the General Plan, the Planning Commission shall make careful and comprehensive surveys and studies of the existing conditions and probable future growth of Cedar City and its surrounding areas. The Plan shall be made with the general purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the City in accordance with existing and future needs.

The Planning Commission may make reports and recommendations relating to the Plan and development of the City to public officials and agencies, public utility companies, civic, educational, professional and other organizations, and citizens. In general, the Planning Commission shall have such powers as may be necessary to enable it to perform its functions and promote municipal planning.

#### **SECTION 26-VIII-6. Zoning**

The Planning Commission, through its own initiative may, or by order of the City Council, make recommendations for changes in the Zone Map, or text of the Zoning Ordinance and shall have all powers granted by law or by these ordinances in the preparation of zoning maps and the recommendations for zoning in Cedar City. After receiving the recommendations of the Planning Commission, the City Council may amend the Zoning Ordinance or map. Any substantial change made by the City Council in the Planning Commission's recommendation shall be returned to the Planning Commission for review and returned to the City Council

within sixty (60) days.

**SECTION 26-VIII-7. Subdivisions**

The subdivision of any land whether by metes and bounds or by recorded plat or the vacating or changing of a subdivision plat shall be reviewed by the Planning Commission and City Council according to the provisions of the City's Subdivision Ordinance, Chapter 32.

**SECTION 26-VIII-8. City Streets**

The dedication, widening, removal, extension, relocation, narrowing, vacation, abandonment, naming, change of use, acquisition of land for, or sale or release of any city street, other public way, city easement or city property shall be referred to the Planning Commission for a recommendation to the City Council within thirty (30) days of the Planning Commission's action.

**SECTION 26-VIII-9. City Land**

No City owned, improved or unimproved real property shall be sold until the City Council shall have referred the proposition to sell such land to the Planning Commission for its review and recommendations, which shall be returned to the City Council within thirty (30) days. A public hearing shall then be held thereon after notice of such hearing has been published in a newspaper of general circulation in the City at least five (5) days prior to the date set for the hearing.

Amended by Cedar City Ordinance No. \_\_\_\_\_.

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE

## RECORDER



CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS V - 14  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 2, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 15a of the Cedar City Ordinance related to the organization and duties of the Economic Development Board.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to Chapter 15a of the City Ordinance related to the Economic Development Board. There has been quite a few modifications to the membership of the board, please see the first section for those changes. This is one of the first groups where the ordinance does not require compliance with the open and public meeting act. UCA § 52-4-103 defines a public body as, "(8) (a) 'Public body' means any administrative, advisory, executive, or legislative body of the state or its political subdivisions that: (i) is created by the Utah Constitution, statute, rule, ordinance, or resolution; (ii) consists of two or more persons; (iii) expends, disburses, or is supported in whole or in part by tax revenue; and (iv) is vested with the authority to make decisions regarding the public's business." Where this board does not have any authority to make decisions regarding the public's business the proposal is to not include them as a group that has to follow the open and public meeting laws. This ordinance also makes changes consistent with the goals outlined in February.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 15a, ECONOMIC DEVELOPMENT.**

**WHEREAS,** Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS**, Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Cedar City, in cooperation with Iron County, has an established Economic Development Committee with the duty to make recommendations to various private and public governing bodies related to the economic development of the Cedar City area; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the current provisions of Chapter 15a of the Ordinance of Cedar City, Utah.

**BE IT ORDAINED** by the City Council of Cedar City, Utah that Chapter 15a of the Ordinance of Cedar City, Utah, is hereby amended by deleting the struck through language and including the redlined and underlined language.

#### **CHAPTER 15a**

#### **CEDAR CITY/IRON COUNTY ECONOMIC DEVELOPMENT COMMITTEE**

SECTION 15a-1

Members.

SECTION 15a-2

Powers and Duties.

SECTION 15a-3

Limited Powers.

#### **CHAPTER 15a**

#### **CEDAR CITY/IRON COUNTY ECONOMIC DEVELOPMENT COMMITTEE**

##### **SECTION 15a-1. Members.**

(a) The Cedar City/Iron County Economic Development Committee ~~which~~ shall be comprised of the following members: A Cedar City Council Member ~~selected~~ appointed by the Mayor with the consent of the City Council by said Council; the Mayor of Cedar City; a member of the Iron County Commission designated by the Iron County Commission; a member of the Iron County School Board selected by the Iron County School Board; a member of the Central Iron County Water Conservancy District selected by the Central Iron County Water Conservancy District; and the Executive Director of the Business Resource Center. ~~a resident of Parowan selected by Mayor with Parowan City Council, a representative of the Five County Association of Governments and one member selected by the Cedar City Council from each of the following areas: Industry; Building Trade; Finance; News Media; Utilities; Education; and small Business Development Center at Southern Utah State College. Members shall all serve three (3) year terms from their appointment.~~ The Advisory Committee shall elect

a Chairman who shall call and conduct meetings of the Committee. All meetings shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the chair is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

The Economic Development Committee is not a public body pursuant to the Utah Open and Public Meetings Act so it does not have to have its meetings in public, allow public input, record its meetings, or take minutes of its meetings as a matter of state law. These bylaws shall require city staff to take minutes of the meetings and encourage the Economic Development Committee to conduct its meetings in public.

## **SECTION 15a-2. Powers and Duties.**

The Cedar City/Iron County Economic Development Committee is empowered to advise and make recommendations to the Cedar City Mayor, the Cedar City Council, and the Board of Iron County Commissioners related to new and existing strategies for economic development within the City and County and to support projects that foster, promote, and enhance local economic development efforts. The committee shall meet quarterly to establish goals, objectives, and policies for the purposes of: encouraging industry to locate in Iron County and Cedar City; and encourage existing industries to remain and grow in Iron County and Cedar City. The committee shall make recommendations to the taxing entities regarding incentive packages dealing with tax increment incentives. Special meetings may be called for unique circumstances when a response from the Cedar City/Iron County Economic Development Committee is required. The Chair may call special meetings. When calling a special meeting the Chair shall notify all members of the Board at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone. ~~The Committee shall meet on at least a monthly basis establishing goals, objectives, policies and budget for the purpose of encouraging new industry to locate in Iron County and Cedar City, and to encourage existing and prospective industries to remain in Iron County and Cedar City.~~

**SECTION 15a-3. Limited Powers.**

The Committee shall have no authority to appropriate and expend public money nor to incur any obligations on behalf of any of the governmental entities with representation on the Economic Development Committee. ~~except by and after the consent of the City Council of Cedar City, Utah.~~

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE  
RECORDER

CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS V - 15  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 22 of the Cedar City Ordinance related to the organization and duties of the Library Board.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to Chapter 22 of the City Ordinance related to the Library Board. The amendments to the Library Board are going to be different than the others on your agenda. State Law controls some of the concepts that we were trying to change. The membership has been changed from 9 to 7. According with State law they all have 3 year terms and they need to be appointed prior to July 1<sup>st</sup>. They are scheduled to meet at least quarterly. They will need to follow Robert's rules, the Open and Public Meeting Act, the Municipal Employee Ethics Act, and there are provisions for removal from office. Also there are provisions for staff to provide necessary training.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CEDAR CITY COUNCIL AMENDING PROVISIONS OF  
THE CITY ORDINANCE RELATED TO THE CEDAR CITY LIBRARY BOARD.**

**WHEREAS**, Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS**, Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Cedar City has established a Library Board with the duty to make recommendations to the City Council and City Staff related to the Cedar City Library policy and operations; and

**WHEREAS**, there are some features of the Library Board that are set forth in State Statute and the City's Ordinance is intended to be interpreted to follow applicable provisions of State law; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the existing provisions of City Ordinance related to the Library Board.

**BE IT ORDAINED** by the City Council of Cedar City, Utah that Chapter 22 of the City Ordinance is amended as contained herein by removing the language that is struck through and including the language that is redlined and/or underlined.

## **CHAPTER 22**

### **LIBRARY**

SECTION 22-1	Purpose Statement
SECTION 22-2	Composition of the Library Board of Directors
SECTION 22-3	Terms of Office for Library Board of Directors
SECTION 22-4	Removal from Office
SECTION 22-5	Vacancies
SECTION 22-6	Organization of the Library Board of Directors
SECTION 22-7	Powers and Duties of the Library Board of Directors
SECTION 22-8	Accounting for and Expenditure of Library Funds
SECTION 22-9	Library Director (Director)
SECTION 22-10	Use of Library and Materials

## CHAPTER 22

### LIBRARY

#### SECTION 22-1 Purpose Statement.

The purposes of this ordinance are to establish a Library Board of Directors in accordance with Utah State Law; recognize and clarify the powers and duties of the Library Board of Directors and the Director; provide for control and accountability for the public and private funds that are used by the Library, and; recognize Cedar City as the governmental entity primarily responsible for the operation, staffing and control of the Cedar City Library.

#### SECTION 22-2 Composition of the Library Board of Directors.

- (1) The Board of Directors shall not consist of seven (7) ~~less than five (5) Trustees and not more than nine (9)~~ Trustees. Trustees shall include the following, to wit:
  - ~~(A) The Cedar City Mayor, or the Mayor's designee;~~
  - (B) An Iron County Commissioner who is a resident of Cedar City, or a Cedar City resident as designee;
  - ~~(C)~~ Not more than one (1) member of the Cedar City Council, and;
  - ~~(D)~~ Qualified Cedar City Residents that are appointed by the Cedar City Mayor and approved by the Cedar City Council.
- (2) All appointments shall be made prior to July 1<sup>st</sup> of each year.

#### SECTION 22-3 Terms of Office for Library Board of Directors.

- (1) The term of appointment for a Trustee is three (3) years.
- (2) Any Trustee serving as of the date of the passage of this ordinance shall include the time he or she has served prior to the passage of this ordinance in order to determine their length of service.
- (3) A Trustee may not be appointed to serve more than two (2) consecutive terms in office.
- (4) In order to stagger the terms in office of the entire board, and consistent with the terms in office as of the passage of this ordinance, the terms of one third of the Trustees shall expire each year.

#### SECTION 22-4 Removal from Office.

- (1) ~~The Cedar City Mayor, with the consent of the Cedar City Council, may remove any Trustee for neglect of duty, commission of a criminal act, or violations of ethical duties imposed by the~~

Utah Public Employees Ethics Act. The Mayor may remove Trustees for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.

#### **SECTION 22-5 Vacancies.**

- (1) Any vacancy in the Library Board of Directors occasioned by removal, resignation, or otherwise, shall be filled by appointment of a Trustee for the unexpired term by the Cedar City Mayor with the approval of the Cedar City Council.
- (2) Appointment of an individual to serve out the unexpired term of a Trustee shall apply to the calculation of the individual's two (2) terms in office.

#### **SECTION 22-6 Organization of the Library Board of Directors.**

- (1) Prior to July 1<sup>st</sup> of each year the Trustees shall meet to elect such officers as they deem necessary for operation during the next year.
- (2) Subject to the requirements in this ordinance, the ~~The~~ Trustees shall adopt such bylaws, rules and regulations as they deem necessary for governing the Library Board of Directors.

(3) The Trustees shall select one of their own members to serve as the chairperson for the Board of Directors. The Chairperson shall conduct the meetings and be a voting member.

(4) The Board of Directors shall meet quarterly during the months of January, April, July, and October, or more frequently at the discretion of the Chairperson. In order to call for a meeting the Chair must notify all Trustees at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

(5) All meetings of the Library Board shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the Chair is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input



from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

(6) The Library Board shall follow the Utah Open and Public Meetings Act.

(7) The members of the Library Board are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA §§10-3-1301 through 10-3-1312, as currently enacted or as it may be amended.

(8) The City's Library Department shall provide such support staff as is reasonably necessary for the Library Board. If the Board requires services that are not available through the Library Department additional City staff may be assigned to support the Board. Upon appointment of new members City staff shall provide such training as is reasonably necessary.

#### **SECTION 22-7 Powers and Duties of the Library Board of Directors.**

- (1) The Library Board of Directors shall have the following powers and duties, to wit:
  - (A) Appoint a competent person to serve as Director with the consent of the Cedar City Mayor and the Cedar City Council, and subject to Cedar City Hiring Policy and section 22-7 of this ordinance;
  - (B) To institute and revise all policies and procedures for the day to day operation of the Cedar City Library;
  - (C) Supervise, care for, and control the library rooms and building such as is set aside for the purpose of a reading room;
  - (D) Make recommendations and give advice to the Cedar City Council on matters affecting the Cedar City Library;
  - (E) On or before the third Thursday in August, the Library Board of Directors shall report to the Cedar City Council the current status of the library, including, but not limited to the most recent financial statement and any other statistics, information and suggestions the Trustees may have.
  - (F) Trustees shall serve without pay. Expenses incurred in the performance of their duties may be compensated in

accordance with Cedar City Policy.

**SECTION 22-8 Accounting for and Expenditure of Library Funds.**

- (1) All funds that are in any manner received for the Library shall be deposited in an account maintained by Cedar City, in accordance with Utah State Law, said funds shall be used for the sole purpose of the Library.
- (2) The expenditure of money for the benefit of the Library, regardless of the source of the money, shall be made in accordance with Cedar City Purchasing Policy, and after Cedar City Council approval, if applicable.
- (3) Donated funds shall be accounted for by Cedar City and expenditure or encumbrance of donated funds shall be made only in accordance with Cedar City Purchasing Policy and after Cedar City Council approval, if applicable.

**SECTION 22-9 Library Director (Director).**

- (1) The Director shall be appointed in accordance with section 22-5 of this ordinance to run the day to day operations of the Cedar City Library.
- (2) Upon Appointment and confirmation, the Director shall be an employee of Cedar City with the following powers and duties, to wit:
  - (A) The Director shall be an exempt employee of the City;
  - (B) The Director shall be assigned compensation and benefits in accordance with the Cedar City Personnel policy, and applicable wage studies, during the hiring process;
  - (C) The Director shall be accountable to the Cedar City Manager for the performance of the Cedar City Library and its employees;
  - (D) The Director shall be subject to discipline up to and including termination only in accordance with the Cedar City Personnel Policy
  - (E) The Director shall follow, and ensure that all other Cedar City Library employees follow all Cedar City Policies as well as any Policies instituted by the Cedar City Library Board, the Cedar City Administration, and the Cedar City Council.
  - (F) The Director shall be accountable, in accordance with Utah State Law and Cedar City accounting policy or practice, for all funds received at the Cedar City Library.
  - (G) If the Director permits or allows any person to take materials from the Library by means other than provided in

this Chapter, or applicable in Library Policy and Procedure, he or she shall be subject to removal from office and personally liable for all damages occurring on account of such misconduct.

**SECTION 22-10 Use of Library and Materials.**

- (1) The term "material(s)" shall include books, audio or visual materials, periodicals, leaflets, pamphlets, or any material that is catalogued and in the possession of the Library.
- (2) Any person that resides outside of Iron County may be permitted to withdraw materials from the Library as long as a Library card has been received and an out of county fee has been paid.
- (3) Any person obtaining materials from the Library shall be responsible for all damage or injury to said materials.
- (4) Any person retaining materials for a longer period of time than provided by the Library Board of Directors policy, shall pay a late fee as determined by the Library Board of Directors Policy.

**AMENDED 9/03**

| Amended by Cedar City Ordinance No. \_\_\_\_\_.

*Remainder of page intentionally left blank.*

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

---

JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

---

RENON SAVAGE  
RECORDER

CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 16  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 27a of the Cedar City Ordinance related to the organization and duties of the Parks and Recreation Advisory Board.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to Chapter 27a of the City Ordinance related to the Parks and Recreation Advisory Board. The number of members on the board has changed from 8 to 7. The terms in office have been changed so that they all expire on June 30<sup>th</sup>.

There are provisions allowing the Mayor to remove board members. The board will select its own chair, who shall be a voting member. The board will need to follow Robert's rules of order, the Open and Public Meeting Act, and the Municipal Employee Ethics act. Staff will provide training. Finally there are some changes dealing with how subcommittees report to the advisory board and how the advisory board reports to the City Council.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING PROVISIONS OF CHAPTER 27a, SECTION 15 OF THE  
ORDINANCE OF CEDAR CITY RELATED TO THE PARKS AND RECREATION  
ADVISORY COMMITTEE.**

**WHEREAS,** Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS,** Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Cedar City's parks and public grounds are operated and maintained by the City's Leisure Services Department; and

**WHEREAS**, Cedar City has established a Parks, Recreation, and Leisure Services Advisory Committee with the duty to make recommendations to the City Council and City Staff related to operation and maintenance of the City's parks and public grounds; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the existing provisions of City Ordinance.

**BE IT ORDAINED** by the City Council of Cedar City, Utah that any existing bylaws or operating regulations related to the Downtown Parking Authority are hereby amended as indicated below by deleting the struck through language and including the language that is underlined and in red.

**SECTION 27a-15. PARKS AND RECREATION ADVISORY COMMITTEE**

(A) **CREATION AND PURPOSE.** There is hereby created the Cedar City Parks, Recreation, and Leisure Services Advisory Committee. The purpose of said committee shall be to provide citizen input and advice to the City Council, on matters related to the promotion of health, wellness, and quality of life for all residents of the City. The Committee shall also make recommendations to the City Council related to both short range and long range planning for the City's parks, recreation facilities, leisure services, and trails system.

(B) **APPOINTMENT AND TERMS OF OFFICE.** The Committee shall consist of seven (7) ~~eight (8)~~ members. The members of this committee shall be selected from the residents of Cedar City. Committee members shall be nominated by the Mayor and approved by a majority vote of the Cedar City Council. One member of the board may be appointed from the Cedar City Council and that member's term shall be the same as their elected term of office. Each of the remaining members terms of office shall be for four (4) years, all terms shall be adjusted so that they shall expire on June 30<sup>th</sup> in the year they are currently set to expire. Excluding the Council representative, in order to stagger the terms of office the Mayor shall designate two (2) initial members who shall serve a two (2) year term; two (2) initial members who shall serve a three (3) year term; and three members who shall serve a four (4) year term. Once the initial term is completed each

reappointed or new member shall serve a four (4) year term. If a member resigns from the committee during his/her term, the Mayor shall appoint a Cedar City resident to serve the remainder of the term. This appointment is also subject to the approval of a majority of the Cedar City Council. The Mayor may remove committee members for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.

(C) ORGANIZATION OF THE COMMITTEE AND MEETINGS.

- (1) The members of the Cedar City Parks, Recreation, and Leisure Services Advisory Committee shall select one of their members to serve as the Committee Chair. The Committee Chair shall conduct the meetings. The Committee Chair shall be a voting member on all matters, not have a vote unless there is a tie. In the absence of the duly elected Chair, the Committee shall select from the members present a Chair Pro Tempore, who shall serve with the same powers and duties of the Chair in the absence of the Chair, conduct the meetings and only vote in cases of a tie.
- (2) In order to conduct any business there must be a majority of the voting members present. All meetings shall comply with the Open and Public Meetings Act. All meetings shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the Chair is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

- (3) The committee shall meet at least once a month. The Committee may meet more frequently if deemed necessary by the Chairperson ~~a majority of the voting members~~. The committee shall ~~comply~~ publish notice of their meetings in accordance with the Open and Public Meetings Act. In order to call a meeting the Chair must notify all members of the Board at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.
- (4) If a committee member is unable to attend a meeting they shall notify the committee secretary in advance of the meeting. ~~Any committee member that misses two (2) consecutive meetings without notifying the committee secretary in advance may be removed from the committee at the discretion of the committee chair.~~
- (D) COMPENSATION and ETHICS. Service on the parks and recreation advisory board is voluntary and without pay. The appointed members of the committee are subject to the provisions of the Public Employees Ethics Act.
- (E) EMPLOYEES and EXPENDITURES. One member of the Parks and Leisure Services Department shall serve as the secretary for the Parks, Recreation, and Leisure Services Advisory Committee. The secretary shall be responsible for advertising meetings; recording meetings; keeping the minutes of the meetings; and keeping the general records and documents for the committee. The department heads for the Leisure Services Department and the Parks Department shall be required to attend the meetings. Other City staff shall be available as a resource to the committee, but shall not be required to attend the meetings. The committee shall have such budget as the City Council may from time to time appropriate. The Leisure Services Department Staff shall be responsible to provide new members of the board such training as is reasonably necessary. Leisure Services may solicit other city staff as necessary to aid in such training.
- (F) POWERS AND DUTIES. In order to fulfill its primary purpose of providing citizen input and advice to the City Council, on matters related to the promotion of health, wellness, quality of life for all residents of the City; and making recommendations to the



City Council related to both short range and long range planning for the City's parks, recreation facilities, leisure services, and trails system, the committee shall have the following powers and duties:

- (1) Provide recommendations to the Council related to naming of, hours of operation for, fees to be charged by, and types of operations allowed in new and/or existing public parks and grounds facilities;
- (2) Provide a forum to evaluate public complaints and provide the City Council with recommended resolutions;
- (3) Evaluate park, trail, and general recreation facilities and make prioritized recommendations to the City Council as to types of improvements in the parks and areas for expansion;
- (4) Consistent with the City's General Land Use Plan and Parks Master Plan, provide the City Council with recommendations as to future locations for parks and trail expansion;
- (5) Provide the City Council with recommendations for leisure activities and programing that would benefit the public;
- (6) Survey City residents in order to provide recommendations as to future priorities for trail and recreational facilities and programing;
- (7) Provide recommendations as to the design of future City public parks and grounds;
- (8) Establish reasonably necessary advisory sub-committees, including but not limited to the following; Cross Hollows Events Center Advisory Sub-committee, Veteran's Park Steering Committee , Trails Committee, Golf Course Advisory Committee, and Shade Tree Sub-committee. These subcommittees shall at a minimum make quarterly reports to the Parks, Leisure, and Recreation Advisory Committee. The sub-committees may make more frequent reports if necessary.
- (9) Provide recommendations for both long range and short range planning related to parks, recreational facilities, trails, and public grounds.

- (11) Make recommendations to the Parks Department and Leisure Services Department for annual RAP tax funding requests.
- (12) Coordinate efforts with and receive regular updates from the City's Events Coordinator on matters related to the City's public parks and grounds.

**ENACTED BY ORDINANCE 1013-10-1**

**| Amended by Ordinance No. \_\_\_\_\_.**

*Remainder of page intentionally left blank.*

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE  
RECORDER



CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 17  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance amending Chapter 39 of the Cedar City Ordinance related to the organization and duties of the RAP Tax Committees.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached are the proposed changes to Chapter 39 of the City Ordinance related to the RAP Tax Committees. The chair of each board will be appointed by the board and will be a voting member. There are provisions for removal from office and staff to provide training. One of the items that is proposed to be deleted is a provision allowing the Mayor to suspend the RAP tax process for the first year. The amendments include compliance with Robert's rules, the Open and Public Meeting Act, and the Municipal Employee Ethics Act.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING PROVISIONS OF THE RECREATION, ARTS, AND PARKS (RAP) TAX ORDINANCE RELATED TO ADVISORY BOARDS.**

**WHEREAS,** Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS,** Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS,** Cedar City has established advisory boards related to the distribution of RAP tax money. There is an advisory board for Arts, and an advisory board for Parks and Recreation. Each advisory board has the duty to make recommendations to the City Council

related to yearly allocation of RAP tax money; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the provisions of its ordinance related to the RAP Tax Advisory Boards.

**BE IT ORDAINED** by the City Council of Cedar City, Utah Chapter 39, Section I-4, advisory boards, is hereby amended as set forth herein by removing the struck through language and including the underlined and redlined language.

#### **SECTION 39-I-4 ADVISORY BOARDS**

1. The Cedar City Council hereby creates two (2) advisory boards to be known as the Arts Advisory Board and the Parks and Recreation Advisory Board. The purpose of the Arts Advisory Board is to receive applications from arts groups that would qualify to receive RAP tax funds; review the applications; and recommend allocation of the arts portion of the RAP tax revenue to the Cedar City Council. The purpose of the Parks and Recreation Advisory Board is to receive applications from parks and recreation groups that would qualify to receive RAP tax funds; review the applications; and recommend allocation of the parks and recreation portions of the RAP tax revenue to the Cedar City Council.
2. Each advisory board shall be comprised of seven (7) people appointed by the Mayor with the approval of the City Council. Each member of the advisory board shall serve a term of four (4) years, unless they are removed from office or reappointed by the Mayor and approved by the City Council. The Mayor may remove members for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings. All terms shall expire on June 30<sup>th</sup> in the year they are set to expire. The advisory board shall nominate and elect one of its members to serve as the Chairperson of the board. The Chairperson shall conduct all meetings and be a voting member of the board. ~~of the board, but shall not vote unless there is a tie.~~ In order to conduct business, there must be a quorum present. If a member of either board should resign, the Mayor shall appoint a replacement to serve out the remainder of the resigning person's term. Upon appointment City staff shall conduct such training as is reasonably necessary.

A. The terms of the initial appointees shall be staggered. The Mayor shall designate three (3) members of each board to serve four (4) year terms, two (2) members to serve three (3) year terms, and two (2) members to serve two (2) year terms. All appointments after the initial formation of the board shall serve a complete four (4) year term.

B. All meetings of the RAP Tax Advisory Boards shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the Chair is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members ability to speak, express ideas, and vote.

3. Each board shall meet once per year to consider applications, and make recommendations to the City Council, this shall be the annual board meeting. The yearly meeting of each board shall be as soon as reasonably possible after the Cedar City Council approves its next fiscal year's budget. ~~Depending on the amount of revenue collected, the Mayor may suspend the board meetings in 2006.~~ The board may conduct additional meetings as necessary with the consent of the majority of the board members.

4. All meetings of each board shall be open to the public and in compliance with the Utah Open and Public Meetings Act, UCA §52-4-1 through 52-4-10. The board members are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA §§10-3-1301 through 10-3-1312, as currently enacted or as it may be amended.

5. In addition to the notice requirements of the Utah Open and Public Meetings Act, City staff shall cause notice of the annual board meeting to be sent to applicable organizations that qualify for RAP tax money and have registered with City staff. This notice shall be sent at least thirty (30) days prior to the meeting and shall

contain an application for RAP tax funding, and a deadline for submission of the completed application not less than fourteen (14) days prior to the scheduled meeting. Staff shall only be responsible to send the above notice to the organization's representative at the address given to City staff by the organization.

The individual organizations shall be responsible to keep their contact information updated. Each board shall cause to be published a notice in the local paper no less than thirty (30) days in advance of the meeting stating that applications for RAP tax funds are being accepted; that interested persons or groups should contact City staff for information and applications; and setting a deadline for the receipt of applications.

| Amended by Ordinance No. \_\_\_\_\_

*Remainder of page intentionally left blank.*



This ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage by the City Council and publication as required by State Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE  
RECORDER



CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 18  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance adopting by-laws for the CATS advisory board

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached is the proposed ordinance to establish by-laws for the CATS advisory board. These by-laws for this organization are all new so you will not notice a lot of redlines or strike outs. The members will establish their own chair who will be a voting member. There are provisions for the Mayor to remove a member. They will need to follow Robert's rules, the Open and Public Meeting Act, and the Municipal Ethics Act. There are also provisions for staff to train the new members. The goal and mission statements were taken from existing materials provided by CATS. There is a blank where it talks about the frequency of meetings. Feedback from CATS is necessary to fill in the blank.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING BYLAWS FOR THE CEDAR CITY  
TRANSPORTATION ADVISORY BOARD.**

**WHEREAS,** Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS,** Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS,** Cedar City maintains a Cedar City Transportation Advisory Board which

has a primary purpose of addressing the safe, efficient, effective, and economical transportation needs of those who use the Cedar Area Transportation System; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to establish an ordinance related to the Cedar City Transportation Advisory Board in the manner contained herein.

**NOW THEREFORE** be it ordained by the City Council of Cedar City, State of Utah, that the following are established as the operating bylaws for the Cedar City Transportation Advisory Board.

#### **CEDAR CITY TRANSPORTATION ADVISORY BOARD BYLAWS.**

- SECTION 1 ESTABLISHMENT OF THE CEDAR CITY  
TRANSPORTATION ADVISORY BOARD
- SECTION 2 MISSION STATEMENT
- SECTION 3 GOAL STATEMENT
- SECTION 4 ORGANIZATION
- SECTION 5 PROCEDURES

#### **SECTION 1 ESTABLISHMENT OF THE CEDAR CITY TRANSPORTATION ADVISORY BOARD.**

There is hereby established a Cedar City Transportation Advisory Board. The advisory board will maintain a stakeholder network of public and private entities who share a common interest in coordinated transportation in the Cedar City area. The members of the board shall serve without compensation, shall be appointed as provided herein, and shall provide advice and recommendations on matters related to public transportation.

#### **SECTION 2 MISSION STATEMENT**

The Cedar City Transportation Advisory Board will address the public transportation needs of all clients and users so that transportation will be safe, efficient, effective, and economical to all. The advisory board is responsible to advise on transportation coordination plans for the Cedar City service area.

#### **SECTION 3 GOAL STATEMENT**

The goal of the Cedar City Transportation Advisory Board is to recommend and encourage public transportation services to public school and university students, low-income and minority families, elderly and disabled

individuals, those with special needs, human service agencies, and anyone needing public transportation. To reach that goal the committee will pursue all avenues of available funding in the form of grants, community and business resources, encourage the use of advertising on the buses, and personal donations and assistance.

#### **SECTION 4 ORGANIZATION**

- (A) The Cedar City Transportation Advisory Board shall consist of seven (7) members to be appointed by the Mayor, with the advice and consent of the Cedar City Council. Each member shall serve for a period of four (4) years. For members serving when this ordinance is passed their terms shall be adjusted to expire on the 30<sup>th</sup> day of June in the same calendar year in which they are currently set to expire. Any vacancy occurring on said board shall be promptly filled by the Mayor, with the advice and consent of the City Council, for the unexpired portion of such term.
- (B) The Mayor may remove members of the Cedar City Transportation Advisory Board for the following reasons, to wit:
  - (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and;
  - (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.
- (C) The Cedar City Transportation Advisory Board shall organize and elect a chairperson. The Board shall conduct meetings on the \_\_\_\_ day of each month or as otherwise called by the Chairperson. All meetings shall be conducted in accordance with the provisions of the State of Utah Open and Public Meetings Act. All members of the board shall follow the State of Utah Public Employees Ethics Act.
- (D) Cedar City shall assign such staff to the Cedar City Transportation Advisory Board that is necessary and proper. City Staff shall provide training for new members upon their appointment.

#### **SECTION 5 PROCEDURE**

A simple majority of the voting members shall constitute a quorum for conduct of business. The chairman shall conduct the meetings pursuant to Robert's Rules of Order. In applying Robert's Rules of Order the chairman is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the chairman the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring

up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

Adopted by Cedar City Ordinance No. \_\_\_\_\_.

This ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect upon adoption by the City Council and publication as required by State Law.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE  
RECORDER

CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS IV - 19  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance revoking existing by-laws and adopting new by-laws for the Cross Hollow advisory board.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached is the proposed ordinance to revoke the existing by-laws and enact these new by-laws for the Cross Hollow Advisory Board. The purpose statement was taken from the existing by-laws and material published on the City's web page. There are a total of 8 board members selected from the same areas where existing members are selected. They will have a 4 year term of office and there are removal provisions. The board will select its own chair who will be a voting member. They are set to meet 2 times per year and there are provisions for calling meetings more frequently if needed. They will not be required to comply with the Open and Public Meeting Act. They will be required to comply with the Municipal Employee Ethics Act and Robert's rules of order. There are provisions for staff to train new members.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CEDAR CITY COUNCIL ESTABLISHING BYLAWS FOR THE CROSS HOLLOW MULTI-EVENT CENTER.**

**WHEREAS,** Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS,** Cedar City has instituted an effort to standardize certain terms and

conditions for the operation of its various committees; and

**WHEREAS**, Cedar City owns and operates the Cross Hollow Multi-Event Center; and

**WHEREAS**, Cedar City has established a Cross Hollow Advisory Board to make recommendations to the City Council and City Staff related to the operations of the Cross Hollow Multi-Event Center; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to amend the provisions of the Cross Hollow Advisory Board bylaws.

**BE IT ORDAINED** by the City Council of Cedar City, Utah, any existing bylaws for the Cross Hollow Multi-Event Center Advisory board are hereby revoked and replaced with the following:

## **CROSS HOLLOW MULTI-EVENT CENTER ADVISORY COMMITTEE BYLAWS**

### **TABLE OF CONTENTS.**

- I. PURPOSE STATEMENT.**
- II. APPOINTMENT OF MEMBERS.**
- III. TERM OF OFFICE.**
- IV. ORGANIZATION OF COMMITTEE.**
- V. MEETINGS.**
- VI. ETHICS.**
- VII. STAFF.**

### **I. PURPOSE STATEMENT.**

Cedar City owns and maintains the Cross Hollow Multi-Event Center which is located at 11 North Cross Hollow Drive. The Cross Hollow Multi-Event Center includes the Iron Rangers Arena, an outdoor facility; the Diamond Z Arena, an indoor facility; events stands; concession stands; stables; and parking. The Cross Hollow Multi-Event Center has served as host for PRCA Rodeos, the Great American Stampede, the Utah Summer Games Equestrian events, the Utah Summer Games Closing Ceremonies, outdoor concerts, and many more events. The Cross Hollow Multi-Events Center Advisory Board serves as a group of local citizens and elected officials. Their primary purpose is to provide citizen feedback to City Elected Officials and Staff to enhance the use of the facility; provide guidance for expansion and/or replacement of infrastructure or equipment; and preserving the culture and heritage associated with the facility.



## **II. APPOINTMENT OF MEMBERS.**

All members of the Cross Hollow Advisory Committee shall be appointed by the Cedar City Mayor with the advice and consent of a majority of the City Council. There shall be a total of eight (8) members representing the following: one (1) member shall be appointed from Cedar City's Elected Officials; one (1) member shall be appointed from the Iron County Board of County Commissioners; one (1) member shall represent the Southwest Jr. Livestock Show; one (1) member shall represent Iron County Tourism; one (1) member shall represent the Utah State University Extension Services; two (2) members shall be from the community at large; and one (1) member shall represent the Iron Rangers. All members shall serve without compensation from the City.

## **III. TERM OF OFFICE.**

As of the adoption of these bylaws there is an existing Cross Hollow Advisory Committee with uncertain terms of office. In order to stagger the terms of the committee members as of the date of the passage of these bylaws the following members shall serve the following terms:

1. Elected Cedar City Representative (Vacant) – same as the members' term in elected office;
2. Elected Iron County Representative (Commissioner Brinkerhoff) – same as the members' term in elected office;
3. Southwest Jr. Livestock representative (DeLynn Barton) – 2 years;
4. Iron County Tourism Representative (Maria Twitchell) – 2 years;
5. USU Extension Services Representative (Chad Reid) – 2 years;
6. Community at Large (Ree Zaphiropoulos) – 4 years;
7. Community at Large (Rusty Aiken) – 4 years; and
8. Iron Rangers Representative (Matt Wood) – 4 years.

Other than the elected officials, any member of the Cross Hollow Advisory Committee that is appointed after these bylaws are adopted to serve their own term shall serve a four (4) year term. If a member is appointed to complete one of the terms above, they shall complete that term. All terms shall be deemed to end on June 30<sup>th</sup> in the calendar year they are otherwise scheduled to terminate.

The Mayor may remove members of the Cross Hollow Advisory Board for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.

#### **IV. ORGANIZATION OF COMMITTEE.**

The Cross Hollow Advisory Committee shall, by a majority vote, select one of their members to serve as the Committee Chairperson. The member selected as the Chairperson shall serve for one (1) year from the date they are elected. The Chairperson shall conduct the meetings and shall be a voting member of the Committee. If the elected Chairperson is absent the remaining members shall select, by majority vote, one of the members to serve as Chair Pro Tempore. All members shall have an equal vote in all matters before the committee.

#### **V. MEETINGS.**

The Cross Hollow Advisory Committee shall have scheduled meetings twice per year, approximately every six (6) months. These shall be the Committee's semi-annual scheduled meetings. The dates and times of the two (2) semi-annual meetings shall be determined by the committee upon adoption of these bylaws. Once the date and time of the semi-annual meetings are set all members shall be given notice.

The Chair may call for a meeting more often than twice per year. In order to call for a meeting the Chair must notify all members of the committee at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

All meetings of the Cross Hollow Advisory Committee shall be conducted pursuant to Robert's Rules of Order as administered by the Committee Chair. In applying Robert's Rules of Order the Chairman is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chairman the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members ability to speak, express ideas, and vote.

The Cross Hollow Advisory Committee is not a public body pursuant to

the Utah Open and Public Meetings Act so it does not have to have its meetings in public, allow public input, record its meetings, or take minutes of its meetings as a matter of state law. These bylaws shall require city staff to take minutes of the meetings and encourage the Cross Hollow Advisory Committee to conduct its meetings in public.

## **VI. ETHICS.**

The members of the Cross Hollow Advisory Committee are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA §§10-3-1301 through 10-3-1312, as currently enacted or as it may be amended.

## **VII. STAFF.**

The City's Leisure Services Department shall provide such support staff as is reasonably necessary for the Cross Hollow Advisory Committee. If the Committee requires services that are not available through the Leisure Services Department additional city staff may be assigned to the support the Committee. Upon appointment of new members, city staff shall provide such training as is reasonably necessary.

Adopted by Cedar City Ordinance No. \_\_\_\_\_.

*Remainder of page intentionally left blank.*

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon approval by the Cedar City Council and publication as required by State law.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

\_\_\_\_\_  
RENON SAVAGE  
RECORDER

CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS V - 20  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance revoking existing by-laws and adopting new by-laws for the Downtown Parking Authority.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached is the proposed ordinance to revoke the existing by-laws and enact these new by-laws for the Downtown Parking Authority. The purpose statement was taken from existing parking authority by-laws. There will be 7 members with four year staggered terms. The chair is selected by the parking authority and will vote. There are provisions to remove members, compliance with the Municipal Employee Ethics Act, and Robert's rules or order. This will not be a public body and will not comply with the Open and Public Meeting Act. They will meet quarterly and there are provisions for calling additional meetings if necessary. Also there are provisions for staff to provide training.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE RELATED TO THE DOWNTOWN PARKING AUTHORITY;  
REVOKING ANY PREVIOUS BYLAWS; AND ESTABLISHING NEW BYLAWS.**

**WHEREAS,** Cedar City has a number of advisory boards and committees that are charged with making recommendations covering various topics to the City Council; and

**WHEREAS,** Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Operation and maintenance of the parking facilities in the historic downtown area is conducted through the Cedar City Downtown Parking Authority; and

**WHEREAS**, Cedar City has established a Downtown Parking Authority Board with the duty to make recommendations to the City Council and City Staff related to operation and maintenance of the downtown parking facilities; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to repeal the existing bylaws for the Downtown Parking Authority and replace them with the bylaws contained herein.

**BE IT ORDAINED** by the City Council of Cedar City, Utah that any existing bylaws or operating regulations related to the Downtown Parking Authority are hereby revoked. The bylaws contained herein are adopted as the operative bylaws for the Downtown Parking Authority.

## **DOWNTOWN PARKING AUTHORITY ADVISORY BOARD BYLAWS**

### **TABLE OF CONTENTS.**

- I. PURPOSE STATEMENT.**
- II. APPOINTMENT OF MEMBERS.**
- III. TERM OF OFFICE.**
- IV. ORGANIZATION OF COMMITTEE.**
- V. MEETINGS.**
- VI. ETHICS.**
- VII. STAFF.**

### **I. PURPOSE STATEMENT.**

The Downtown Parking Authority Board is established to provide input and advice to the Cedar City Council and Staff on the following: (1) propose rules, regulations, and policies for the operation of the downtown parking area; (2) propose an annual budget, including maintenance, snow removal, and propose annual parking authority assessments; and (3) provide recommendations to change the geographic area of the Parking Authority.

The existing Downtown Parking Authority area includes a West side and an East side. The West side is the area from Center Street to Hoover Ave and between Main Street and 100 West. The East side is the area South of the Lin's

parking lot to Center Street and between Main Street and 100 East.

## **II. APPOINTMENT OF MEMBERS.**

All members of the Downtown Parking Authority Board shall be appointed by the Cedar City Mayor with the advice and consent of a majority of the Cedar City Council. There shall be a minimum of seven (7) members. Six (6) of the members shall be selected from property owners within the Downtown Parking Authority boundaries or representatives of businesses from within the Downtown Parking Authority boundaries. Three (3) members shall be selected from the West side of Main Street and three (3) members shall be selected from the East side of Main Street. One member of the Downtown Parking Authority shall be selected from the elected members of the City Council.

## **III. TERM OF OFFICE.**

As of the adoption of these bylaws there is an existing Downtown Parking Authority Board with undetermined lengths of office. The Chair is hereby directed to select three (3) members to serve two (2) year terms and three (3) members to serve four (4) year terms. Once these selections have been made the Chair is directed to communicate that information to the City Manager who will then cause such information to be tracked. The elected official shall serve during his/her term in elected office.

Other than the elected officials, any member of the Downtown Parking Authority Board that is appointed after these bylaws are adopted to serve their own term shall serve a four (4) year term. If a member is appointed to complete one of the terms above, they shall complete that term. All terms shall be deemed to end on June 30<sup>th</sup> in the calendar year they are otherwise scheduled to terminate.

The Mayor may remove members of the Downtown Parking Authority Board for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.

## **IV. ORGANIZATION OF COMMITTEE.**

The Downtown Parking Authority Board shall, by a majority vote, select one of their members to serve as the Chairperson. The member selected as the Chairperson shall serve for one (1) year from the date they are elected. The Chairperson shall conduct the meetings and shall be a voting member. If the elected Chairperson is absent the remaining members shall select, by majority vote, one of the members to serve as Chair Pro Tempore. All members shall have an equal vote in all matters before the committee.

## **V. MEETINGS.**

The Downtown Parking Authority Board shall meet quarterly during the months of January, April, July, and October, or more frequently at the discretion of the Chairperson. In order to call for a meeting the Chair must notify all members of the Board at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

All meetings of the Downtown Parking Authority Board shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the Chair is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the Chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

The Downtown Parking Authority Board is not a public body pursuant to the Utah Open and Public Meetings Act so it does not have to have its meetings in public, allow public input, record its meetings, or take minutes of its meetings as a matter of state law. These bylaws shall require City staff to take minutes of the meetings and encourage the Downtown Parking Authority Board to conduct its meetings in public.

## **VI. ETHICS.**

The members of the Downtown Parking Authority Board are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA §§10-3-1301 through 10-3-1312, as currently enacted or as it may be amended.

## **VII. STAFF.**

The City's Public Works Department shall provide such support staff as is reasonably necessary for the Downtown Parking Authority Board. If the Board requires services that are not available through the Public Works Department additional City staff may be assigned to support the Board. Upon appointment of new members City staff shall provide such training as is reasonably necessary.

Adopted by Cedar City Ordinance No. \_\_\_\_\_



This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon approval by the Cedar City Council and publication as required by State law.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

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JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

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RENON SAVAGE  
RECORDER



CEDAR CITY COUNCIL  
WORK MEETING AGENDA ITEMS V - 21  
DECISION PAPER

**TO:** Mayor and City Council

**FROM:** Paul Bittmenn

**DATE:** June 3, 2013

**SUBJECT:** Consider an Ordinance revoking existing by-laws and adopting new by-laws for the Trails Committee.

**DISCUSSION:**

In February the City Staff presented a discussion paper to the City Council related to the standardization of various City committees. The goals that came out of that work session were as follows: (1) to establish by-laws for each committee; (2) have all terms expire on June 30<sup>th</sup> if possible; (3) have 4 year terms if possible; (4) no term limits; (5) have at least 7 members on each committee; (6) the committee selects its own chair; (7) the chair is a voting member; (8) establish grounds for removal; (9) staff training for new committee members; (10) committees should follow Robert's rules of order, open and public meetings laws and ethics laws; (11) sub committees to make quarterly reports to establishing committee with recommendations to the City Council.

With those goals in mind attached is the proposed ordinance to revoke the existing by-laws and enact these new by-laws for the Trails Committee. They will have 7 members (one from the City Council). The members will serve 4 years with terms staggered and expiring in June. They will have quarterly meetings, or more often as needed. They will provide feedback to the parks and recreation advisory board and/or the City Council. They are not set up as a public body so they will not need to comply with the open and public meeting act. They will comply with the Municipal Employee Ethics Act and Robert's Rules of Order. Staff will need to train new members and the Mayor can remove members for cause.

**CEDAR CITY ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE RELATED TO THE CITY TRAILS COMMITTEE; REVOKING ANY PREVIOUS BYLAWS; AND ESTABLISHING NEW BYLAWS.**

**WHEREAS**, Cedar City has a number of advisory boards, committees, and subcommittees that are charged with making recommendations covering various topics; and

**WHEREAS**, Cedar City has instituted an effort to standardize certain terms and conditions for the operation of its various committees; and

**WHEREAS**, Cedar City has an established Trails Committee with duties including making recommendations to the Mayor, City Council, City's Parks and Recreation Advisory Committee, and City Staff related to expansion, operation, and maintenance of the City's trail system; and

**WHEREAS**, in order to facilitate the standardization of its boards and committees the City Council finds that it is in the best interest of the health, safety, and general welfare of Cedar City to repeal the existing bylaws for the City's Trail Committee and replace them with the bylaws contained herein.

**BE IT ORDAINED** by the City Council of Cedar City, Utah, that any existing bylaws or operating regulations related to the Cedar City Trails Commission are hereby revoked. The bylaws contained herein are adopted as the operative bylaws for the Cedar City Trails Commission.

## **CEDAR CITY TRAILS COMMISSION BYLAWS**

### **TABLE OF CONTENTS.**

- I. PURPOSE STATEMENT.**
- II. APPOINTMENT OF MEMBERS.**
- III. TERM OF OFFICE.**
- IV. ORGANIZATION OF COMMITTEE.**
- V. MEETINGS.**
- VI. ETHICS.**
- VII. STAFF.**

### **I. PURPOSE STATEMENT.**

The Cedar City Trails Commission is established to provide input and advice to the Cedar City Mayor, Cedar City Council, Cedar City Parks and Recreation Advisory Committee, and Staff on the following: (1) propose rules, regulations, and policies for the operation of the City's trail system; and (2) propose a master plan and priorities thereon for the City's trail system.

### **II. APPOINTMENT OF MEMBERS.**

All members of the Cedar City Trails Commission shall be appointed by the Cedar City Mayor with the advice and consent of a majority of the Cedar City Council. There shall be a minimum of seven (7) members. Six (6) of the members shall be selected from citizens of Cedar City and one (1) of the members shall be a member of the Cedar City Council.

### **III. TERM OF OFFICE.**

As of the adoption of these bylaws there is an existing Cedar City Trails Commission with appointed members serving terms of undetermined durations. The Chair is hereby directed to select three (3) members to serve two (2) year terms and three (3) members to serve four (4) year terms. Once these selections have been made the Chair is directed to communicate that information to the City Manager who will then cause such information to be tracked. The elected official shall serve during his/her term in elected office.

Other than the elected officials, any member of the Cedar City Trails Commission that is appointed after these bylaws are adopted to serve their own term shall serve a four (4) year term. If a member is appointed to complete one of the terms above, they shall complete that term. All terms shall be deemed to end on June 30<sup>th</sup> in the calendar year they are otherwise scheduled to terminate.

The Mayor may remove members of the Cedar City Trails Commission for the following reasons, to wit: (1) Misconduct including, but not limited to, commission of a criminal act other than minor traffic violations, and; (2) Excessive absenteeism including, but not limited to, missing three (3) consecutive meetings.

#### **IV. ORGANIZATION OF COMMITTEE.**

The Cedar City Trails Commission shall, by a majority vote, select one of their members to serve as the Chairperson. The member selected as the Chairperson shall serve for one (1) year from the date they are elected. The Chairperson shall conduct the meetings and shall be a voting member. If the elected Chairperson is absent the remaining members shall select, by majority vote, one of the members to serve as Chair Pro Tempore. All members shall have an equal vote in all matters before the committee. The chair person shall report quarterly or as directed to the City's Parks and Recreation Advisory Committee.

#### **V. MEETINGS.**

The Cedar City Trails Commission shall meet quarterly during the months of January, April, July, and October, or more frequently at the discretion of the chairperson. In order to call for a meeting the Chair must notify all members of the Board at least twenty four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

All meetings shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the Chair is encouraged to reject overly formal applications, and adopt the application that

favors the following goals: (1) allow the Chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members ability to speak, express ideas, and vote.

The Cedar City Trails Commission is not a public body pursuant to the Utah Open and Public Meetings Act so it does not have to have its meetings in public, allow public input, record its meetings, or take minutes of its meetings as a matter of state law. These bylaws shall require city staff to take minutes of the meetings and encourage the Cedar City Trails Commission to conduct its meetings in public.

#### **VI. ETHICS.**

The members of the Cedar City Trails Commission are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA §§10-3-1301 through 10-3-1312, as currently enacted or as it may be amended.

#### **VII. STAFF.**

The City's Leisure Services Department shall provide such support staff as is reasonably necessary for the Cedar City Trails Commission. If the Commission requires services that are not available through the Leisure Services Department additional city staff may be assigned to the support the board. Upon appointment of new members, city staff shall provide such training as is reasonably necessary.

Adopted by Cedar City Ordinance No. \_\_\_\_\_.

This Ordinance, Cedar City Ordinance No. \_\_\_\_\_, shall take effect immediately upon passage and publication in accordance with State Law.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
JOE BURGESS  
MAYOR

[SEAL]  
ATTEST:

RENON SAVAGE  
RECORDER

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